

March 28, 2019

Minutes of a Scheduled Session of the Arenac County Commissioners:

Chair Adam Kroczaleski called the meeting to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meeting's Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Lisa Salgat, Sally Mrozinski, & Harold Woolhiser.

Approval of an Agenda:

It was moved by Ms. Mrozinski & second by Ms. Burke to approve the proposed agenda with the addition of Motion #6, a motion to approve a yearly \$2000 admin fee, Motion #7, a motion to add language to Personnel Policy regarding mandatory sick leave changes, and Motion #8, approval of Closed Session negotiation instructions.

Approval of Various Minutes:

Committee of the Whole of March 12, 2019: It was moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the minutes as presented. The motion carried.

Board Session of March 12, 2019: It was moved by Mr. Woolhiser & 2nd by Ms. Mrozinski to approve the minutes as received. The motion carried.

Claims and Accounts & Checks on Demand:

It was moved by Mr. Woolhiser & 2nd by Ms. Salgat to confirm review of payments for February 2019 Checks on Demand Listing as follows:

Closeout Date:	Fund Name	Amount
February 12, 2019	Trust & Agency Funds	\$ 631,055.60
February 14, 2019	General Bank of Funds	\$ 123,404.47
February 26, 2019	Road Commission Funds	\$ 303,771.89
February 26, 2019	General Bank of Funds	\$ 82,463.23
February 28, 2019	General Bank of Funds	\$ 240,687.34
February 28, 2019	Tax Administration Funds	\$ 3,322.13
February 28, 2019	Trust & Agency Funds	\$1,295,471.95
Total All Funds Demand Checks for February		\$2,680,176.61

Motion carried.

Book of Bills:

It was moved by Ms. Salgat & 2nd by Mr. Woolhiser to approve payment of the Book of Bills in the aggregate amount of \$97,247.57. The motion carried.

Public Comments:

Stephanie Buffman, Region 7B, appeared and introduced herself as the new director.

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Unfinished Business:

2% Grant Ratings were discussed with the 911 request being rated as High. Arenac Co. Transit, MDOT, appeared and discussed issues as well as what will be needed to be passed and signed for submission, Sick leave changes were brought up and it being 2:00 pm Chair requested a motion to move into Closed Session for negotiations.

Mary Hoffmeyer – MDOT Arenac Transit Renewals:

Mary Hoffmeyer, MDOT, appeared and discussion ensued, applications were due by February 15, 2019, local fares consist of three entities being ISD, Head Start, and Lil Sprouts. Contract clauses and Resolution of Intent need signed. Public Notice needs approved. Buses that are past effective use may be sold and proceeds must be used to continue transit operations.

Motion # 8: Closed Session re: Teamster 214 Supervisory Negotiations:

It was moved by Mr. Woolhiser & 2nd by Ms. Salgat to move into closed session to discuss the Teamster 214 Supervisory Negotiations. Roll Call Vote: Ayes: Ms. Mrozinski, Ms. Salgat, Mr. Kroczaleski, Ms. Burke, and Mr. Woolhiser, Nays: none, Absent: none. The motion carried with 5 ayes, no nays, no absent. Board entered Closed Session with Commissioners, Mr. Borushko, and Ms. Burkhardt, acting as Clerk of Board.

Motion # 9: Closed Session re: Teamster 214 Supervisory Negotiations:

It was moved by Ms. Burke & 2nd by Ms. Salgat to return from closed session. Roll Call Vote: Ayes: Ms. Mrozinski, Ms. Salgat, Mr. Kroczaleski, Ms. Burke, and Mr. Woolhiser, Nays: none, Absent: none. The motion carried with 5 ayes, no nays, no absent. Board returned from closed session.

Review of Correspondence:

The Board reviewed the correspondence listing and Chair directed same be placed on file.

Motions to be acted upon:

Motion # 1: 2% Tribal Grants:

It was moved by Ms. Salgat & 2nd by Ms. Burke to authorize the Chair to sign and submit the following 2% Tribal Grants applications as rated and approved/declined:

- 1) Next Generation Phone System for E-911, rated at High, with requested amount to be \$32,401.60 and match of \$32,000.00 requested by Ms. King, 911 Director;
- 2) Arenac County Master Plan & Community Recreation Plan Update, rated at High, with requested amount to be \$38,000.00, zero match, requested by Commissioner Woolhiser;
- 3) Next Phase-GIS Mapping, rated at Critical, with requested amount to be \$30,000.00 and match of zero, requested by Commissioner Kroczaleski;
- 4) Phase II-Tax Collection Software, rated at High, with requested amount to be \$51,715.00 and match of \$45,000.00, requested by Treasurer Stawowy;
- 5) Edge Server Switch Replacement, rated at Medium, with requested amount to be \$12, 042.82 and match of zero; requested by Board Secretary Klabis;
- 6) Phase 11-Animal Control Expansion, declined for \$50,180.00

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- 7) Oasis Lake Improvements, rated at Medium, with requested amount to be \$4,541.83 and match of zero, requested by Board Secretary Klabis;
- 8) Home Repairs, declined for \$20,000 with match of \$75,000.00, requested by Housing Director Fischer;
- 9) Pt. Au Gres Park Tractor, declined for \$18,379.99 with match of zero, requested by Board Secretary Klabis;
- 10) Arenac County Transit digital 2-way Communications Radio System, declined for \$18,132.88 with match of zero, requested by Arenac Transit Rep. Dietzel;
- 11) Arenac County Fairgrounds Acquisition, rated at Critical, with requested amount to be \$145,000.00 with match of zero, requested by Commissioner Kroczaleski;
- 12) Final Phase-Jail Locks & Camera Upgrade, rated at Critical, with requested amount to be \$26,106.98 with a match of \$65,000.00, requested by Under Sheriff McIntyre;
- 13) Historic Preservation, declined for \$20,000.00 with a match of \$10,000.00, requested by County Clerk Rockwell;
- 14) Food Pantry Enhancement, declined for \$25,000.00 with a match of \$30,500.00, requested by County Clerk Rockwell;
- 15) Rifle River Restoration & Cleanup, declined for \$40,000.00 with a match of \$10,000.00, requested by County Clerk Rockwell;
- 16) Whitney Drain along Turner Road; rated at High, with a requested amount to be \$47,950.00 with a match of zero; requested by Road Commission Superintendent Dyer;
- 17) Sagatoo Road Paving; rated at High, with a requested amount to be \$123,517.00 with a match of zero, requested by Road Commission Superintendent Dyer;
- 18) Invasive Species Treatment, declined for \$103,680.00 with a match of \$58,680.00, requested by Conservation Member Hergot;
- 19) North Drain, rated at Medium, with requested amount to be \$9,000.00 with a match of zero, requested by Drain Commissioner Trombley;

Totals of Requests:	Critical:	\$201,106.98
	High:	\$245,633.60
	Medium:	\$ 73,534.65
	Low:	\$ 0.00
	Declined:	\$295,372.87

Grand Total of Applications received: \$815,648.10

The motion carried.

Motion # 2: Appointment of Ron Branda to Tax Allocation Board:

It was moved by Mr. Woolhiser & 2nd by Ms. Burke to appoint Ron Branda to the 2019 Tax Allocation Board. The motion carried unanimously.

Motion # 3: 2019 DNR Recreational Grant Resolution 2019-01:

It was moved by Ms. Salgat & 2nd by Mr. Kroczaleski to approve & submit the 2019 DNR Recreational Grant application.

Resolution 2019-01

2019 Recreational Passport Grant Program

WHEREAS, Arenac County Board of Commissioners support the submission of an application titled "Oasis Lake Improvements" to the Recreation Passport Grant Program for the development of Modern Bathroom Facility and Electrical Service at Arenac County Oasis Lake Park, and,

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan, and

WHEREAS, Arenac County is hereby making a financial commitment to the project in the amount of \$37,000.00 matching funds, in cash and/or force account; and

NOW THEREFORE, BE IT RESOLVED that Arenac County Board of Commissioners hereby authorizes submission of a Recreation Passport Grant Program Application for \$111,000.00, and further resolves to make available its financial obligation amount of \$37,000.00, 25% of a total \$148,000.00 project cost, during the 2020-2021 fiscal year.

AYES: Ms. Mrozinski, Ms. Salgat, Mr. Kroczaleski, Ms. Burke, & Mr. Woolhiser

NAYES: None

ABSENT: None

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the Arenac County Board of Commissioners at their regular meeting held on March 28, 2019 at 1:30 p.m. in Arenac County Michigan, with a quorum present.

Ricky R. Rockwell
Arenac County Clerk

Date

Motion # 4A: MDOT Arenac Transit Renewals:

It was moved by Ms. Burke & 2nd by Ms. Mrozinski to approve the MDOT FY 2020 Contract Clauses Certification to be signed by Mr. Kroczaleski as Chair of Board.

The motion carried and Mr. Kroczaleski signed.

Motion # 4B: MDOT Arenac Transit Renewals:

It was moved by Ms. Mrozinski & 2nd by Ms. Salgat to approve the MDOT FY 2020 Resolution of Intent.

FY 2020 RESOLUTION OF INTENT

The approved resolution of intent to apply for state formula operating assistance for fiscal year 2020 under Act 51 of the Public Acts of 1951, as amended.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the **ARENAC COUNTY BOARD OF COMMISSIONERS** (hereby known as THE APPLICANT) established under Act 196 to provide a local transportation program for the state fiscal year of 2020, and therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICANT, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds **\$79,160** estimated state funds **\$167,408** estimated local funds **\$193,208** with estimated expenses of **\$439,776**.

(Note: Local funds include farebox and any other local revenue.)

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints **Karen Collins** as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 of 2020.

I, **Rick R. Rockwell, Arenac County Clerk** of THE APPLICANT, having custody of the records and proceedings of THE APPLICANT, does hereby certify that I have compared this resolution adopted by THE APPLICANT at the meeting of _____, 2020 with the original minutes now on file and of record in the office and that his resolution is true and correct.

Signature

Date

The motion carried and resolution declared adopted.

Motion # 4C: MDOT Arenac Transit Renewals:

It was moved by Ms. Burke & 2nd by Ms. Salgat to approve the MDOT Public Notice.
The motion carried.

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Motion # 4D: MDOT Arenac Transit Renewals:

It was moved by Ms. Mrozinski & 2nd by Ms. Salgat to approve the Sale of Buses that are past expectancy. The motion carried

Motion # 5: Andrews, Hooper, Pavlik PLC Engagement Contract:

It was moved by Ms. Burke & 2nd by Mr. Woolhiser to approve the Andrews, Hooper, Pavlik PLC Engagement Contract authorizing Chair to sign.

The motion carried.

Motion # 6: Arenac Transit Yearly Administration Fee:

It was moved by Ms. Mrozinski & 2nd by Ms. Burke to approve the \$2000.00 yearly administration fees. Roll Call Vote: Ayes: Ms. Mrozinski, Ms. Salgat, & Ms. Burke, Nays: Mr. Kroczaleski & Mr. Woolhiser, Absent: none. The motion carried with 3 ayes, 2 nays, no absent.

Motion # 7: Personnel Policy Update:

It was moved by Ms. Salgat & 2nd by Ms. Burke to amend the Personnel Policy to include updated Sick Leave requirements to be Effective March 29, 2019. The motion carried.

Brief Committee Reports: None

Motion # 10: Teamster 214 Supervisory Negotiations:

It was moved by Ms. Salgat & 2nd by Mr. Woolhiser to proceed with negotiations as discussed in closed session. The motion carried.

Miscellaneous & Announcements: None.

Adjournment:

It was moved by Ms. Salgat & 2nd by Ms. Mrozinski to adjourn at 3:10 P.M. The motion carried.

Sincerely,

Attest: _____
Adam Kroczaleski, Chair of the Board

Sherlyn M-S Burkhardt
Chief Deputy Arenac County Clerk