

Arenac County Committee Meeting Minutes
May 14, 2019

Commissioners Present: **Kroczaleski, Burke, Salgat, Mrozinski and Woolhiser**
Commissioners Absent:

10:05 a.m. Meeting opened.

Ms. Lee Ann Fischer, Arenac Housing Department, requested the Board approve by resolution, the submission of 2019 MSHDA grant application. The \$196,000.000 grant will cover the cost of construction of a 3 bedroom/2 bath, single family home. The property located will be in the City of Standish and is owed by the County Land Bank. Possible floor plan drawings were provided. Ms. Fischer outlined the grant timeline, and requirements. Mr. Woolhiser questioned the liability to the County if the project runs over budget, property location and the construction insurance. Ms. Fischer stated as the administrator she would be overseeing construction costs against overages, but the liability is with the grant holder. She added the construction insurance is covered by the grant. Mr. Woolhiser asked about site excavation and required garage cost estimates. Ms. Fischer stated she would collect the requested information. She added, she is working with the realtor to insure only pre-qualified approved buyers would have viewing once completed. Discussions continued.

Ms. Nancy Selle, Arenac County GIS Committee, requested approval and signature on the Arenac County Data Transmission Restriction Agreement. She stated the USDA Farm Service needed the data for a Federal Emergency Assistance program. Mr. Kroczaleski questioned why the data was given, without a vote from the Board. He stated that the data has value and the Board of Commissioners owns the property rights to the data. Ms. Selle reminded the Chairman that USDA had old data, what was provided was updated data and the project began with the Tribe and Drain Office. She stressed the deadline for Emergency Assistance applications. Mr. Kroczaleski indicated that requesting a data transmission restriction agreement after the data had been sent, was the wrong process. It must be a Board action, not just one commissioner's direction. Ms. Selle recognizes the necessity to have protocols for the protection of the data, and would insure the process would be followed going forward.

Mr. Gary Miller, NetSource One Account Representative, presented the Managed Service IT Health status report. Mr. Miller provided printed reports on, patch compliance, antivirus health report and a warranty report. He stated that we are 98.72% compliant with update patches, 97% compliant with antivirus and that of the 64 workstations 44 are out of warranty due to age. Mr. Miller indicated Windows 7 was at end of life and MicroSoft would not be providing any additional security updates after December 2019. He added the next big expense would be beginning to replace outdated computers. Mr. Miller reported that NetSource One received 1500 tickets (service requests) from Arenac County comprising of 812 hours of technical assistance.

Ms. Catherine Lemunyon, Arenac County Animal Control Officer, reported on her completion of training protocol for tranquilization and euthanasia. She also received a

MCWCF Grant, for the replacement of 20 year old catch poles, nets, live traps and protective gear. Mr. Kroczaleski inquired into the LED Consumers Lighting program. He explained that following the eligibility evaluation, prior to the actual replacement installation, she should have informed the Board of her participation in the program because of the upfront cost. Ms. Lemunyon believed the Consumers LED program was a continuation of approved County cost-saving program. She recognizes the Board should have been notified prior to the installation, and believed they had been. She stated she would notify the Board personally, going forward. She added the new LED bulbs were much brighter and that all of the exterior lights were now operational.

Chairman Kroczaleski suggested the meeting continue until noon, lunch would be ordered in, and meeting would reconvene at 12:30.

County Affairs: Ms. Mrozinski provided information on (2) Arenac Transit MDOT vehicle replacement contracts on the afternoon agenda. Funding has been secured to replace the entire fleet of 12 vehicles over the next three years. She reported that BABH provided non-profit training to Smith & Associates staff. Smith are now responsible for all accounting process for Arenac Opportunities. Financial audit have just been completed. The AOI Board is pursuing additional sources of revenue.

11:58 a.m. Break for lunch

12:35 p.m. Committee of the Whole meeting resumes.

Budget & Finance: Mr. Woolhiser detailed the Treasurer's Resolution for Deposits & Investments of County Funds, in Mr. Stawowy absence. Mr. Woolhiser provided a summary if the EMCOG meeting 05/03/19, including an update on the former Air Force Base development. He requested a letter of support for EMCOG grant application for additional Master Plan funding. Mr. Woolhiser stated City of Standish – Public Hearing for their Master Plan is scheduled for Wednesday May 15, at 6:30pm.

Health & Safety: Ms. Burke provided an update on the GIS Committee and the municipalities presentation packets.

Ms. Burke stated the Coast to Coast Gravel Grinder Bike Race would take place June 22. She explained that in addition to the riders there are several hundred support staff, adding this could be great exposure and have an economic impact on the area.

Ms. Burke stated that Sgt. Badour would be over to discuss the Correctional Healthcare Nurses contract that is up for renewal.

Ms. Burke reported that Arenac Township has contracted services from the Arenac County Sheriff for local patrol services.

Judicial & Legal: Ms. Salgat reported the Sunrise Side Senior Services would be applying for a renewal NEMSCA-In Home Services Grant and requested a letter of support be signed.

Ms. Salgat stated that (2) Shift Leaders and (5) Laborers had been hired for Oasis Lake seasonal staff. She added (2) Laborers had been hired for seasonal staff at Pt. AuGres Park.

Ms. Salgat reported that a change had been made in the location of the MIDC attorney/client meeting rooms. The designated areas will be first floor, the Emergency Managers office and the basement, a newly constructed area in the jury room. She added that the deadline for compliance to the program is August 14, 2019.

Building & Grounds: Mr. Kroczaleski reported the Fairground Feasibility Study has been completed. A new Planning contract with Fleis and VanDerbrink is required for the Pre-Engineering stage of the project. Mr. Kroczaleski explained the effect of the fund balance due to timing of EDC grant reimbursements. He requested a request for proposal be sent out for funding a 5 year promissory note to provide the EDC with seed money for grants and necessary costs.

Mr. Kroczaleski requested the Auditors be contacted to advise the Board on the mileage reimbursement guidelines.

Unfinished Business: Registration for State of the Bay Conference & Cruise September 26 – Ms. Salgat & Ms. Burke.

Registration for MAC Regional Conference Frankenmuth June 17 – Ms. Salgat & Ms. Burke. Mr. Kroczaleski – possibly.

Public Comment:

1:32 p.m. meeting adjourned

Sincerely,

Jeri Klabis, Board Secretary

MW/jeri/committee info/ committee minutes