

**FOREST LAKE LEVEL
ARENAC COUNTY, MICHIGAN
FOREST LAKE DAM SPILLWAY REHABILITATION**

NOTICE OF MANDATORY REQUEST FOR QUALIFICATIONS

1. **PRELUDE:** Forest Lake Level Authority Board (FLLAB) is seeking qualified construction contractors for the Forest Lake Dam Spillway Stabilization Project. Contractor responses with qualifications are due to Forest Lake Level Authority Board by **November 17th, 2023**. Responses shall be submitted via Quest CDN. This request for qualifications is for planning purposes and is not a request for quote or proposal. FLLAB is seeking to identify interested contractors from whom to solicit quotes for construction. No basis for claim against FLLAB shall arise as a result of a response to this request for qualifications. FLLAB will not pay for information or comments provided and will not recognize any cost associated with the submission of responses or comments.
2. **MANDATORY PRE-QUALIFICATION PROCESS:** Only Bidders who are pre-qualified by the Forest Lake Level Authority Board will be considered for these projects. This process applies to prime bidders only, not proposed subcontractors.
3. **DEADLINE FOR SUBMISSION OF PRE-QUALIFICATION APPLICATIONS:** Applications for pre-qualification will be received until **3:00 pm.**, Local Time on **November 17, 2023**. For this project, pre-qualification packages will ONLY be received and accepted via the online electronic bid service through QuestCDN.com. To access and download the project documents, click on the online bid button on the bid posting page. Those who wish to submit a pre-qualification package must be on the Plan holder list through Quest CDN for bids to be accepted.
4. **SCOPE OF WORK:** This request seeks a contractor for selectively demolishing existing structures onsite to facilitate the work, excavation of existing embankment material, installing, modifying, and protecting instrumentation, dewatering to facilitate dry excavations, modifying the existing spillway including lowering the auxiliary spillway crests and constructing baffled chute and riprap discharge channel. The anticipated construction fee for the project may be as great as \$10,000,000 depending on the scope of work in the bidding documents. The project is anticipated to start as early as January 2024 and must be substantially complete by August 31, 2024.
5. **PREQUALIFICATION REQUIREMENTS**
 - Company size / number of employees,
 - A list of at least five (5) reference projects demonstrating experience working on water retaining dams in the State of Michigan,
 - Five (5) projects which demonstrate experience with projects of equal or larger scope,
 - Experience, if any, on projects funded through a loan or grant from US Dept. of Agriculture,
 - Safety Record (EMR / RIR for last 3 years),
 - Scheduling software (able to support Primavera),
 - Bonding capacity, and
 - Typical insurance coverage
6. **QUESTIONS:** Any questions or requests for clarifications to the Pre-qualification Application must be submitted in writing to: Warren Miller, Project Manager (906-281-0771), Spicer Group Inc, 230 S Washington Ave, Saginaw, Michigan 48607 or by e-mail to: warrenm@spicergroup.com by **November 10, 2023**.

7. **EVALUATION PROCEDURE:**

- After receipt of the pre-qualification packages per the submittal date, each will be reviewed for completeness. Applicants whose packets are incomplete may be notified accordingly as soon as possible. Applicants will have one week to resubmit the requested (lacking) information.
- Pre-qualification of prospective bidders will be determined by the application of a rating system based on the required information list above in Section 5.
- The review team will review and score the applications and the team may include individuals from Forest Lake Level Authority Board, engineers, and possibly legal counsel.
- The FLLAB reserves the right to reject any or all responses to the Pre-qualification Application and to reject or waive any or all non-material irregularities in any response or proposal received. The FLLAB may refuse to grant pre-qualification where the requested information and materials are not provided. A contractor may be found not pre-qualified for either omission of or refusal to submit requested information or falsification of information.
- The pre-qualification packages submitted by Contractors are not public records and are not open to public inspection. All information provided will be kept confidential to the extent permitted by law. However, the contents may be disclosed to third parties for the purpose of verification, or investigation of substantial allegations, or in the appeal hearing. State law requires that the names of contractors applying for pre-qualification status shall be public record subject to disclosure.
- While it is the intent of the pre-qualification required therewith to assist the FLLAB in determining bidder responsibility prior to bid and to aid the FLLAB in selecting the lowest responsible bidder, neither the fact of pre-qualification, nor any pre-qualification rating, will preclude the FLLAB from a post-bid consideration and determination of whether a bidder has the quality, fitness, capacity and experience to satisfactorily perform the proposed work, and has demonstrated the requisite trustworthiness.
- The FLLAB reserves the right to adjust, increase, limit, suspend or rescind the pre-qualification rating and evaluation based on subsequently learned information.
- Interviews may be conducted by the FLLAB to determine prequalification status.

8. **SUBMITTAL PROCESS:** Prequalification documents may be downloaded on the bidding section of the Spicer Group website at www.spicergroup.com. Quest CDN will be used to facilitate the distribution of the prequalification documents, issuance of questions/answers and upload location for prequalification submittals. The Quest project number is **8809110**. A free membership to Quest CDN will be needed. For additional support please contact Quest CDN Customer Support at (952) 233-1632 or info@questcdn.com for assistance in free membership registration, downloading and working with digital project information.

9. **CLOSING:** Pre-qualification packages will be received until **3:00 pm.**, Local Time on **November 17, 2023**. Following the prequalification process, bidding is expected to begin in December 2023.