

COMMISSIONERS MINUTES
2011

Minutes of the 2011 Organizational Session
Arenac County Board of County Commissioners
January 4, 2011

County Clerk Ricky R. Rockwell called the meeting to order at 9:58 AM pursuant to call from the County Clerk with the following Commissioners in attendance: Joseph Sancimino, Virginia Zygiel, Michael Snyder, Robert A. Luce, and Jeff Trombley.

The meeting opened with the Board reciting the Pledge of Allegiance to the US Flag as well as those others in attendance.

The Clerk requested Public Comment from anyone in attendance:

Dennis Stawowy, Arenac County Treasurer, commented on the certain issues regarding Board, reports, and related County business issues.

JoEllyn Pedota, Standish Township Resident, wished the Board well as well as her new Commissioner, Mr. Trombley.

Sharon Belchak, Standish Township Resident, likewise wished the board well as well as her new Commissioner, Mr. Trombley.

There were no further public comments.

The Clerk then proceeded on with the conduct of the meeting. Noting that the first issue to be resolved is whether or not the Board wishes to organize for either ONE or TWO years for the election of a Chair and Vice Chair.

After short discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Trombley to organize for the one year period of the year 2011. After further discussion, the motion carried unanimously.

The Clerk then proceeded with the Election of a Chair:

It was moved by Mr. Sancimino & 2nd by Mr. Luce to nominate Michael Snyder as Chair of the Board for the year 2011.

The Clerk then requested any further nominations. There were none.

It was then moved by Mr. Luce & 2nd by Mrs. Zygiel to close nominations and direct a unanimous ballot be cast for Mr. Snyder. The motion carried unanimously.

The County Clerk then invited Mr. Snyder to assume the Chair and Mr. Snyder then took over conduct of the meeting.

The Chair then requested nominations for the position of Vice Chair.

It was moved by Mr. Luce & 2nd by Mr. Trombley to nominate Joseph Sancimino as Vice Chair.

The Chair requested further nominations and there were none.

It was then moved by Mr. Luce & 2nd by Mr. Trombley to close nominations and instruct that a unanimous ballot be cast for Mr. Sancimino as Vice Chair. The motion was carried unanimously.

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The next item of business is the setting of dates and times of meetings.

After a discussion of the alternatives for Board meeting dates and times for each month, a motion was offered by Mr. Luce & 2nd by Mr. Trombley to set the 2011 Year Board Meeting Dates and Times as follows:

Dates: 1st & 3rd Tuesday of each month with the County Commissioners to meet in the Committee of the Whole at 10 AM and with Regular Board Meeting Session to begin at 1:30 PM on each of the dates with the first regular 2011 meeting to be held on Tuesday, January 18th, 2011. After considerable discussion, the Chair called for a roll call vote.

Yes: Sancimino, Luce, Snyder, Trombley, & Zygiel. No: None. Motion carried by a five yes to zero no vote and meeting dates and times were set.

Order of the Day by the Chair at the Request of the County Clerk:

The County Clerk requested that the Board consider payment of a number of billings to individuals and vendors, especially for certain contractual services annually that have due dates of January annually.

After review of the listing, it was moved by Mrs. Zygiel & 2nd by Mr. Trombley to pay the listing as requested by the County Clerk in the aggregate amount of \$161,810.92. The motion carried and the Chair directed the Clerk to effect said payment.

The next requested item of business from the Clerk was a request that the Board clarify the Board Salary Resolution as adopted on December 21st, 2010 with the footnote on the bottom reflecting a tie bar to the Current United Steelworkers Local 15157 Contract versus the motion included with minutes authorizing action by the Clerk otherwise affecting non-union and Elected Officials.

After discussion, it was moved by Mr. Luce & 2nd by Mr. Sancimino to direct the County Clerk to correct the footnote on the second page of the Salaries Resolution to reflect the motion adopted in the minutes of same date by changing the reference to read as follows: "Same as the currently adopted Arenac County Personnel Policy" in effect on this date of adopting said motion.

Roll Call Vote requested per Chair:

Yes: Luce, Snyder, Trombley, Zygiel, & Sancimino. No: None.

Motion carried by 5 yes to 0 no.

Chair directed the County Clerk to effect said changes regarding co-pays for Hospitalization Insurances.

Chair requested that the Commissioners Review an e-mail that he sent out to them for their review regarding compensation and related county reimbursed costs.

After discussion, it was moved by Mr. Sancimino & 2nd by Mr. Luce to continue what has been current practice of the Commissioners submitting their travel vouchers and per diem sheets to the Chair for sign off and the Vice Chair to sign off the Chair's and in the absence of the Chair, the Vice Chair may sign vouchers for per diems. Motion carried.

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The Chair then requested a negotiations update from Mr. William Borushko, from Employment Relations Advisors, who then reported that he is in receipt of 4 Grievances from the United Steelworkers Local 15157 and that a meeting has been scheduled tentatively with the Union for Thursday, January 6th pending agreement on a meeting time and availability, which is tentatively scheduled for 9:30 AM.

The Chair assigned Mr. Sancimino & Mrs. Zygiel to meet with Mr. Borushko on said grievances.

Mr. Borushko further reported that he has scheduled a tentative meeting for January 20th, 2011 with the Supervisory Unit for 11 AM. Mr. Snyder will be attending that meeting.

Adjournment:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to adjourn at 11:26 AM. The motion was carried and the meeting was adjourned and the Board will meet next on Tuesday, January 18th, 2011 at 1:30 PM. Motion carried. Meeting adjourned.

Respectfully Submitted,

Attest: _____
Michael Snyder, Chair of the Board

Ricky R. Rockwell, County Clerk

/Draft Copy/

Minutes of the Arenac County Board of Commissioners
January 18th, 2011

The meeting was called to order by Chair Michael Snyder at 1:33 PM with the Board reciting the Pledge of Allegiance to the US Flag and pursuant to Public Notice and the Michigan Open Meetings Act.

Present: Michael Snyder, Joseph Sancimino, Virginia Zygiel, Robert Luce, & Jeff Trombley.

Agenda

It was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve the agenda as proposed adding the Sheriff at 3:15 or so, if available. Motion carried.

Approval of Minutes of January 4th, 2011 Organizational Session:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the minutes of the January 4th, 2011 organizational session as mailed. Motion carried.

Claims & Accounts:

After considerable discussion, it was moved by Mr. Trombley to pay the single room rate for the Drain Commissioner of \$372.84 for room at the single rate. Motion carried. *& 2nd by Mr. Luce (2-1-2011 Minutes) corr.*

After further discussion, it was moved by Mr. Trombley & 2nd by Mr. Luce to approve the single room rate for Nancy Selle for Winter Drain Conference at the rate of \$372.84. Motion carried.

It was then moved by Mr. Luce & 2nd by Mr. Trombley to approve the amended Book of Bills (Claims) in the aggregate amount of \$98,079.14 as approved. Motion carried.

Order of the Day:

A motion to go into a Closed Session to work on Negotiations Strategies with Teamsters & United Steelworkers Local (Courthouse) and personnel related issues.

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to go into a Closed Session with Mr. Borushko regarding negotiations with the United Steelworkers regarding ongoing negotiations.

Roll Call Vote:

Yes: Trombley, Sancimino, Snyder, Zygiel, & Luce. No: None. Motion carried by a 5 yes to 0 no.

The Board then went into Closed Session with Mr. Borushko & Mrs. Seder in attendance, the time being approximately 2:12 PM.

At 2:54 PM, it was moved by Mrs. Zygiel & 2nd by Mr. Luce to return to open session.

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, Zygiel, & Luce. No: None.

The Chair declared the meeting back into Open Session and asked for Public Comments.

Public Comments:

Mr. Glen Rice, Arenac Township Resident & member of the Arenac County Planning Commission, thanked the Board for allowing him to serve on the County Planning Commission and verbally notified the Board of his pending resignation.

There were no other Public Comments.

Review of Correspondence:

The Clerk distributed a listing of correspondence received since the last meeting and the Board reviewed a couple of items. The chair, after review, ordered the Correspondence to be placed on file by the County Clerk.

Motions to be acted upon:

Motion # 1: Wind Turbine Permit Fees:

After discussion with Teresa Irving, Building Department Clerk, there was no formal action taken at the meeting regarding wind turbine permit fee structure, with agreement that said would be revisited again.

Motion # 2: Appointment of Parks Commission Member:

It was moved by Mr. Luce & 2nd by Mr. Sancimino to reappoint James Herzog to a term on the Arenac County Parks Commission from 1-1-2011 and ending 1-1-2014. The motion carried.

Motion # 3: Re-appointment of Lyle Swartz & Steve Dziuban to the Arenac County Construction Board of Appeals for terms ending 12-31-2012.

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to reappoint Lyle Swartz & Steve Dziuban to the Arenac County Construction Board of Appeals for terms ending 12-31-2012. The motion carried. Building Department will notify appointees of action.

Motion # 4: Appointment of Committees:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to appoint the following Committees of the Board for the Year 2011:

Arenac Co. Soil Conservation District
Sunrise Senior Services of Arenac Co.
Arenac Co. Ag. Society (Fair Board)
Michigan Northern Counties Association
NEMSCA
Region 7-B (Michigan Works)
EMCOG (East MI Planning & Devel.)
Arenac Co. Parks Commission Member
Central MI Dist. Health Board Members
Iosco-Arenac District Library Board
Bay-Arenac Behavioral Health Board
Mid State Substance Abuse Services Board
Standish Prison Liaison Committee

Mr. Trombley
Mrs. Zygiel
Mr. Sancimino
Mr. Luce Alt: Mrs. Zygiel
Mrs. Zygiel Alt: Mr. Trombley
Mr. Sancimino Alt: Mr. Snyder
Mr. Sancimino & Mr. Mike Moran
Mr. Luce
Mr. Snyder & Mr. Luce
Mrs. Zygiel
Mrs. Zygiel
Mr. Trombley & Mrs. De
Mr. Snyder Alt: Mr. Luc

Committee Appointments: Continued

Medical Control/Ambulance Committee	Mr. Snyder Alt: Mr. Trombley
E-911 Authority Board	Mr. Snyder Alt: Mr. Trombley
Community Corrections Board	Mr. Trombley
RC & D (Saginaw Bay)	Mr. Luce
Arenac County Housing Commission	Mr. Snyder
Chippewa Indian Liaison	Mr. Snyder & Mr. Sancimino
Arenac Multi-Purpose Collaborative Body	Mrs. Zygiel
Natural River Zoning Board	Mr. Luce & Mr. Trombley
Building Authority (3 members)	Mr. Curtis Broughton, Co. Prosecutor
	Mr. Dennis Stawowy, Co. Treasurer
	Mr. Keith Sivier, Public Member
Planning Commission Member	Mr. Sancimino
MSU Extension Advisory Council	Mr. Luce
EDC	Mr. Sancimino
FEMA	Mr. Trombley
Region 3 (Homeland Security Board)	

Advisory Committees

Building & Grounds: Mr. Luce

Building/Grounds/Housing Dept./Inventory/Security/Communication Systems/Computer Support/Building Dept.

County Affairs: Mr. Sancimino

MSU Extension/County Road Commission/Public Transportation/Policy Resolutions/Correspondence/Register of Deeds/Veterans Affairs

Budget and Finance: Mrs. Zygiel

Budget/Accounting/Purchasing/Equalization Department/County Treasurer/County Clerk

Health and Public Safety: Mr. Snyder

Law Enforcement/Emergency Services/Animal Control/Public Guardian/Drain Office

Judicial/Legal: Mr. Trombley

Courts/Legal Issues/Prosecutor's Office/Personnel

Special Committee: Per Chairperson

Special circumstances that need to be addressed by a special advisory committee in addition to the above five committees. Recommendation made by the Chairperson and Vice-Chairperson and a majority vote by the Board Members

Budget Advisory Committee: Mr. Snyder & Mrs. Zygiel

Computer Issues/Concerns: Mr. Sancimino

Motion carried.

**Motion # 5: Adoption of the Rules of Order for the
Arenac County Board of County Commissioners for the Year 2011:**

Page # 4: Arenac County Commissioner's Minutes of January 18th, 2011.

It was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve the proposed Rules of Order for the Arenac County Board of County Commissioners for the Year 2011 as presented and passed out this date by the Board Office. Motion was carried.

Motion # 6: Appointment to the Arenac County Housing Commission:

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to reappoint Richard Bowden to a term on the Arenac County Housing Commission ending 12-31-2015. Motion carried.

Motion # 7: Appointment of Homeland Security:

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to appoint the Board Chair, Mr. Michael Snyder as the head of Arenac County Homeland Security. Motion carried.

Motion # 8: Appointment of Public Informational Officer for Arenac County:

It was moved by Mr. Trombley & 2nd by Mr. Luce to appoint the Board Vice Chair, Mr. Joseph Sancimino as Arenac County Public Informational Officer in reference to any Emergency Management/Disaster situations. Motion carried.

Motion # 9: Multi-County Friend of the Court Appointment & Salary:

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to concur with the appointment of Mr. Michael Friedgen as Interim Friend of the Court for the 23rd Judicial Circuit at an annual salary of \$55,000, to be paid by Iosco County with expenses shared by the 4 counties of the 23rd Judicial Circuit, being Oscoda, Alcona, Iosco and Arenac. Motion carried.

Motion # 10: Resolution # 2011-01:

Arenac County Home Improvement Targeted Assistance

**Michigan State Housing Development Authority
Homeowners Assistance Welles Addition Area**

WHEREAS, Arenac County is interested in the continuing effort to provide affordable housing opportunities for its low and very low income residents; and

WHEREAS, said Arenac County Board of Commissioners has reviewed and understand the content of the application for funding; and

WHEREAS, said Arenac County Board of Commissioners accept the recommendation of the Arenac County Housing Commission to apply for \$162,000 per their motion on September 21, 2010.

THEREFORE BE IT RESOLVED that the Arenac County Board of Commissioners authorized the Chief Elected Official to sign the application form as required.

Roll Call Vote: Yes: Snyder, Trombley, Sancimino, Luce, & Zygiel. No: None.

Resolution declared adopted by a vote of 5 yes to 0 no.

The Board then discussed authorization of the Chair to sign any and all Housing Commission Grant Applications.

Order of the Day:

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to authorize the Chair to sign any and or all Housing Commission Grant Applications and related paperwork.

Roll Call Vote: Yes: Zygiel, Luce, Trombley, Sancimino, and Snyder. No: None.

Motion declared carried by a 5 yes to 0 no vote.

Motion # 11: Community Corrections Advisory Board:

After discussion, it was moved by Mr. Luce & 2nd by Mrs. Zygiel to appoint the following to the Ogemaw-Arenac County Community Corrections Advisory Board: Chief Judge Ronald Bergeron, Probate Judge Richard E. Vollbach, Jr., Pat Baker, Melissa Sprague, Nancy Hill, and Commissioner Jeff Trombley.

Motion # 12: Motion to Rescind Board Action of January 4th, 2011 in specific reference to County Commissioner pay sheet approval process.

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to reconsider the Board action regarding County Commissioner pay sheet signoffs and related Board motion from the January 4th, 2011. Motion carried.

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to note that all County Commissioner pay sheets and mileage be submitted to the County Clerk's Office for payment.

Roll Call Vote: Yes: Luce, Trombley, Snyder, and Zygiel. No: Sancimino.

Motion carried by a 4 yes to 1 no vote.

Order of the day:

The Board discussed the matter that no motion of direction was made after closed session regarding continuing negotiations with the United Steelworkers Courthouse Local unit. It was moved by Mr. Luce and seconded by Mr. Sancimino to authorize Mr. William Borushko from Employment Relations Advisors to proceed with negotiations and the proper committee members assigned regarding the Teamsters & United Steelworkers Local. Motion carried.

Pine River Access Presentation:

Mr. Sancimino noted that there will be no presentation today regarding the Pine River Access and related due to the presenter being stranded out of the area by weather.

Public Comments: None.

Adjournment:

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to adjourn. Motion carried. Meeting adjourned at 3:43 PM. (Corr. 2-1-2011).

Respectfully Submitted,

Attest: _____
Michael Snyder, Chair of the Board

Ricky R. Rockwell, County Clerk

Arenac County Board of County Commissioners Minutes

February 1, 2011

Chair Michael Snyder called the meeting to order at 1:45 PM with those present reciting the pledge of allegiance to the US Flag. The meeting was called pursuant to public notice and the Michigan Open Meetings Act.

Present: Michael Snyder, Joseph Sancimino, Jeff Trombley (arrived 1:48 PM), Virginia Zygiel, & Robert Luce.

Approval of An Agenda:

It was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve the agenda as presented with the addition of a motion # 9 regarding Building Department equipment needs. Motion carried.

Approval of Minutes of the January 18th, 2011 Meetings:

It was moved by Mr. Luce & 2nd by Mr. Sancimino to approve the minutes of the January 18th, 2011 Committee of the Whole meeting. Motion carried.

It was moved by Mrs. Zygiel & 2nd by Mr. Sancimino to approve the minutes of January 18th, 2011 with corrections of motion seconding party and time of adjournment. Motion carried.

Claims & Accounts:

It was moved by Mrs. Zygiel & 2nd by Mr. Luce to pay the claims excepting the Sting Bill in the amount of \$2,414.28, with a total of approved bills in the amount of \$41,799.30. Motion carried.

Public Comments: None.

Unfinished Business:

Commissioner Sancimino & others reported on needs in the County Building Department including printer replacement & related needs. Board noted that no funds are in the budget, but directed Commissioner Zygiel to prepare the necessary budget adjustment to effect same for the next meeting, February 15th.

Correspondence Listing:

Clerk reviewed the listing of correspondence as presented with the Board.

Motions to be acted upon:

Motion # 1: Building Department Fees for Wind Turbines & Related Towers:

After considerable discussion, it was moved by Mr. Sancimino & 2nd by Mr. Luce to approve the Arenac County Building Department Fee Schedule for Wind Turbines & Towers as presented to the County Board. Motion Carried. It will have an effective date of the 1st of February 2011. The Board talked further on the equipment requests for the department.

Pg. # 2: Arenac County Commissioners Minutes of February 1, 2011:

**Motion # 2: Annual Contract for Services, NSG Group of Saginaw,
Computer Support:**

It was moved by Mr. Sancimino & 2nd by Mrs. Zygiel to approve the proposed Contract for Services with NSG/SSBS Net for the calendar year 2011 at the 2010 rate. The motion was carried. Chair signed the contract document for the County of Arenac.

Motion # 3: Appointment of Member to Dept. of Human Services Board:

After discussion and review of letter, it was moved by Mrs. Zygiel & 2nd by Mr. Luce to reappoint Mrs. Linda Simons to the Arenac County Department of Human Services Board for a term ending December 31, 2013. The motion carried.

Motion # 4: Resolution of Community Corrections Advisory Board:

Moved by Commissioner Sancimino and supported by Commissioner Trombley to adopt the following resolution:

Resolution No. 2011-02

**A RESOLUTION SUPPORTING THE OGEMAW ARENAC CCAB FY-2011
COMMUNITY CORRECTIONS GRANT APPLICATION AND PLAN**

WHEREAS, the Counties of Arenac and Ogemaw formed a regional Community Corrections Advisory Board (hereafter CCAB) under Michigan Public Act 511 of 1988, and

WHEREAS, the Arenac County Board of Commissioners approve the Grant Application and Plan for FY-2011 (hereafter grant) for program continuation and funding in accordance with the guidelines established by the Michigan Department of Corrections, Office of Community Corrections (hereafter OCC); and

WHEREAS, the Arenac County Board of Commissioners approved the preparation and submission of the Grant at the February 1, 2011 meeting and recommends its support by each member county; and

WHEREAS, by supporting the Grant and Plan, the County will have the option of utilizing, any or all of the services funded under the Grant at no cost to the County and with, no future obligation for funding by the County;

THEREFORE BE IT RESOLVED, that Arenac County Board of Commissioners hereby supports the Ogemaw Arenac CCAB Grant Application/Plan and its implementation.

BE IT FURTHER RESOLVED that the Arenac County Board of Commissioners, adopt this resolution of support approving the Ogemaw Arenac Community Corrections Grant Application and Plan, for Fiscal Year 2011, in the amount of \$89,397.00 at the Arenac County Board of Commissioners Meeting held on Tuesday, February 1, 2011.

Roll Call Vote: Yes: Zygiel, Snyder, Sancimino, Trombley, & Luce.

Yeas: 5. Nays: 0. Resolution declared carried by a 5 yes to 0 no vote.

Pg. # 3: Arenac County Commissioners Minutes of February 1, 2011:

Motion # 5: Appointment of Member of the County Planning Commission:

It was moved by Mr. Trombley & 2nd by Mr. Sancimino to appoint Allen Osier to a term on the Arenac County Planning Commission ending 12-31-2013. Motion carried.

Motion # 6: Appointment of Member of the Arenac County Planning Commission:

It was moved by Mr. Luce & 2nd by Mr. Trombley to appoint Joseph Sancimino to a term on the Arenac County Planning Commission ending 12-31-2013. Motion carried.

Motion # 7: District Court Appointment Attorney Contract:

The Board reviewed the annual contract for Court Appointed Attorneys for the 81st District Court. The document has already been approved by District Judge Yenior and the affected attorneys. It was moved by Mrs. Zygiel & 2nd by Mr. Sancimino to approve the proposed contract. Motion carried. Chair signed the contract document.

Motion # 8: Equalization Department Clerk Position:

After discussion and review of the current United Steelworkers Agreement with the County of Arenac, it was moved by Mr. Sancimino & 2nd by Mr. Trombley to authorize the Equalization Director to temporarily fill the clerk position in the department and allow the Director to post & advertize if necessary. Motion carried.

Motion # 9: Building Department Equipment:

It was moved by Mr. Sancimino & 2nd by Mr. Trombley to purchase a hard drive and printer for Building Department and further direct that the Board prepare the necessary budget adjustment regarding said purchases. Motion carried.

Committee Reports:

Mr. Sancimino will be attending Winter Conference for the Board in Lansing. He noted that he will be staying one night only and two days of the conference.

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to authorize the attendance at the Winter MAC Conference by Commissioner Sancimino with costs to be paid by the County. Motion carried.

The chair ordered a recess at 2:55 PM. Chair reconvened the meeting at 3 PM>

Mr. Andrew Radatz, President of the Standish Chamber of Commerce, discussed a proposal being worked upon for enhancement of the Pine River Access Site. He gave a presentation including renditions of pictures. He noted further that a committee exists and they are looking for letters of support from various local units of government.

Adjournment:

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to adjourn at 3:25 PM. Motion carried.

Respectfully Submitted,

Attest: _____
Michael Snyder, Chair of the Board

Ricky R. Rockwell, Co. Clerk

February 15th, 2011
Minutes of a Meeting of the Arenac County Board of Commissioners.

Chair Michael Snyder called the meeting to order at 1:45 PM with the Board and those in attendance reciting the Pledge of Allegiance to the US Flag. The meeting was called pursuant to the Michigan Open Meetings Act and Public Notice.

Present: Joseph Sancimino, Jeff Trombley, Michael Snyder, & Virginia Zygiel.
Absent: Robert Luce (excused).

Adoption of an Agenda:

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to approve the agenda as submitted by the Board office and place a copy on file with the correspondence. Motion carried.

Various Minutes of February 1st, 2011:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the Committee of the Whole minutes of February 1, 2011. Motion carried.

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to approve the minutes of the Board Session of February 1, 2011 with the correction of the vote on wind turbine fees being a Roll Call Vote. Motion was carried with correction.

Claims & Accounts:

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Sancimino to approve payment of the bills in the aggregate amount of \$ \$52,887.61; holding the Sting billing that was withheld at the last meeting. The Board also recoded two invoices' line item numbers for payment from other accounts. Motion carried.

Public Comments: None.

Review of Correspondence:

Chair directed that correspondence be placed on file with today's agenda.

Order of the Day: Public Hearing
Arenac County Housing Application for HRF Funds

Chair Michael Snyder welcomed all in attendance and then introduced the Board and Jill Eyre, then called the Public Hearing on the application for HRF Funds to order at 2 PM as per advertisement. Approximately 25 residents of the Welles Addition Subdivision were in attendance at the hearing and signed in as being present.

Jill Eyre explained the programming and further noted that \$126,000 has been targeted for improvements to residences in Welles Addition and there are further dollars available from related programs that can assist in stretching those dollars for home improvements.

Questions and comments were received and after no further questions, the hearing was closed at 2:15 PM on motion by Mr. Sancimino & 2nd by Mrs. Zygiel. Motion was carried.

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Chair ordered a 5 minute recess at 2:15 PM.

Chair reconvened the meeting at 2:20 PM.

Motions to be acted upon:

Moved by Commissioner Zygiel and supported by Commissioner Trombley to adopt the following resolution:

Resolution No. 2011-03

Appendix #1

**RESOLUTION FOR THE DEPOSIT AND INVESTMENT
OF ARENAC COUNTY FUNDS**

WHEREAS, under the laws of the State of Michigan, Act No. 40 of the Michigan Public Acts of 1932, 1st Extra Session, as amended (MCL 129.12), this Board is required to provide, by resolution, for the deposit of all public monies including tax monies, belonging to, or held for, the State, County, or other political units coming into the hands of the County Treasurer, in one or more banks, savings and loan associations, or credit unions within the State.

THEREFORE BE IT RESOLVED, (1) The Arenac County Board of Commissioners hereby directs Dennis M. Stawowy, Arenac County Treasurer, to deposit all public monies and funds coming into his hands as County Treasurer in any bank, savings and loan association, or credit union within the State which is a legal depository as defined by State and/or Federal law, and (2) the County Treasurer is authorized to invest funds, as set forth by the Arenac County Investment Policy, with these institutions or any institution legally permitted by State Statute, Act No. 20 of the Michigan Public Acts of 1943, as amended (MCL 129.91), or Federal law or regulation within the limits set therein.

THEREFORE BE IT RESOLVED, that the County Treasurer is authorized to enter into and execute on behalf of the County any contracts with any bank or trust company for the safekeeping or third party custodianship of any of the County's securities as well as any contracts or repurchase agreements with any corporation for the purchase of any such securities which will be the subject of such safekeeping or third party custodianship arrangements, on such terms and conditions as the County Treasurer shall require.

BE IT FURTHER RESOLVED, that the County Treasurer is authorized to rely on the continuation of this resolution until amended or replaced by a subsequent resolution of this or successor Board of Commissioners.

Roll Call Vote: Snyder: Yes; Trombley: Yes; Sancimino: Yes; Luce: Absent; Zygiel: Yes

Resolution declared adopted by 4 yeas; 0 nays; 1 absent.

The Chair directed that a copy be given to the County Treasurer for filing and notice.

Page # 3: Arenac County Commissioners Minutes of February 15, 2011.

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to adopt the following document as the:

2011 INVESTMENT POLICY FOR THE COUNTY OF ARENAC

As Required by Public Act 20 of 1943, as amended

1.0 PURPOSE

The deposits and investments of state and local governments are exposed to risks that have the potential to result in losses. It is the policy of Arenac County to invest public funds in a manner which will ensure the preservation of principal while providing the highest investment return with maximum security, meeting the daily cash flow requirements of the County and conforming to all State statutes by addressing common deposit and investment risks related to credit risk, concentration of credit risk, and interest rate risk.

2.0 SCOPE

This investment policy applies to all financial assets of the County. These assets are accounted for in various funds of the County and include the general fund, special revenue funds, capital project funds, enterprise funds, internal service funds, trust and agency funds, and any new fund established.

3.0 OBJECTIVE

Arenac County's primary objectives, in priority order are safety, minimized risk, liquidity, and return on investments, with the foremost objective of this policy being safety of principal funds. Investment transactions undertaken by the County Treasurer will be conducted in a manner to ensure the preservation of capital in the overall portfolio. The objective will minimize credit risk and interest rate risk.

3.1 **Safety:** Safety of principal is the foremost objective in the investment of county funds. Investments shall be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio.

3.2 **Credit Risk:** (Custodial Risk and Concentration on Credit Risk) The County will minimize Custodial Credit Risk, which is the risk of loss due to the failure of the security issue, or backer, by limiting investments to the types of securities listed in Section 6.0 of this policy, and prequalifying the financial institutions, broker/dealers, intermediaries and advisors with which the County will do business in accordance with the policy. The County will minimize Contraction of Credit Risk, which is the risk of loss attributed to the magnitude of the County's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized.

3.3 **Investment Rate Risk:** The County will minimize Interest Rate Risk, which is the risk that value of securities in the portfolio will fall due to changes in the market interest rates by: structuring investment portfolio so

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that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities in the open market; and investing operating funds primarily in shorter-term securities, liquid asset funds, money market mutual funds, or similar investment pools and limiting the average maturity in accordance with the County's known cash requirements.

- 3.4 **Foreign Currency Risk:** The County is not authorized to invest in investments which have this type of risk.
- 3.5 **Liquidity:** The investment portfolio shall remain sufficiently liquid to enable the County Treasurer to meet all operating requirements which might be reasonably anticipated.
- 3.6 **Return on Investments:** The investment portfolio shall be designed with objective of attaining a return throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow characteristics of the portfolio.

4.0 DIVERSIFICATION

The County Treasurer shall diversify his/her investments by security type and institution. With the exception of U.S. Treasury securities and authorized investment pools, no more than 60% of the local investment portfolio will be invested in a single security type and no more than 60% of the portfolio with a single financial institution.

5.0 DELEGATION OF AUTHORITY

Attached here, as Appendix # 1; is the Arenac County Board of Commissioner's depository and investment resolution as required by the State statute (P.A. 40 of 1932 and MCL 129.12). Management responsibility for the investment policy is hereby delegated to the County Treasurer.

6.0 AUTHORIZED INVESTMENTS

The County Treasurer is authorized to invest in the following types of securities authorized by Public Act 20 of 1943, as amended;

- 6.1 Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- 6.2 Certificates of Deposit, savings accounts, deposit accounts, or depository receipts of a financial institution.
- 6.3 Commercial Paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- 6.4 Repurchase agreements consisting of instruments in subdivision 6.1.
- 6.5 Bankers' acceptances of United States banks.
- 6.6 Obligations of this State of any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
- 6.7 Investment pools organized under the surplus funds investment pool act, 1982 PA 367, MCL 129.111 to 129.118.

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- 6.8 Investment pools organized under the local government investment pool act, 1985 PA 121, MCL 129.141 to 129.150.
- 6.9 Obligations described in subdivisions (A) thru (G) of PA 20, as amended in 1997, if purchased through an inter-local agreement under the "Urban Cooperation Act of 1967", 1967 (Ex. Sess.), PA 7, MCL 124.501 to 124.512.
- 6.10 Mutual funds registered under the investment company act of 1940, title 1 of chapter 686.54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with the authority to purchase only investment vehicles that are legal for direct investment by the County . This authorization is limited to securities whose intention is to maintain a net asset value of \$1.00 per share.

7.0 SAFEKEEPING AND CUSTODY

It shall be the responsibility of the County Treasurer to determine which securities will be held by a third party custodian & shall be evidenced by a safekeeping receipt.

8.0 PRUDENCE

The standard of prudence to be used by the County Treasurer shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

9.0 REPORTING

The County Treasurer shall provide at least an annual report to the Board of Commissioners, which provides a clear picture of the status and types of investments in the current investment portfolio. This report shall be prepared in a manner, which will allow the Board of Commissioners to ascertain whether investment activities during the reporting period have conformed to the investment policy.

10.0 AGREEMENT TO COMPLY

Before executing an order to purchase or trade the funds of the County of Arenac, a financial intermediary, broker or dealer shall be provided with, and acknowledge receipt of, the County's "Investment Policy" regarding the buying or selling of securities by executing the form attached here as Appendix #2.

11.0 POLICY CONSIDERATIONS

This policy shall be reviewed periodically and amended to reflect changes in State statutes or the needs of Arenac County.

Roll Call Vote: Yes: Sancimino, Snyder, Zygiel, & Trombley. No: None
Absent: Luce. Carried by a 4 yes to 1 absent vote.

Chair directed that the clerk deliver a copy of the minutes to the County Treasurer as well as an audit copy for the Auditors.

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It was moved by Mr. Sancimino & 2nd by Mr. Trombley to adopt the following:

Appendix # 2

**ACKNOWLEDGEMENT OF RECEIPT OF INVESTMENT POLICY AND
AGREEMENT TO COMPLY**

I have read and fully understand Act 20 PA 1943, as amended, and the Investment Policy of the County of Arenac.

Any investment advice or recommendation on investments given by _____ representing _____, to the Arenac County Treasurer shall comply with the requirements of Act 20 PA 1943, as amended, and the Investment Policy of the County of Arenac. Any existing investment not conforming to the statute or the policy will be disclosed promptly to the Arenac County Treasurer.

By: _____

Title: _____

Date: _____

Motion was declared carried.

Building Inspector's Contracts for March 1, 2011-February 29, 2012:

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Sancimino to approve the proposed inspection contracts for the period of March 1, 2011 through February 29, 2012 as follows:

George Wissmiller, Electrical Inspector

Larry Watson, Building Inspector & Plan Reviewer

Larry Dantzer, Mechanical & Plumbing Inspector & Plan Review

Dale Zygiel, Soil Erosion & Sedimentation Control Act Inspector

The motion carried and the Chair signed the contracts.

Appointment of Member of the Jury Commission:

After discussion and review of a letter received from Circuit Judge Ronald M. Bergeron recommending the appointment and the County Clerk explaining the Jury Board selection process, it was moved by Mr. Trombley & 2nd by Mrs. Zygiel to appoint Jennifer Maser as a Republican Member on the Arenac County Jury Commission for a term ending April 30, 2017. County Clerk will inform selected member.

Motion to allow County Treasurer to accept Credit and Debit Card Payments:

County Treasurer, Dennis M. Stawowy, appeared before the Board to discuss the possibility of utilizing a firm to allow the County Treasurer to accept Debit and Credit Card Payments by an intermediary vendor and he recommended that the Board utilize Payment U.S. as that vendor to accept said payments on behalf of the County. Mr. Stawowy explained to the Board that this is a convenience for the taxpayers, especially those who live remotely from the Arenac County area and have delinquent taxes.

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It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to permit County Treasurer to set up a payment system with Payment U. S. as requested by the County Treasurer and authorize him to set same up in his office. The motion carried.

Commissioner Reports:

Mr. Sancimino reminded all Commissioners that the Arenac County Soil conservation District Annual Meeting is Thursday, February 17th, 2011 at the Standish VFW @ 6 PM.

The Commissioners discussed related issues with the Stone Drain and an upcoming meeting with the U. S. Army Corps of Engineers.

There were no Public Comments.

Adjournment:

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to adjourn at 3:00 P.M. Motion carried, Meeting adjourned.

Respectfully Submitted,

Attest: _____
Michael Snyder, Chair of the Board

Ricky R. Rockwell, County Clerk

**March 1, 2011 Minutes
Arenac County Board of Commissioners**

Chair Michael Snyder called the meeting to order at 1:36 PM in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act. The Board and others in attendance recited the Pledge of Allegiance to the Flag of the United States.

Present: Joseph Sancimino, Jeff Trombley, Michael Snyder, Virginia Zygiel, and Robert Luce.

Adoption of an Agenda:

It was moved by Mrs. Zygiel & 2nd by Mr. Luce to adopt the agenda as prepared. Motion carried.

Approval of Prior Meeting Minutes:

Committee of the Whole of February 15th, 2011: It was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve the minutes as mailed. Motion carried.

Board Session of February 15th, 2011: It was moved by Mr. Luce & 2nd by Mrs. Zygiel to approve the minutes as mailed previously. Motion carried.

Claims & Accounts:

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Trombley to pay the book of bills excepting claim for two chairs from 595-000-979.000 in the amount of \$599.98; giving an approval total of \$33,379.54. The motion was carried.

Chair instructed the Clerk to return the bill to the Sheriff for recoding of the bill.

Public Comments: None.

Review of Correspondence Listing by Clerk:

The Clerk reviewed the correspondence listing. Chair directed same be filed.

Motions to be acted upon:

Motion # 1: Action of MERS by County Prosecutor:

On motion by Mr. Luce & 2nd by Mr. Sancimino, the Board requested that the County Prosecutor, Curtis G. Broughton, assist the Board with filing documentation to attempt to take court action to forfeit vested pension rights of former county guardian, Sherilyn N. Jones. Motion carried.

Motion # 2: Animal Control Officer Attendance at Adoption Workshop:

It was moved by Mr. Luce & 2nd by Mr. Sancimino to authorize attendance of the County Animal Control Officer at workshop requested and to pay registration and costs. Motion carried. Office will notify the Animal Control Officer.

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Motion # 3: Budget Adjustment # 2011-01:

It was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve budget adjustment as follows:

Decrease expenditure 101-990-933.000 by \$400.00

Increase expenditure 101-225-819.000 by \$200.00

Increase expenditure 101-225-819.090 by \$200.00

Motion carried.

Motion # 4: Soil Erosion Inspector Contract:

It was moved by Mr. Sancimino & 2nd by Mr. Luce to offer the proposed inspection contract to Dale Zygiel as County Building Department Soil Erosion Control Permit Enforcement Agent. Motion was withdrawn by maker & seconding party.

It was then moved by Mr. Sancimino & 2nd by Mr. Trombley to offer to extend the current inspection contract for 60 days to the Soil Erosion Agent, Mr. Dale Zygiel, during which time the Board will attempt to resolve any issues.

Roll Call Vote: Yes: Sancimino, Snyder, & Zygiel. No: Trombley, Luce.

Motion carried by a 3 yes to 2 no vote.

Chair ordered a recess at 2:25 PM. Chair reconvened the meeting at 2:35 PM.

Chair excused Mrs. Zygiel to attend a meeting at Bay-Arenac Community Mental Health in Bay City.

Order of the Day:

Kathy Tinwald from ECMCOG appeared before the Board to discuss results from a couple of parts of the County Citizen Survey that was paid for from Tribal Funds and USDA Rural Development monies and reviewed certain categories with the County Commissioners. Two areas including government and recreation were highlighted in the presentation. She further discussed the County Planning Commission having to prepare an Annual Community Improvement Program Plan.

County Housing Commission Report:

Jill Eyre, County Housing Commission Director, appeared before the County Board to discuss the status of current programs and presented a report regarding same.

Closed Session in reference to the Teamsters and Steelworkers Agreements:

It was moved by Mr. Luce & 2nd by Mr. Trombley to move into closed session with Mr. William P. Borushko from Employment Relations Advisors, regarding unsettled contracts with the Teamsters and United Steelworkers.

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, & Luce. Absent: Zygiel.

Motion carried by a 4 yes to 1 absent vote. The Board moved into a closed session.

Page # 3: Minutes of the March 1, 2011 Board of Commissioners Session.

At 4:14 PM, it was moved by Mr. Sancimino & 2nd by Mr. Luce to move back into open session.

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, & Luce. Absent: Zygiel.

Motion carried by a 4 yes to 1 absent vote.

Commissioners discussed the status of the contracts noting that meetings are scheduled including a Mediation Session with the Courthouse Steelworkers Local and further negotiations with the Teamsters Local and times and dates were reviewed with the respective commissioners assigned to each negotiation committee.

Adjournment:

It was moved by Mr. Sancimino & 2nd by Mr. Luce to adjourn at 4:15 PM. The motion carried. The meeting was adjourned.

Respectfully Submitted,

Ricky R. Rockwell, County Clerk

Attest: _____
Michael H. Snyder, Chair

March 15th, 2011 Minutes
Arenac County Board of Commissioners

Chair Michael Snyder called the regular meeting of the Arenac County Board of County Commissioners to order at 1:35 PM, pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: County Commissioners Joseph Sancimino, Jeff Trombley, Michael Snyder, Virginia Zygiel, and Robert Luce.

Adoption of An Agenda:

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to adopt the proposed agenda as presented. Motion carried. A Copy is on file with meeting correspondence.

Approval of Various Minutes:

Committee of the Whole Meeting of March 1, 2011: It was moved by Mr. Luce & 2nd by Mrs. Zygiel to approve the minutes as submitted. Motion carried.

Board Session of March 1, 2011: It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the minutes as previously mailed. Motion carried.

Claims & Accounts:

It was moved by Mr. Sancimino & 2nd by Mr. Trombley to approve the Book of Bills in the aggregate amount of \$53,572.65. Motion carried.

Unfinished Business:

Commissioner Robert Luce commented on news that certain USDA Departments have been directed to shut down.

Public Comments:

Mr. Richard Dell, member of the Arenac County Soil Conservation District Board noted the County Soil District Office has had further notice of funding cuts and uncertainty over the status of USDA staffing. He requested that Commissioners contact their Federal Representatives regarding the importance of programming and the dollars that these programs bring into the County.

Unfinished Business: None

Review of Correspondence Summary:

Clerk distributed summary listing of correspondence received. After review of certain items, the Chair directed the Clerk to place same on file with agenda in his office. There was discussion of Indian Grant Funds on hand as well as certain other communication's items as listed on the summary and the Stone Garden Grant was discussed noting that it is about to start, per Sheriff, in March 2011.

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Motions to be acted upon:

**Motion # 1 United Steelworker Local Implementation of
Paid Time Off Provisions of Board Proposal:**

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to approve the implementation of the Paid Time Off provisions per letter from Employment Relations Advisors dated March 8, 2011 as follows: "to approve implementation of proposed PTO (Paid Time Off) contract provisions as set forth in the March 8 letter by Mr. Borushko, to Mike Flora, USW Representative, effective 3/15/11. The motion carried.

**Motion # 2: Appointment of Michael Moran as Primary Representative on the
East Michigan Council of Governments Board:**

It was moved by Mr. Sancimino & 2nd by Mr. Luce to appoint Michael Moran, Standish City Manager, as Primary Representative on the East Michigan Council of Governments Board (EMCOG). Motion carried.

Motion # 3: Housing Commission Appointment to fill vacancy:

It was moved by Mr. Luce & 2nd by Mr. Trombley to appoint Ann Tremble to a vacant position on the Arenac County Housing Commission Board for a term ending December 31, 2011. Motion carried.

Motion # 4: Housing Commission Inspector:

After discussion and upon recommendation of the Housing Office via the County Housing Commission, it was moved by Mr. Trombley & 2nd by Mrs. Zygiel to authorize the County Housing Commission to hire Gary Robinson as Contract Inspector for the Housing Programs. Motion carried.

Motion # 5: Resolution # 2011-04: CHILD ABUSE PREVENTION MONTH:

Moved by Commissioner Zygiel & 2nd by Commissioner Sancimino to adopt the following resolution:

Resolution 2011-04

April 2011

CHILD ABUSE PREVENTION MONTH

Designating April 2011 in the County of Arenac, Michigan as
"Child Abuse Prevention Month."

Whereas, in 2009, there were 176,021 Michigan Families Investigated for suspected child abuse or neglect and ;

Whereas, in 2009, there were 30,799 Michigan children confirmed to be victims of abuse or neglect and;

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Whereas, in 2005-06, there were 45 Michigan children who died as a result of abuse, 44% who were between the ages of 1-4, and 49% of these children were under 1 year of age and;

Whereas, in 2005-06, there were 38 child neglect death cases, 13 percent were children between the ages of 1-4, and 63 percent were children younger than 1 year of age and;

Whereas, abused or neglected children have a higher risk in adulthood for developing health problems, including alcoholism, depression, drug abuse, eating disorders, obesity, suicide, and certain chronic diseases and;

Whereas, a National Institute of Justice study indicated that abused or neglected children-

- (1) are 11 times more likely to be arrested for criminal behavior as juveniles and;
- (2) are 2.7 times more likely to be arrested for violent and criminal behavior as adults and;
- (3) Whereas, an estimated 1/3 of abused or neglected children grow up to abuse or neglect their own children and;

Whereas research has proven the success of quality home visitation, parenting-coaching and family support programs that prevent children from being abused or neglected, reduce subsequent delinquency, and improve other outcomes for children-including home visiting models like the Michigan Zero-to-3 Secondary Prevention Initiative, the Nurse-Family Partnership, Healthy Families, Early Head Start, and Parents as Teachers and;

Whereas, providing community-based services to families at-risk or already impacted by child abuse or neglect may be far less costly than—

- (1) the emotional and physical damage inflicted on children who have been abused or neglected and;
- (2) providing the abused or neglected children services, including child protective, law enforcement, court, foster care, or health care services and; or
- (3) providing treatment to adults recovering from child abuse and; or
- (4) providing incarceration to convicted criminals of child abuse and neglect and;

Whereas, child abuse or neglect has long-term economic and societal costs,

Now, therefore, be it **Resolved**, That the Arenac County Board of Commissioners-

- (1) designates April 2011 as 'Child Abuser Prevention Month and;
- (2) recognizes and applauds the national, state, and community organizations and their skilled employees that work to promote awareness about child abuse or neglect, including by identifying risk factors and developing prevention strategies and;
- (3) supports the proclamations issued on the state and federal levels declaring April 2011 as 'Michigan Child Abuse Prevention Month' and 'National Child Abuse Prevention Month' and
- (4) should-
 - (A) increase public awareness of prevention programs relating to child abuse or neglect and;

Pg. 4: Minutes of the Arenac County Commissioners Session of March 15, 2011.

(B) continue to work with the state- and federal- level agencies to reduce the incidence of child abuse or neglect in our community, state, and nation.

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, Zygiel, & Luce. No: None.

Resolution declared carried by a 5 yes to 0 no vote.

**Motion # 6: Implementing Paid Time Off Provisions (PTO)
for United Steelworkers Local/Courthouse Division.**

It was moved by Mr. Sancimino & 2nd by Mr. Luce to implement the PTO provisions of the Courthouse Division of the United Steelworkers effective March 15, 2011 as noted in letter of March 10, 2011 from Employment Relations Advisors. Motion carried.

Motion # 7: Community Corrections Advisory Board: Membership

It was moved by Mr. Sancimino & 2nd by Mr. Luce to appoint Mrs. Virginia Zygiel Commissioner, as *alternate member* to the Community Corrections Advisory Board for the Counties of Arenac and Ogemaw representing the Arenac County Board. Motion carried.

Order of the Day:

Mr. William P. Borushko, from Employment Relations Advisors, appeared before the County Board to notice the Board that the United Steelworkers have requested fact finding and that he has yet to be noticed regarding said matter officially.

Mr. Borushko further noted that he wished the Board to move into closed session regarding current status of the Teamsters Union and United Steelworkers Union contract negotiations.

Closed Session:

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to move into Closed Session with Mr. Borushko to further discuss negotiations regarding unsettled contracts with the United Steelworkers and the Teamsters Union Locals.

Roll Call Vote: Yes: Sancimino, Snyder, Zygiel, Luce, & Trombley. No: None.

Motion carried by a 5 yes to 0 no vote.

The Board moved into closed session at 2:35 PM.

Return to Open Session:

On motion by Mr. Trombley & 2nd by Mr. Luce the Board returned to open session at 2:55 PM.

Roll Call Vote: Yes: Snyder, Sancimino, Luce, Trombley, & Sancimino. No: None.

Motion carried by a 5 yes to 0 no vote. The Board returned to open session at 2:55 PM.

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Order of the Day: Motion regarding United Steelworker Grievances:

After discussion, it was moved by Mr. Sancimino & 2nd by Mr. Trombley to Grant Relief to the United Steelworkers three grievances regarding the Drain Clerk Nancy Selle and move her to part time status at 21 hours per week effective immediately with fringes per United Steelworkers Contract including PTO and Holidays effective March 15, 2011. Motion carried. Mr. Borushko will notify the United Steelworkers Local.

Unfinished Business:

Mr. Trombley asked questions regarding the Honeywell Contracts for maintenance of the Boilers at both the Courthouse and Jail and the respective annual costs.

Adjournment:

It was moved by Mrs. Zygiel & 2nd by Mr. Luce to adjourn at 3:03 PM. The motion carried and the meeting was adjourned.

Respectfully Submitted,

Attest: _____
Michael H. Snyder, Chair of the Board

Ricky R. Rockwell, County Clerk

April 5, 2011
Minutes of the Arenac County Board of Commissioners

Chair Michael Snyder called the meeting to order at 1:59 PM with the Board reciting the Pledge of Allegiance to the U. S. Flag and pursuant to the Michigan Open Meetings Act and Public Notice.

Present: Michael Snyder, Virginia Zygiel, Robert Luce, Joseph Sancimino, and Jeffrey Trombley.

Adoption of an Agenda:

It was moved by Mr. Trombley & 2nd by Mr. Luce to approve the Agenda as presented. Motion carried.

A copy is on file with correspondence in the County Clerk's Office.

Approval of Previous Board & Committee Minutes:

It was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve the minutes of the March 15th Board Session as submitted. Motion carried.

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to approve the Committee of the Whole Minutes of March 15th, 2011 as presented. Motion carried.

Claims & Accounts:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the Book of Bills eliminating payment of Heritage Route Authority dues payment for 2011 in the amount of \$8,635.00; with remaining claims totaling \$34,459.76.

Roll Call Vote: Yes: Trombley & Zygiel. No: Sancimino, Snyder, & Luce. Motion failed by 2 yes to 3 no.

It was moved by Mr. Luce & 2nd by Mr. Sancimino to approve payment of the Book of Bills in the aggregate amount of \$43,094.76.

Roll Call Vote: Yes: Sancimino, Snyder, & Luce. No: Zygiel & Trombley. Motion carried 3 yes to 2 no.

The Board Chair requested that the Clerk email a listing of the Claims & Accounts to all Commissioners prior to meetings except for Commissioner Zygiel. Clerk will check into the matter.

Public Comments:

Glen Rice, Arenac Township Resident, noted that people from all over the world have visited the Sunrise Side Heritage Information Center (Standish MCRR Depot) and that he along with others, volunteer at the center regularly and that many tourists stop at the Depot on a regular basis.

There were no further public comments.

Unfinished Business: None.

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Review of Correspondence Listing from County Clerk:

The Commissioners reviewed the proposed 211 Information Center memo and Mrs. Zygiel noted that she will be in attendance at the scheduled meeting of April 18th, 2011 at the Arenac County Office of the Michigan Department of Human Services with the advisory committee that will be working on the project. Commissioners expressed concern regarding any program that will require funding to operate that might cost the taxpayer money.

Motions to be acted upon:

Moved by Commissioner Zygiel and supported by Commissioner Luce to adopt the following resolution:

Resolution No. 2011-05

WHEREAS, the number of Michigan Seniors age 60+ is rising by 135 residents per day.

WHEREAS, state funding for aging services has decreased 28% over the past three years while Michigan's senior population has grown 7%.

WHEREAS, a disproportionate share of the State of Michigan's long term care budget (83%) is targeted to nursing facility funding;

WHEREAS, the Aging Network provides in-home support services and meals for \$4.72 per person per day;

WHEREAS, a majority of Michigan residents express a desire to remain in their homes for as long as possible;

WHEREAS, OSA services are an important support for unpaid caregivers who are providing 80% of the assistance that frail elders receive;

WHEREAS, the MI Choice Program provides a cost-effective alternative to nursing home care at an average of \$48 a day compared with an average cost of \$185 day for institutional care;

WHEREAS, a study done by Indiana University shows a \$10 million increase in MI Choice brings an additional \$27 million in federal matching funds, creating 1,100 new jobs and returns \$1.9 million in tax revenues to the state yet funding is capped at \$206 million;

WHEREAS, the current waiting list for MI Choice Waiver enrollment is 6,700 statewide;

WHEREAS, some 13,300 older adult volunteers contributed 3,560,000 hours of service to 2,625 public and non-profit organizations in Michigan in FY 2010 with an economic value of nearly \$750 million-a return of \$62 for every federal/state dollar expended;

WHEREAS, the proposed overhaul of Michigan's personal income tax disproportionately affects seniors and the poor in a negative manner.

Page # 3: Arenac County Commissioner's Minutes of April 5, 2011:

NOW, THEREFORE BE IT RESOLVED that the Arenac County Board of Commissioners expresses its desire and support for the legislature to stop the bleed of funding for seniors and not to balance the State's budget woes on the backs of the seniors and the poor.

FURTHER, RESOLVED that after adoption, this resolution be forwarded on to the appropriate State elected officials and the Michigan Association of Counties.

Roll Call Vote: Yes: Snyder, Zygiel, Luce, Trombley, and Sancimino. No: None.

Resolution carried by a 5 yes to 0 no vote.

Motion # 2: Ordinance Establishing a County Planning Commission:

Moved by Commissioner Sancimino and supported by Commissioner Luce to adopt the following resolution:

Resolution No. 2011-06

**Arenac County, Michigan
County Planning Commission Ordinance**

At a regular meeting of the Arenac County Planning Commission held at the Arenac County Board of Commissioners' Meeting Room on the _____, the following resolution was offered by Member _____ and supported by Member _____.

Preamble

An ordinance to confirm the establishment under the Michigan Planning Enabling Act 33 of 2008, MCL 125.3801, et seq., of the Arenac County Planning Commission; provide for the powers, duties and limitations of that Planning Commission, repeal any ordinance or parts of ordinances or resolutions in conflict with this ordinance.

ARENAC COUNTY PLANNING COMMISSION ORDAINS:

Section 1: Scope, Purpose and intent

This ordinance is adopted pursuant to the authority granted the County Board under the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.31 et seq., and the Michigan Zoning Enabling Act, Public Act 110 of 2006, MCL 125.31 et seq., to establish a Planning Commission with the powers, duties and limitations provided by those Acts and subject to the terms and conditions of this ordinance and any future amendments to this ordinance. The purpose of this ordinance is to provide that the Arenac County Board of Commissioners shall hereby confirm the establishment under the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3801, et seq., of the Arenac County Planning Commission formally established under the County Planning Act, Public Act 282 of 1945 MCL 125.103, et seq., to establish the appointments, terms and membership of the Planning Commission; to identify the officers and the minimum number of meetings per year of the Planning Commission; and to prescribe the authority, powers and duties of the Planning Commission.

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Section 2: Establishment

The County Board hereby confirms the establishment under the Arenac County Planning Commission formally established under County Planning Act, Public Act 282 of 1945 MCL 125.103 et seq. The Arenac County Planning Commission shall have 7 members.

Members of the Arenac County Planning Commission as the effective date of this Ordinance shall, except for an ex officio member whose remaining term on the Planning Commission shall be limited to his or her term on the County Board, shall continue to serve for the remainder of their existing terms so long as they to meet all the eligibility requirements for Planning Commission membership set forth within the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3801, et seq.

Section 3: Appointments and Terms

The Chairperson of the County Board, with the approval of the County Board of Commissioners, by a majority vote of members elected and serving, shall appoint all Planning Commission members, including the ex officio member. The Planning Commission members, other than ex officio, member shall serve for terms of **three (3) years each.**

A Planning Commission member shall hold office until his or her successor is appointed. Vacancies shall be filled for the unexpired term in the same manner as the original appointment. Planning Commission members shall be qualified electors of the county, except that one Planning Commission member may be an individual who is not a qualified elector of the county. The membership of the Planning Commission shall be representative of the important segments of the county, such as economic, educational and social development of the county, in accordance with education, public health, government, transportation, industry, and commerce. The membership shall also be representative of the entire geography of the county to the extent possible. One (1) member of the County Board shall be appointed to the Planning Commission as an ex officio member. An ex officio member shall have full voting rights. An ex officio member's term on the Planning Commission shall expire with his or her term on the county board. No other elected officer or employee of the county is eligible to be a member of the Planning Commission.

Section 4: Removal

The County Board of Commissions may remove a member of the Planning Commission for misfeasance, malfeasance, or nonfeasance in the office upon written charges and after a public hearing.

Section 5: Compensation

The Planning Commission members may be compensated for their services as provided by County Board resolution. The Planning Commission may adopt bylaws relative to compensation and expenses of its members for travel when engaged in the performance of activities authorized by the County Board, including, but not limited to, attendance at conferences, workshops, educational and training programs, and meetings.

Section 6: Officers and Committees

The Planning Commission shall elect a chairperson and a secretary from its members, and may create and fill other officers as it considers advisable. An ex officio member of the Planning Commission is not eligible to serve as chairperson. The term of each office shall be for one (1)

Page # 5; Arenac County Commissioner's Minutes of April 5, 2011:

year, with opportunity for reelection as specified by the Planning Commission bylaws. The planning commission may also appoint advisory committees whose members are not members of the Planning Commission.

Section 7: Bylaws, Meetings and Records

The Planning Commission shall adopt bylaws for the transaction of business. The Planning Commission shall hold at least four (4) regular meetings each year and shall by resolution determine the time and place of the meetings. Unless otherwise provided in the Planning Commission's bylaws, a special meeting of the Planning Commission may be called by the Chairperson or by two (2) other members, upon written request to the secretary. Unless the bylaws otherwise provide, the Secretary shall send written notice of a special meeting to Planning Commission members at least forty-eight (48) hours before the meeting. The business that the Planning Commission may perform shall be conducted at a public meeting held in compliance with the Open Meetings Act, Public Act 267 of 1976, MCL 15.261, et seq. The Planning Commission shall keep record of its resolutions, transactions, findings and determinations. A writing prepared, owned, used, in the possession of, or retained by a Planning Commission in performance of an official function shall be made available to the public in compliance with the Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Section 8: Annual Report

The Planning Commission shall make an annual report to the County Board concerning its operations and status of the planning activities, including recommendations regarding actions by the County Board related to planning and development.

Section 9: Authority to Make Master Plan

Under the authority of the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3801, et seq. and other applicable planning statutes, the Planning Commission shall make a master plan as a guide for development within the County's planning jurisdiction. Final authority to approve a Master Plan or any amendments thereto shall rest with the Planning Commission unless the County Board passes a resolution asserting the right to approve or reject the Master Plan. Unless rescinded by the County, any plan adopted or amended under the County Planning Act, Public Act 282 of 1945 MCL 125.103, et seq., need not be readopted under the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3801 et seq.

Section 10: Zoning Powers

The County Board hereby confirms the transfer of all powers, duties, and responsibilities provided for zoning boards or zoning commissions by the former County Rural Zoning Act, Public Act 110 of 2006, MCL 125.31, et seq.; the Zoning Enabling Act, Pubic Act 110 of 2006, MCL 125.31, et seq.; or other applicable zoning statutes to the Arenac County Planning Commission formally established under the County Planning Act, Public Act 282 of 1945 MCL 125.103, et seq. Any existing zoning ordinances shall remain in full force and effect except as otherwise amended or repealed by the County Board.

Section 11: Capital Improvements Plan

To further the desirable future development of the county under the Master Plan, the County Board, after the Master Plan is adopted, shall prepare or cause to be prepared by the County

Page # 6: Arenac County Commissioner's Minutes of April 5, 2011:

Chair or by a designated nonelected administrative official, a capital improvements program of public structures and improvements, showing those structures and improvements, showing those structures and improvements in general order of their priority, for the following 6-year period. The prepared capital improvements program, if prepared by someone other than the County Board, shall be subject to final approval by the County Board. The County Planning Commission is hereby exempted from preparing a capital improvements plan.

Section 12: Subdivision and Land Division Recommendation

The Planning Commission may recommend to the County Board provisions of an ordinance or rules governing the subdivision of land. Before recommending such an ordinance or rule, the Planning Commission shall hold a public hearing on the proposed ordinance or rule the Planning Commission shall give notice of the time and place of the public hearing not less than 15 days before the hearing by publication in a newspaper of general circulation within the county. The Planning Commission shall review and make recommendations on a proposed plat before action thereon by the County Board under the Land Division Act, Public Act 288 of 1967, MCL 560.101, et seq. Before making its recommendation, the Planning Commission shall hold a public hearing on the proposed plat. A plat submitted to the Planning Commission shall contain the name and address of the proprietor or other person to whom the notice of a hearing shall be sent. Not less than 15 days before the hearing, notice of the date, time and place of the hearing shall be sent to that person at the address by mail and shall be published in a newspaper of general circulation in the County. Similar notice shall be mailed to the owners of land immediately adjoining the proposed platted land.

Section 13: Severability

The provisions of this ordinance are hereby declared to be severable, and if any part is declared invalid for any reason by a court of competent jurisdiction, it shall not affect the remainder of the ordinance, which shall continue in full force and effect.

Section 14: Repeal

All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed. The resolution or ordinance establishing the Arenac County Planning Commission under County Planning Act, Public Act 282 of 1945 MCL 125.103, et seq. is hereby repealed.

Section 15: Effective Date

This ordinance shall take effect on the date of its publication.

Roll Call Vote: Yes: Snyder, Sancimino, Luce, & Zygiel. No: Trombley

Resolution declared adopted by a 4 yes to 1 no vote.

Building Department Hours Adjustment for 2011 Building Season:

After discussion, it was moved by Mr. Luce & 2nd by Mr. Sancimino to open the Building Department Office on Mondays, from 9 AM until 12 Noon for a period of time from May 1st until October 31st, 2011 as additional clerical hours. Motion carried.

Clerk was directed to inform the office of the schedule change.

Page # 7: Arenac County Commissioner's Minutes of April 5, 2011:

Arenac County Master Plan:

County Commissioner Joseph Sancimino presented County Commissioners with copies of the new Arenac County Master Plan document both in written and CD form. Each member was given either a disc or hard copy document.

Public Comments:

David Munson, Standish Businessman and Resident, appeared before the Board to comment on recent Sheriff's Drug & Alcohol Sting program regarding where minors are sent to attempt to purchase alcohol from Bars and Take Outs. His basic premise was that the Sheriff's Department did not follow Michigan Licensed Beverage Dealers protocols for a Sting. The Board suggested that Mr. Munson contact Sheriff Mosciski in reference to his basic questions and concerns. Mr. Munson noted that his employee did indeed serve the minor and that said did occur.

There were no further public comments.

Commissioners Comments:

MERS was discussed with the Clerk and the need for a Commissioner to meet with the County Clerk regarding a couple of groups and the need to have a new actuarial completed for two closed groups as well as the subject in reference to the fact that employees may, if the governing body allows, transfer into closed groups if their job for the employer changes and the transfer site has current employees in a closed group.

Budget 2011: The chair noted that a meeting has been scheduled for Monday April 18th, 2011 with the County Treasurer and County Clerk and the Board Chair and ~~Board Vice Chair~~ to review the 2011 budget first quarter document.
Mrs. Zygiel

Adjournment:

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to adjourn at 3:33 PM. Motion was carried. Meeting adjourned.

Respectfully Submitted,

Attest: _____
Michael H. Snyder, Chair of the Board

Ricky R. Rockwell, Arenac County Clerk

April 19, 2011
Minutes of the Arenac County Board of Commissioners

The meeting was called to order by Chair Michael Snyder at 1:35 PM with the Board reciting the Pledge of Allegiance to the U. S. Flag; pursuant to public notice and the Michigan Open Meetings Act.

Present: Commissioners Joseph Sancimino, Jeffrey Trombley, Michael Snyder, and Virginia Zygiel.

Absent: Robert Luce.

Adoption of an Agenda:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the proposed agenda. Motion carried. A copy is on file with meeting correspondence.

Minutes:

Committee of the Whole: Moved by Mr. Trombley & 2nd by Mrs. Zygiel to approve the proposed minutes as presented. Motion carried.

Board Session Minutes of April 5th: Moved by Mrs. Zygiel & 2nd by Mr. Trombley to Approve the minutes with correction on page # 7 noting that the Budget Committee Meeting with Clerk & Treasurer does not include Vice Chair but Budget Chair and Board Chair. Motion was carried.

Claims & Accounts:

The Board reviewed Book of Bills and certain items were reviewed for questions from Board Members. After review, it was moved by Mr. Sancimino & 2nd by Mrs. Zygiel to approve the payment of the Book of Bills in the aggregate amount of \$44,289.89. The motion was carried and Clerk was directed to pay same.

Public Comments: None.

Correspondence Listing:

Clerk and Board Members reviewed the Correspondence Listing. Chair directed that same be placed on file.

Chair ordered a recess at 2:17 PM. for the Board to travel to the Courthouse lobby.

(A presentation of the 1893 Standish Courthouse **ARENAC** letters in a shadow box affixed to the lobby was presented to the County by Clerk Rick Rockwell, who filled in the Board as to the letters' travels from the sidewall of the 1893 Courthouse and their travels of more than 46 years after the building was demolished. Mr. Snyder accepted the gift from the Clerk on behalf of the County of Arenac noting parts in the preservation by Former County Clerk Douglas Black, Donald Sproule, and Randy Gates.)

The Chair ordered the Board back into regular session at 2:28 PM.

The Board then proceeded back to the agenda for the meeting.

Page # 2: Minutes of the Arenac County Board Session of April 19th, 2011

Equalization of the County of Arenac for the Tax Year 2011:

County Equalization Director Linda Lewandowski appeared before the Board to present the 2011 Arenac County Equalization Report as prepared for Board Approval and Adoption as the Official Report for Arenac County Equalization.

After review, it was moved by Mr. Trombley & 2nd by Mrs. Zygiel to approve and adopt the 2011 Arenac County Equalization Report, as prepared, as the Official Adopted 2011 Equalization Report for Arenac County, Michigan and to further authorize the Chair and the County Clerk to sign said report in the proper places after adoption and direct Linda Lewandowski, County Equalization Director, to electronically submit same to the State of Michigan to use as the Taxation Base for 2011 Taxes.

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, & Zygiel. No: None. Absent: Luce.

Motion carried by a 4 yes to 0 no and 1 absent vote.

Additional Public Comment:

The Chair asked for any additional public comments, there were none.

Adjournment:

It was moved by Mr. Sancimino & 2nd by Mr. Trombley to adjourn at 2:47 PM. The motion carried and the meeting was adjourned.

Respectfully Submitted,

Attest: _____
Michael H. Snyder, Chair of the Board

Ricky R. Rockwell, County Clerk

May 3rd, 2011
Arenac County Commissioners Meeting Minutes.

Chair Michael Snyder called the meeting to order at 1:46 PM with the Board reciting the pledge of allegiance to the U. S. Flag and pursuant to Public Notice and the Michigan Open Meetings Act.

Present: Michael Snyder, Joseph Sancimino, Robert Luce, Jeffrey Trombley, and Virginia Zygiel.

Adoption of an Agenda:

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to approve the proposed agenda striking motion # 4. Motion carried.

Approval of Various Minutes:

Committee of the Whole: It was moved by Mr. Sancimino & 2nd by Mr. Trombley to approve the proposed minutes of the April 19th, 2011 Committee of the Whole. Motion carried.

Session Minutes: It was moved by Mr. Sancimino & 2nd by Mrs. Zygiel to approve the proposed minutes of the April 19th, 2011 Board Session. Motion carried.

Claims & Accounts:

After discussion and review, it was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve payment of the claims & accounts totaling \$27,985.29. Motion carried.

Public Comments: None.

Unfinished Business: None.

Review of Correspondence:

The Clerk reviewed the Correspondence Listing with the Board. After reviewing, the Chair directed that same be placed on file.

Motions to be Acted Upon:

Motion # 1: Soil Erosion Inspector's Contract Extension. After discussion regarding the parameter of the contract and noting that the current inspector was willing to extend his current agreement; it was moved by Mr. Luce & 2nd by Mr. Trombley to extend the Soil Erosion Control Inspector's Contract until March 2012 using the 2010 Contract as the guide and under the same terms as before. Motion was carried. Mr. Luce is designated to contact the Building Office to have the County Building Department prepare the agreement and return a copy for filing to allow for payment of the inspector.

The Board then began a discussion regarding a Deer Baiting Resolution. After discussion, the following resolution was offered:

Page # 2: Arenac County Commissioner's Minutes of May 3, 2011.

Moved by Commissioner Trombley and supported by Commissioner Zygiel to adopt the following resolution:

Resolution No. 2011-06

"Baiting in Michigan"

WHEREAS, the Arenac County Board of Commissioners feels baiting should be allowed in Northeast Michigan, since no Chronic Wasting Disease (CWD) has been found since the ban has been instituted; and

WHEREAS, it has been harmful to the Counties of Northeast Michigan economically, in the tough economical times Hunting seasons are a big part of revenue for Northeast Michigan Business; and

WHEREAS, it is unfair to Businesses and Hunters in Northeast Michigan, to not allow baiting, when other parts of the State of Michigan are allowed; and

WHEREAS, the long running restrictions in Northeast Michigan with heavy depopulating of whitetail deer on State and Federal lands have given us poor numbers of deer on these lands, while private lands are still high; and

WHEREAS, Hunter's numbers and demand for hunting land have declined dramatically under the current program, yet we still have the same prevalence rates on private land as we did 12 years ago; and

WHEREAS, some restrictions should be put on baiting, as to limit bait to 2 Gallons of feed placed at one time; and

WHEREAS, food plots are legal and baiting is not, food plots still allow nose to nose contact;

THEREFORE, BE IT RESOLVED that the Arenac County Board of Commissioners expresses its time for the DNRE to revisit the Baiting Controversy and allow baiting in the whole State of Michigan;

BE IT FURTHER RESOLVED, that a copy of this resolution be transmitted to the Department of Natural Resources Environment and Michigan Association of Counties (MAC).

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, Zygiel, and Luce. No: None.
Absent: None.

Resolution declared adopted by a 5 yes to 0 no vote.

Motion # 3: Proposed Credit Card Policy:

It was moved by Mrs. Zygiel & 2nd by Mrs. Sancimino to adopt the following policy as the Arenac County Credit Card Policy; Motion was withdrawn by maker & seconding party.

Page # 3: Arenac County Board of Commissioner's Minutes of May 3, 2011:

After further discussion, it was moved by Mr. Luce & 2nd by Mr. Sancimino to direct the County Clerk to make application for a "no fee credit card from Chemical Bank as offered to be used for reservations and bookings and other Board specified expenditures.

Roll Call Vote: Yes: Sancimino, Snyder, Zygiel, Luce, & Trombley. No: None. Absent: None. Motion carried by a 5 yes to 0 no vote.

Motion regarding request for fill in help in Probate Court:

It was moved by Mr. Sancimino & 2nd by Mr. Trombley to approve the request to apply to Michigan Works for a work experience person to fill in at Probate Court in the absence of the Probate Register. Motion carried.

Unfinished Business:

A discussion occurred regarding the proposed County Planning Commission Ordinance that was approved in the first meeting in April 2011. It was agreed that Mr. Sancimino will work with the Board Office to correct any shortcomings before publication of the proposed County Planning Commission Ordinance.

Commissioner Reports:

Mr. Trombley reported on attendance at the STING Meeting in West Branch and he distributed copies of the Annual Report to Commissioners as well as reported that the program had been audited and we would receive a copy as a member community.

Adjournment:

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to adjourn at 3:15 PM. The motion carried and the meeting was adjourned.

Respectfully Submitted,

Attest: _____
Michael H. Snyder, Chair of the Board

Ricky R. Rockwell, County Clerk

May 17, 2011

Arenac County Board of County Commissioner's Session.

The meeting was called to order at 1:40 PM in the County Commissioners Meeting Room at the Arenac County Building in Standish, Michigan pursuant to the Michigan Open Meetings Act and Public Notice with the Commissioners reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Jeffrey Trombley, Joseph Sancimino, Michael Snyder, and Virginia Zygiel. Absent: Luce.

Adoption of an Agenda:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to adopt the agenda with the addition of motions as listed on the revised document. Motion carried. A copy is on file with Board Correspondence.

Approval of Various Minutes:

Committee of the Whole: It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the minutes of 5-3-2011 as prepared and mailed earlier. Motion carried.
Board Session of 5-3-2011: It was moved by Mr. Trombley & 2nd by Mr. Sancimino to approve the minutes as mailed. Motion carried.
Department Heads Meeting of April 16th, 2011: It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the minutes of the Department Heads Meeting. Motion carried.

Claims & Accounts:

After discussion, it was moved by Mr. Sancimino & 2nd by Mr. Trombley to pay the bills in the aggregate amount of \$62,304.27 with exceptions as listed: DSS Corp. for \$1,875.00; Green Ace Hardware \$7.96; Radio Shack \$30.00; Design Company \$325.00; and Design Company \$225.00. Motion carried. Board directed Clerk to return invoices to Department Heads for coding consistent with billings.

Public Comments: None.

Unfinished Business: None.

Review of Correspondence:

The County Clerk and Board Members reviewed correspondence as received since the last session of the County Board, and after review, the correspondence was placed on file.

Motions to be Acted Upon:

Motion # 1: Resolution on County Planning Commission.

After considerable discussion regarding the proposed resolution and the Chair noting that the opinion of the Board is that this resolution is necessary and a part of the Michigan Planning Enabling Act. The Board further made it clear that this motion is not to undermine the authority of the County Planning Commission or its actions.

Page # 2: Arenac County Commissioner's Minutes of May 17, 2011.

Moved by Commissioner Trombley and supported by Commissioner Zygiel to adopt the following resolution:

Resolution No. 2011-07

Purpose, the purpose is to address and respond to a provision of the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 1253801, Relating to Section 9; Authority to Make Master Plan, as to the final authority, or approval, as it relates to the acceptance or rejection of said plan.

Whereas, the goal of the Arenac County Planning Commission is to develop and present a comprehensive Plan to the Arenac County Board of Commissioners for consideration.

Whereas, the Planning Commission is the collective creation of Arenac County and the Michigan Planning Enabling Act, Public Act 33 of 2008, MCL 125.3801.

Whereas, the County Board of Commissioners has ultimate authority for the implementation of the Master Plan in its entirety and/or any segments thereof.

Whereas, the developed Master Plan must be submitted to the Arenac County Board of Commissioners for its consideration and/or acceptance. The submission must be at a regularly scheduled meeting of the Commission.

Therefore Be It Resolved, the Arenac County Board of Commissioners asserts its authority to approve or reject, modify, or amend, the Master Plan created by the Planning Commission of Arenac County.

Roll Call Vote: Yes: Snyder, Trombley, & Zygiel. No: Sancimino. Absent: Luce

Resolution carried by a 3 yes to 1 no vote & 1 absent.

Moved by Commissioner Zygiel and supported by Commissioner Sancimino to adopt the following resolution:

Motion # 2: Arenac County Credit Card Policy Proposal:

Resolution No. 2011-08

Credit Card Policy

Whereas, all *Gasoline* credit card purchases including invoices, receipts, and statements, will be handled by the County Clerk's office; and

Whereas, *Gasoline* credit card transactions will be limited to gasoline and one quart of oil per purchase, only; and

Whereas, all *Arenac County* credit card transactions will be handled by the County Board of Commissioners office. The Board Secretary will supply the specifics as to the information needed; and

Page # 3: Arenac County Commissioner Minutes of May 17th, 2011.

Whereas, *Arenac County* credit card uses are only authorized for those situations requiring a card number to hold a reservation, or meeting registration, or other purposes specified by the Board of Commissioners. The actual fee for any event will be paid, in total, by check, from the County Clerk's office; and

Whereas, the authorization to utilize the *Arenac County* credit card service will be the sole domain of the County Board of Commissioners; and

Whereas, the *Arenac County* credit card shall be held only by the Commissioner's office; and

Whereas, no personal expenditures will be permitted on any of the County credit cards; and

Whereas, any unauthorized use of any County credit cards will result in all costs that are incurred for purchases, be reimbursed by the employee and shall be subject to disciplinary measures consistent with Federal and State laws.

Therefore Be It Resolved, that the Arenac County Board of Commissioners adopt the above Credit Card Policy.

Roll Call Vote: Yes: Snyder, Trombley, Sancimino, Zygiel. No: None. Absent: Luce.

Resolution declared adopted by a 4 yes to 0 no vote with 1 absent.

Motion # 3: Board of Canvasser Appointment:

After review of the names submitted by the Arenac County Democratic Party, it was moved by Mr. Sancimino & 2nd by Mr. Trombley to appoint JoEllyn Pedota to a Democratic Term on the Arenac County Board of County Canvassers ending in 2013. Motion carried.

Motion # 4: Action on Arenac County Housing Commission:

Following a discussion regarding alternatives and how to proceed, it was moved by Mr. Luce & 2nd by Mrs. Zygiel to advertize in local media and to further contact other possibly interested parties, including organizations, regarding contracting for County Housing Program Administration in Arenac County. Motion carried.

Motion # 5: Medical Examiners Contract Extension:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to authorize the renewal of the current Medical Examiner Contract with Dr. Cesar P. Casten, Jr. M. D. for a period of five (5) years at an annual rate of \$14,000 per year with a \$1,000 annual educational training allowance for related expenditures. Motion carried.

Clerk was directed to forward a copy of the proposed agreement to Dr. Casten for signature and concurrence with terms of the agreement.

Page # 4: Arenac County Commissioner's Minutes of May 17th, 2011.

Motion # 6: Boiler Contract for Engineering and Related:

Commissioner Luce reported on the committee activity regarding the Boiler replacement project as being done by the Board at this time. He noted that several engineering proposals had been reviewed and engineers interviewed regarding the boiler replacement project and the committee is recommending that Kovacs Engineering of Au Gres, Michigan be retained with the project cost estimate of \$108,725.

Mr. Luce arrived at the meeting.

It was moved by Mr. Trombley & 2nd by Mr. Snyder to hire Kovacs Engineering of Au Gres for a lump sum bid of \$5,500 plus \$75/visit plus 60 cents per mile for travel expenses for the project and to authorize a retainer of \$1,000 be paid to the firm.

Roll Call Vote: Yes: Snyder, Zygiel, Luce, and Trombley. No: Sancimino.

Motion carried by a 4 yes to 1 no vote.

Motion # 7: MERS Actuary:

Mrs. Zygiel reported on a meeting with the County Clerk and the need to prepare Actuarial Statements for two bargaining groups (Teamsters & USW Dist. Ct.) as the old actuarial documents prepared were over one year old before contracts were settled and MERS would not accept the documents. It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to direct the Clerk to request said actuarial x 2 from MERS for the two groups mentioned. Motion carried. Funds will come out of retirement expense in budget.

Motion # 8: Probate Court Part Time Employee Line Item & Funding.

After further discussion regarding the need for backfill in the Arenac County Probate Court during times when the Register is absent, it was moved by Mr. Trombley & 2nd by Mrs. Zygiel to authorize an increase in line item expenditures for 101-145-705.000 Temporary Employee in Probate Court to \$1,500 and to increase the Beginning Fund Balance by the sum of \$1,500, being line item 101-000-699.000. Motion carried.

Committee Reports:

Mr. Trombley reported that he had met with Mr. William Carpenter, Cooperative Extension Director for this area and he recommends that we continue our present allocation of approximately \$50,000 per year to MSU for extension related activities and notes that we are awaiting a contract proposal from MSU E.

Taxation Meeting: Mr. Snyder reported that a very informative meeting regarding taxation was held on Friday, May 13th and that all Commissioners were in attendance and that Mr. Peter Goodstein, Attorney for the County Treasurer regarding taxation, made a presentation for over 11 taxing units regarding Chargeback Billings from the County Treasurer and related. He further publicly thanked Mr. Dennis Stawowy, County

Page # 5: Arenac County Commissioners Minutes of May 17th, 2011.

Treasurer, for his efforts in regards to the meeting that further noted that all in attendance became further informed about the process.

Adjournment:

It was moved by Mr. Trombley & 2nd by Mr. Luce to adjourn. Motion carried.

Respectfully Submitted,

Attest: _____

Michael H. Snyder, Chair of the Board

Ricky R. Rockwell, Co. Clerk

June 7th, 2011

Minutes of the Arenac County Board of Commissioners

Chair Michael Snyder called the meeting to order at 1:11 PM with the Board reciting the Pledge of Allegiance to the U. S. Flag pursuant to public notice and the Michigan Open Meetings Act.

Present: Michael Snyder, Jeffrey Trombley, Joseph Sancimino, Virginia Zygiel, & Robert Luce.

Adoption of an Agenda:

It was moved by Mr. Trombley & 2nd by Mr. Luce to adopt the agenda as presented with the Housing Director questions added to the agenda for resolution. Motion carried.

Approval of Prior Minutes:

Committee of the Whole of May 17th, 2011: It was moved by Mr. Luce & 2nd by Mrs. Zygiel to approve the minutes of the May 17th meeting as prepared and distributed. Motion carried.
Board Session of May 17th, 2011: It was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve the minutes as received. Motion carried.

-----Order of the Day-----

The chair directed the Board to the agenda for a closed session on negotiations..

Closed Session on Negotiations and Progress:

At 1:21 PM, it was moved by Mr. Sancimino & 2nd by Mrs. Zygiel to go into closed session with the following in attendance: Commissioners Zygiel, Snyder, Luce, Sancimino, and Trombley & the following persons, Co. Clerk Rick Rockwell and William P. Borushko, Employment Relations Advisors, & Gail Seder, Bd. Secretary. This meeting is to discuss contract negotiations with the United Steelworkers and the Teamsters and the County of Arenac and related issues to contract settlement possibilities and where we stand with fact finding and/or mediation.

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, Zygiel, & Luce. No: None. Motion was carried by a 5 yes to 0 no vote.

The Board went into closed session at 1:23 PM.

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to return to open session at 2:20 PM.

Roll Call Vote: Yes: Sancimino, Snyder, Zygiel, Luce, & Trombley. No: None. Motion was carried by a five yes to zero no vote. The Board returned to open session.

The Chair declared a recess at 2:20 PM. The Chair called the meeting back to order at 2:28 PM.

Public Comments: None.

Claims & Accounts:

Mrs. Zygiel and Mr. Snyder reported to the Board that they had reviewed the Claims and Accounts on Monday, June 6th and that all is in order. It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to pay claims as listed totaling \$45,940.92. Motion carried and the Clerk was directed to make payment of Claims & Accounts as listed and approved.

Public Comments: None.

-----Order of the Day-----

Mr. Andrew Radatz, a member of the Pine River Access Improvement Group appeared before the Board to solicit a letter of support from the County Commissioners noting that letters of support for the project have been received from State Representative Joel Johnson and State Senator Mike Green for the Pine River Pier Project proposal. The Chair directed Commissioner Sancimino to prepare such a letter from the Board.

Review of Correspondence Received:

The Clerk & Board reviewed the correspondence listing and several items were discussed. The Chair directed that same be placed on file in the Clerk's Office.

Motions to be acted upon:

The Board discussed the issue regarding Mental Health Board Procedure for appointment of Members to the Bay Arenac Behavioral Health Board earlier today in Committee of the Whole with a representative from the Mental Health Board Office.

Motion # 1: Mental Health Board Appointment Procedures:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to adopt the following procedures for appointment of Arenac County Board Members to the Bay Arenac Behavioral Health Board:

- * Advertise in the Arenac County Independent newspaper to include location to pick up applications at the Arenac County Board of Commissioners office. Recommend a week timeline for submission of completed applications.
- * Return all applications to Bay-Arenac Behavioral Health Board Office, 201 Mulholland #225, Bay City, MI 48708-Attn: Nomination Committee. The Nomination Committee which includes Virginia Zygiel will review all applications and submit all qualifying applications to the Arenac County Board of Commissioners.
- * Arenac Board of Commissioners will appoint the member at the _____ Commission meeting, communicate that information to the appointee and to the BACMHB Chair, William Powell, and CEO, Robert Blackford, and the for announcement to the fill Bay-Arenac Board.

Motion carried.

Motion # 2: Purchase of Copy Machines:

After discussion, it was moved by Mr. Luce & 2nd by Mr. Sancimino to authorize the Chair to sign a purchase agreement to buy two copiers as bid by Michigan Office Solutions to replace the current copy machines in the second floor hallway and the Register of Deeds Office at a price of \$15,900.00 with funds to come from General Fund Line Item 101-958-977.000. Motion carried. Chair signed purchase agreement.

Motion # 3: Jail Inmate Medical Services:

After discussion concerning the Blue Cross Inmate Medical Contract, to allow for Blue Cross Rates for necessary medical treatment of prisoners, it was moved by Mr. Trombley & 2nd by Mr. Luce to authorize renewal for one year 7-1-10 thru 6-30-12. Motion carried.

Page # 3: Arenac County Commissioner's Minutes of June 7th, 2011:

It was moved by Mr. Trombley & 2nd by Mr. Sancimino to adopt the following Budget Adj.

Motion # 4: Budget Adjustment # 14:

06/07/2011			Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
Fund # Line Item #	Description					
101 000-699.000	Beg. Fund Bal.		\$12,553.			
101 148-705.000	Temp Empl.			\$1,500.		
101 445-999.000	Drain app trans			\$553.		
101 900-955.000	Tax appeal adj.			\$10,000.		
101 990-727.000	Comp. off supp			\$500.		
201 000-401.000	Rev. Control	\$1,000,000.				
201 000-701.000	Exp. Control			\$1,000,000.		
215 000-676.000	Ref. & Reb.	\$3,200.				
215 000-850.000	Telephone					\$400.
215 000-910.000	Health Ins.			\$3,600.		
242 000-819.000	Contractual			\$7,688.		
242 000-998.900	End Fund Bal.					\$7,688.
244 000-588.000	Contributions	\$400.				
244 000-967.000	Spec. Projects			\$1,650.		
244 000-810.000	Legal Fees					\$500.
244 000-819.000	Contractual					\$750.
245 000-506-015	Petro Mac	\$231.				
245 000-506-025	Petro AKT	\$1,058.				
245 000-507.015	Haz.	\$361.				
245 000-507.025	Haz.	\$4,657.				
245 000-819.015	Petro			\$231.		
245 000-819.025	Petro AKT			\$1,058.		
245 000-819.115	Haz Mac			\$361.		
245 000-819.125	Haz Mac			\$4,657.		
276 000-675.060	Canine Team	\$2,000.				
276 000-979.000	Equip. Purch.			\$2,000.		
801 000-701.000	Exp. Control			\$200,000.		
801 000-967.000	Repairs					\$200,000.
101 958-977.000	Equip Purch			\$900.		
101 000-420.000	Del. Tax	\$900.				
Totals		\$1,025,360.	\$1,234,698.	\$-0-		\$209,338.
				Sum \$-0-		

Motion carried.

Motion # 5: Budget Adjustment No. 2011-15:

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to approve the following budget adjustment:

Page # 4: Arenac County Commissioner's Minutes of June 7th, 2011:

Fund #	Line Item #	Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
286	000-401.000	Revenue Contro.			\$100,000.	
286	000-699.000	Beg. Fund Bal.			\$36,833.	
286	000-701.000	Exp. Control				\$200,000.
286	000-979.050	Equip Purch		\$8,880.		
286	000-979.236	Pros. Tech Fund		\$3,964.		
286	000-979.236	Court Eqt.		\$1,823.		
286	000-979-265	Building Boiler		\$48,500.		
		Totals	\$-0-	\$63,167.	\$136,833.	\$200,000.

Motion carried.

Motion # 6: Proposed Third Party Contract for Housing Commission Administration:

After discussion and summary reports from various Commissioners who had contacted other Counties involved with the NEMAH Group, it was moved by Mrs. Zygiel & 2nd by Mr. Luce to contract for Housing Commission services with Northeast Michigan Affordable Housing a/k/a Known as NEMAH per their proposal as submitted for County Housing Commission Services; which relieves the County Housing Commission of further responsibilities.

Roll Call Vote: Yes: Snyder, Zygiel, Luce, & Trombley. No: Sancimino.
Motion declared carried by a 4 yes to 1 no vote.

Board will affect necessary paperwork and resolutions later in the meeting.

Motion # 7: Resolution # 2011-10; Housing Grant Signatories:

Moved by Commissioner Zygiel and supported by Commissioner Luce to adopt the following resolution:

Resolution No. 2011-10

WHEREAS, Arenac County received the following grant awards from MSHDA-#MSC-2009-0322-HOA and #M-2009-0322-HO and;

WHEREAS, at the time of submission, the Housing Director was Ruth Harrison and the Chair of the Arenac County Board of Commissioners was Raymond Daniels, both have since retired and ;

THEREFORE, let it be known that Jill Eyre became the Arenac County Housing Director in October 2009 and Mike Snyder became the Chair of the Arenac County Board of Commissioners 1/1/2011.

IN ADDITION, as Director, Jill Eyre became the Fair Housing contact through the Arenac County Housing Commission.

Roll Call Vote: Yes: Snyder, Trombley, Sancimino, Luce, & Zygiel. No: None.
Yes: 5 and No: 0. Absent: 0.

Resolution declared adopted.

Chair directed the Clerk to forward copies of said resolution to County Housing Commission Director and place copies on file in his office.

Motion # 8 Fair Housing Resolution:

Moved by Commissioner Sancimino and supported by Commissioner Trombley to adopt the following resolution:

Resolution No. 2011-11

FAIR HOUSING RESOLUTION

WHEREAS, under the Federal Fair Housing Law, Title VII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, gender, physical or mental disabilities or national origin; and,

WHEREAS, under the Michigan Elliott-Larsen Civil Rights Act, PA 453 of 1976, as amended, it is illegal to deny the opportunity to obtain housing to any person because of race, religion, color, national origin, age, sex, height, weight, familial status, or marital status; and

LET IT BE KNOWN TO ALL PERSONS, that it is the policy of Arenac County through the Arenac County Housing Commission, to implement programs to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status.

THEREFORE, Arenac County and the Arenac County Housing Commission does hereby pass the following resolution:

BE IT RESOLVED THAT Arenac County through the Arenac County Housing Commission, shall not discriminate in the sale, rental, leasing, or financing of housing because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status:

Arenac County through the Arenac County Housing Commission will assist all persons who feel they have been discriminated against because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status or marital status, to seek equity under federal and state laws, by providing information to said persons on how to file a complaint with the Michigan Department of Civil Rights.

Arenac County through the Arenac County Housing Commission will at a minimum post this policy or the Fair Housing poster or other posters, flyers or other information which will bring to the attention of owners of real estate, developers and builders, their respective responsibilities and rights under the Federal Fair Housing Law and Michigan Elliott-Larsen Act.

This Resolution shall take effect as of the date listed below.

Roll Call Vote: Yes: Snyder, Trombley, Sancimino, Luce, & Zygiel.

Resolution carried by a 5 yes to 0 no vote.

Resolution Declared Adopted.

Chair directed the County Clerk that his office prepare certified copies of this and the preceding resolution be given to the County Housing Director and further placed on file with Board Correspondence of this session.

Page # 6: Arenac County Commissioner's Minutes of June 7th, 2011:

Motion # 9: Release of Planning Commission Board Member Janice Hazeltine:

& seconded by Mr. Luce (Corrected 6-21-2011.

It was moved by Mr. Sancimino to vacate the position of Janice Hazeltine on the Arenac County Planning Commission due to absence from the last three meetings and that she therefore be released from her obligation to the Arenac County Planning Commission. Motion carried.

Motion # 10: Hantz Group Agreement Renewal:

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve the proposed "Hantz Group Services Agreement" for the year. Motion carried. The Chair signed the document on behalf of the County of Arenac.

Motion # 11: Condominium Boat Dock Sale:

The Chair directed that the subject be tabled until the next meeting regarding the sale of County Owned Properties and laws relating to sale of real estate by government.

Motion # 12: Animal Control Mobile Spay-Neuter Clinic:

It was moved by Mr. Luce & 2nd by Mr. Trombley to approve spending from the Animal Welfare Fund of the County in the amount of \$885.00 for a Mobile Spay-Neuter Clinic to be held in Pinconning under the auspices of Michigan State University utilizing Veterinary Students. Motion carried.

Miscellaneous:

The Commissioners discussed the Indian 2% Money Funded District Court Improvement Project and how to set up the funding and further discussed unknowns as the extent of the project parameters.

Adjournment:

It was moved by Mr. Trombley & 2nd by Mr. Luce to adjourn at 3:20 PM. Motion carried.

Respectfully Submitted,

Attest: Michael H. Snyder, Chair

Ricky R. Rockwell, County Clerk

June 21, 2011

Minutes of a Scheduled Session of the Arenac County Board of Commissioners:

The meeting was called to order by Chair Michael Snyder at 1:34 PM with the Board reciting the Pledge of Allegiance to the U. S. Flag, pursuant to the Michigan Open Meetings Act and Public Notice with all five commissioners in attendance in Room 201 of the Arenac County Building in Standish, Michigan.

Present: Robert Luce, Jeffrey Trombley, Joseph Sancimino, Virginia Zygiel, & Michael Snyder.

Adoption of an Agenda:

It was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve the agenda as submitted with the additions as listed on copy filed with correspondence. Motion carried.

Approval of Various Minutes:

Committee of the Whole of June 7th, 2011: It was moved by Mr. Trombley & 2nd by Mr. Luce to approve the minutes of the Committee of the Whole Meeting of June 7th, 2011. Motion carried.

Board Session of June 7th, 2011: After review, it was moved by Mr. Trombley & 2nd by Mr. Sancimino to approve the Board Minutes of June 7th, 2011 with the correction on Page # 6 of "Mr. Luce seconding the motion as such was omitted in the minutes. Motion carried.

Claims & Accounts Due:

After discussion and noting that Mrs. Zygiel & Mr. Snyder had reviewed the claims, it was moved by Mrs. Zygiel & 2nd by Mr. Sancimino to approve the claims except for the payment to The Bank of New York Mellon as said was believed to be a cost of the Drain Project Bond Debt and changing the last billing to Xerox cost center to 215-000-940.000 as equipment lease/rent versus equipment maintenance in the aggregate amount of \$98,378.02. Motion carried.

Public Comments:

Mr. Louis Stange, Turner Township Resident, appeared and commented that he feels the Board needs to live within its means and questions funding of "non mandated" programs and encouraged the Board to avoid providing said type programs and further encouraged Commissioners to consider public spending as they do their personal spending and thanked the Board for allowing his comments.

Unfinished Business:

The County Clerk presented a handout on Municipal Employees Retirement System Actuarial and offered said report copy to interested Commissioners and reported on the relative status of funding of the Arenac County accounts.

Commissioner Luce reported on the upcoming meeting on the Whitney Drain and noted that it is scheduled for June 24 at 6 PM at the Whitney Township Hall to report on e-coli.

Page # 2: Minutes of the Arenac County Commissioners Session of June 21, 2011:

Review of Board Correspondence:

Board and Clerk reviewed correspondence received and the Board discussed certain items including the Animal Shelter inspection report and assigned (by Chair) follow up to Commissioner Luce. The Board also reviewed other Budget Adjustments to confirm that they were indeed so made. The Chair directed that the correspondence be placed on file.

Order of the Day:

Motions to be acted upon:

#2: Arenac Co. Guardian's Office Contract with Department of Human Services:

After discussion, it was moved by Mr. Sancimino & 2nd by Mr. Luce to approve the Proposed Contract with the State of Michigan Department of Human Services for a three year contract to provide certain Guardianship and Conservatorship Services in the annual payment amount of \$5,026 per year for a period beginning October 1, 2011 and ending September 30th, 2011. Motion carried.

Order of the Day:

At approximately 2:15 PM, the Chair declared the Truth In Taxation Hearing open for comments and discussion.

County Equalization Director, Linda Lewandowski appeared before the Board to explain the report and to discuss the millage rates. There was discussion regarding clarity of the Public Notice and the respective millage rates. There were no further public comments.

On motion by Mrs. Zygiel & 2nd by Mr. Trombley, it was moved to close the Truth In Taxation Hearing at 2:30 PM. Motion Carried. Chair declared the hearing closed.

Moved by Commissioner Sancimino and supported by Commissioner Trombley to adopt the following resolution:

**Resolution No. 2011-09
2011 Truth and Taxation Levy**

WHEREAS, the Arenac County Board of Commissioners has complete authority to levy the following: in 2011 for 4.9176 mills for *County Operating*, 0.5000 mills *County Ambulance Service*, 1.0000 mills for *County Road Patrol*, 0.7500 mills for *County Senior Citizens*, 0.8000 mills for *County E-911*, on all property within the county of Arenac County.

THEREFORE BE RESOLVED that the Arenac County Board of Commissioners authorize and approve the Summer Levy of 4.9176 and a Winter Levy of 3.050 for *County General Fund Operating Purposes* in 2011 from within its authorized millage rate.

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, Zygiel, and Luce. No: None.
Resolution declared adopted by a 5 yes to 0 no vote.

Page # 3: Arenac County Commissioners Minutes of June 21, 2011:

Motions to be acted upon:

Motion # 3: Region 9 Area Agency on Aging Plan for 2011-2012:

After review and furnishing the County Clerk with a file copy, it was moved by Mr. Luce & 2nd by Mr. Sancimino to approve the 2011-2012 Region 9 Area Agency on Aging Plan for Services for Arenac County. Motion carried.

Motion # 4: Sale of the Condominium Boat Dock at Northport:

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Trombley to authorize the Arenac County Sheriff, James E. Mosciski to sell the Boat Slip at Northport Condominium Marina with proceeds to the Arenac County General Fund.

Roll Call Vote: Yes: Sancimino, Snyder, Zygiel, Luce & Trombley. No: None.

Order of the Day:

Audit Exit Conference:

At 2:45 P. M; Ms. Jamie Carruthers, from Stephenson, Gracik, & Co; our county auditor, appeared before the Board to present the 2010 All Funds Audit Document as well as the Single Audit Document for Arenac County. Ms. Carruthers distributed copies of the documents to County Commissioners the Clerk and Treasurer and the group reviewed several pages of items including comments from County Treasurer and Clerk, especially relating to items needing corrective actions and noting that there were NO significant findings in the document. It was further noted that copies will be put on Line for review at Michigan Department of Treasury, Local Audits in the State of Michigan Web Page as are all local audits of governmental units.

Further discussion ensued regarding receivables for such programs as the Housing Commission, Court Receivables, and receivables booked for Juvenile and Other Court related payments that will likely never be received but have to be booked and written off by the Board or the Courts respectively.

Other Business:

Sheriff James E. Mosciski appeared before the Board to notify them that due to County Jail overcrowding, that we are boarding 10 prisoners in the Ogemaw County Jail at a cost of \$25.00 per day, per prisoner, until our number of prisoners in the jail decrease. He further noted that a Budget Adjustment will be necessary to find funds to pay for Out of County Boarding of Prisoners. Chair noted that Budget & Finance will meet with the Sheriff regarding finding of necessary funds to cover expenses. Sheriff noted that the Courts sentenced 8 prisoners on Monday and Tuesday to Jail and that this kept numbers above the mid forties, which is the basic capacity of the Arenac County Jail. Several questions were raised concerning the present situation and need to review this.

Page # 4: Arenac County Commissioners Minutes of June 21, 2011:

Adjournment:

It was moved by Mr. Trombley & 2nd by Mr. Sancimino to adjourn at 4:47 PM. The motion carried and the meeting was adjourned.

Respectfully Submitted,

Attest: _____
Michael H. Snyder, Chair

Ricky R. Rockwell, County Clerk

July 5th, 2011

Arenac County Commissioner's Minutes of the Board Session:

Chair Michael Snyder called the meeting to order at 1:35 PM in Room 201 of the Arenac County Building in Standish, Michigan pursuant to the Michigan Open Meetings Act and Public Notice with the Commissioners reciting the Pledge of Allegiance to the U.S. Flag.

Present: Virginia Zygiel, Joseph Sancimino, Michael Snyder, Robert Luce, & Jeffrey Trombley.

Adoption of an Agenda:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the proposed agenda with the addition of Motion # 7, a copy of said is on file with meeting correspondence. Motion was carried.

Minutes of June 21, 2011:

Committee of the Whole: After discussion, it was moved by Mr. Luce & 2nd by Mr. Trombley to approve the minutes of the 6-21-11 Committee of the Whole. Mot. carried.

Board Session of 6-21-11: It was moved by Mr. Luce & 2nd by Mr. Sancimino to approve the minutes as mailed of the Board Session of June 21, 2011. Motion carried.

Claims & Accounts:

After discussion and review, Mr. Snyder reported that he had reviewed the Claims earlier and made one recommendation for correcting a code. It was moved by Mr. Luce & 2nd by Mr. Sancimino to approve payment of the Claims in the aggregate amount of \$32,577.96. Motion carried.

Public Comments: None.

Unfinished Business: None.

Review of Correspondence and Listing:

The Clerk and Board reviewed the listing and discussed several items; and after review, it was directed by the Chair of the Board that same be placed on file in the office of the County Clerk for review and storage.

Motions to be acted upon:

Budget Adjustment No. 2011-20

Dated: 07-05-2011

Fund No.	Line Item No.	Line Item Desc.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	101-744.000	Gasoline		\$300.00		
101	101-860.000	Travel Exp.		\$3,000.00		
101	101-850.000	Telephone		\$400.00		
101	269-932.000	Maintenance		\$250.00		
101	000-699.000	Begin Fund Bal.	\$3,950.00			

Page # 2: Arenac County Board of Commissioner's Minutes of July 5, 2011:

Budget Adjustment 2011-20 Continued:

Fund No.	Line Item No.	Line Item Desc.	Increase Revenue	Increase Expenditures	Decrease Revenue	Decrease Expenditures
276	000-727.060	Canine Supplies		\$1,847.00		
276	000-819.060	Canine Expenses		\$4,000.00		
276	000-979.000	Equipment Purchase				\$10,072.00
276	000-979.020	COPS X-mas Program		\$657.53		
276	000-979-060	Canine Equipment		\$4,000.00		
276	000-998.900	End Fund Balance		\$2,000.00		
276	000-699.000	Begin Fund Balance	\$2,432.53			
Totals	-----		\$6,382.53	\$16,454.53	\$-0-	\$10,072.00
				Sum \$-0-		

Motion Declared Carried.

Motion # 2: United Steelworkers Grievance:

Held for Next Meeting awaiting reply from Board offer to union regarding same.

Motion # 3: Building Department Request for Storage of Records:

It was moved by Mr. Luce & 2nd by Mr. Sancimino to authorize the Building Department to store archived materials, including old plans and building permits above the current storage rooms behind the Courthouse in the Storage Building out back. Motion carried.

Motion # 4: Housing Director's Compensation:

It was reported that due to the audit and late start of the agreement with NEMAH, awaiting clearance after MSHDA Audit of Program, that Jill Eyre has hours worked that need to be compensated for from Housing Funds. It was moved by Mr. Sancimino & 2nd by Mr. Trombley to compensate Ms. Eyre for said time worked on behalf of the County Housing Program that has yet to be paid. Motion carried.

Motion # 5: Mental Health Board Appointment:

Mrs. Zygiel reported that the Personnel Committee at Bay Arenac Community Mental Health recommended two applicants to serve on the Community Mental Health Board to replace the late Eugene Gwisdala. On motion by Mr. Trombley & 2nd by Mr. Snyder, Kim Easterle of Au Gres was nominated from a list of two applicants to fill out Mr. Gwisdala's term on BACMHB.

Roll Call Vote: Yes: Trombley, Sancimino, Snyder.
No: Zygiel, Luce.

Motion carried by a 3 yes to 2 no vote.

The Chair directed the County Clerk to notify Bay Arenac of the appointment.

Page # 3: Arenac County Board of County Commissioner's Meeting of July 5, 2011.

Mrs. Zygiel noted that she will give the Clerk information regarding on who to inform at the Bay Arenac Community Mental Health Board Office in Bay City.

Motion # 6: Payment to Kovacs Engineering:

It was moved by Mr. Luce & 2nd by Mr. Trombley to authorize payment from the project fund to Kovacs Engineering in the amount of \$2,619.60. Motion carried.

Motion # 7: Pine River Pier Improvement Project:

It was moved by Mr. Sancimino & 2nd by Mr. Luce to authorize County Treasurer Dennis Stawowy to set up an account for accepting donations for the above named project and to accept donations and or pay obligations of any activity approved by the steering committee of the project. Motion carried.

Committee Reports:

Mr. Sancimino noted that July 13th, 2011 is National Tree Day and two trees in Arenac County are deserving of record. They are an extremely large Cottonwood at the Pin River Golf Course and the Camper Down Elm in front of Dr. Graves Office on North Grove Street.

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Trombley to adjourn at 2:28 PM. Motion carried.
Meeting Adjourned.

Respectfully Submitted,

Attest: _____ Ricky R. Rockwell, County Clerk
Michael H. Snyder, Chair of the Board

July 19th, 2011

Minutes of a Meeting of the Arenac County Board of Commissioners.

Chair Michael Snyder called the meeting to order at 1:35 PM in Room 201 of the Arenac County Building in Standish, Michigan pursuant to the Michigan Open Meetings Act and Public Notice with the Commissioners reciting the Pledge of Allegiance to the U.S. Flag.

Present: Virginia Zygiel, Joseph Sancimino, Michael Snyder, Robert Luce, & Jeffrey Trombley.

Adoption of An Agenda:

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to approve the proposed agenda. A copy of said is on file in the Clerks Office. Motion carried.

Approval of Various Minutes:

Committee of the Whole of 7/5/11: It was moved by Mr. Luce & 2nd by Mr. Trombley to approve the minutes as previously mailed. Motion carried.

Board Meeting of 7/5/11: It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the minutes as previously mailed. Motion carried.

Department Heads Meeting of 7/12/11: It was moved by Mrs. Zygiel & 2nd by Mr. Sancimino to approve the minutes of the meeting as distributed. Motion carried.

Claims & Accounts:

After further review, it was moved by Mr. Trombley & 2nd by Mr. Sancimino to approve payment of the Book of Bills in the aggregate amount of \$53,666.10. Motion carried.

Public Comments:

Mr. Patrick Dean of Au Gres Township asked for direction on assistance regarding the need for a handicapped ramp for an Au Gres area disabled resident and a source for materials to so construct one for the party involved. He was directed to the Au Gres Lions Club as one source and further directed the Arenac County Housing Program office that is administered by NEMAH and given a business card for that agency. Mr. Dean then thanked the Commissioners for their information.

There were no further public comments.

Review of Correspondence:

The Board reviewed the correspondence listing and after said, the Chair directed that said be placed on file in the Clerk's Office.

Motions to be acted upon

After discussion regarding the Housing Programs and the need to offer up an amended resolution regarding the United States Department of Agriculture Housing Preservation Grant Program, a motion was offered that changes the earlier grant request amount and notes that Northeast Michigan Affordable Housing is the applicant agency for the project/program.

Motion # 1: Housing Preservation Grant Resolution:

Page # 2. Arenac County Board of Commissioner's Meeting of July 19th, 2011.

Moved by Commissioner Luce and seconded by Commissioner Sancimino to adopt the following resolution:

Resolution No. 2011-12

USDA Housing Preservation Grant Application

- WHEREAS,** the County of Arenac is interested in the continuing effort to upgrade housing conditions for its low and very low income homeowners;
- WHEREAS,** the County has demonstrated a need for this assistance with date outlined in the pre-application;
- WHEREAS,** the County intends to meet this need by leveraging the present program funds with the proposed HPG funds this meeting more needs;
- WHEREAS,** said County Board of Commissioners accepts the recommendation of Northeast Michigan Affordable Housing (NEMAH) on behalf of the Arenac County Home Improvement Program to apply for \$35,000 for the USDA Housing Preservation Grant Program;
- WHEREAS,** said County Board of Commissioners authorizes the Chief Elected Official to sign said pre-application and future documents relating to this HPG application;
- THEREFORE BE IT RESOLVED,** that the County of Arenac authorize the Northeast Michigan Affordable Housing Inc, to submit the pre-application to the USDA Housing Preservation Grant (HPG) Program on its behalf.

Roll Call Vote: Yes: Snyder, Trombley, Sancimino, Luce, & Zygiel. No: None. Absent: None.

Resolution declared adopted by a 5 yes to 0 no vote.

Motion # 2: Approval of Budget Adjustment # 2011-23 as prepared by the Budget and Finance Committee of the Board, being Mr. Snyder & Mrs. Zygiel.

Mrs. Zygiel and Mr. Snyder reported to the whole Board that they had met with the County Treasurer, County Clerk, Sheriff, & Undersheriff and proposed the following Budget Adjustment which addresses a considerable number of items including gasoline costs which have exceeded estimates that were used in the preparation of the 2011 budgets which affect most law enforcement budgets as well as other departments who utilize large amounts of gasoline in their operations. Other adjustments including sufficient funds for the Boiler Replacement Project are addressed (Fund 301) including the transfer from the Beginning General Fund Balance of \$60,000 to fund the project. Questions were addressed regarding certain line items and adjustments noting that most adjustments were made in departmental budgets from unencumbered funds. The Committee also noted that the Boiler Project total will be \$108,000.

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the following , being Budget Adjustment # 2011-23 dated this date:

Page # 3: Arenac County Commissioner's Minutes of July 19th, 2011:

Fund #	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	301-744.000	Sheriff/Gasoline		\$3,000.00		
101	301-959.000	Sheriff/Training		\$300.00		
101	301-706.000	Sheriff/O.T. Wages				\$500.00
101	301-743.000	Sheriff/Uniforms				\$500.00
101	301-727.000	Sheriff/Supplies				\$500.00
101	302-744.000	Sheriff/416/Gasoline		\$3,500.00		
101	306-704.000	Sheriff/Non Mill Wages				\$6,007.00
101	306-705.000	Sheriff/Non Mill Pt Wage		\$16,007.00		
101	306-744.000	Sheriff/Non Mill Gasoline		\$5,000.00		
101	000-605.000	Dist. Ct. Suppl. Fee	\$6,000.00			
101	308-744.000	Sheriff/Schl/ Gasoline		\$1,000.00		
101	351-704.000	Sheriff/Jail Wages				\$15,000.00
101	351-705.000	Sheriff/Jail Wages PT		\$15,000.00		
101	351-742.000	Sheriff/Jail/Cloth & Bedding		\$500.00		
101	351-819.000	Sheriff/Jail/Out Co. Boarding		\$10,000.00		
101	136-910.000	Dist Ct .Insurance.		\$400.00		
101	136-933.000	Dist Ct. Eqpt. Rep.		\$300.00		
101	136-727.000	Dist. Ct. Off. Supplies		\$2,500.00		
101	000-602.000	Dist. Ct. Rev.	\$3,200.00			
101	000-699.000	Gen. Fd./Begin Bal.	\$25,800.00			
242	000-819.000	Contract. Services				\$20.00
242	000-998.900	End Fund Balance		\$20.00		
266	000-705.000	Sheriff/Road/ Wages PT.		\$17,500.00		
266	000-706.000	Sheriff/Road/Wages OT				\$10,000.00
266	000-699.000	Sher/Road/ Begin Bal	\$7,500.00			
294	000-701.000	Vets Trust/Expenses		\$4,000.00		
294	000-401.000	Vets Trust/Revenue	\$4,000.00			
244	000-518.000	USDA Grant	\$3,300.00			
244	000-588.000	Contributions	\$1,000.00			
244	000-699.900	Beg. Balance	\$6,000.00			
244	000-967.000	Special Projects		\$6,000.00		
244	000-998.900	Ending Fd. Bal.		\$4,300.00		
301	000-401.000	Boiler/Proj/ Revenue	\$108,500.00			
301	000-979.011	Boiler Proj/ Expenditures		\$108,500.00		
101	000-699.000	Gen Fd/Beg Bal.	\$60,000.00			
101	102-998.301	Gen Fd/ Trans to 301		\$60,000.00		
	Totals		\$225,300.00	\$257,827.000	\$-0-	\$32,527.00
				Sum \$-0-		

Motion Carried.

The Chair then ordered a recess, the time being 2:15 PM.

The Chair then reconvened the meeting at 2:20 PM.

Page # 4: Arenac County Commissioner's Meeting of July 19th, 2011.

Closed Session on Negotiations in reference to the USW-Cthse. Local and Teamsters Local:

It was moved by Mr. Sancimino & 2nd by Mr. Trombley to move into Closed Session with Mr. William Borushko to review progress in negotiations regarding the above two Union Contract Negotiations.

Roll Call Vote: yes: Sancimino, Snyder, Zygiel, Luce, & Trombley. No: None.

Motion carried by 5 yes to 0 no vote.

The Board then proceeded into Closed Session. At approximately 2:25 PM.

At 2:55 PM, the Board returned to open session on the following motion:

It was moved by Mrs. Zygiel 7 2nd by Mr. Luce to return to open session.

Roll Call Vote: Yes: Snyder, Zygiel, Luce, Trombley, & Sancimino.

Motion Carried by a 5 yes to 0 no vote.

The Board returned to open session.

Miscellaneous & Commissioner's Comments:

Mr. Sancimino requested that someone other than he attend the session with William Carpenter, Acting Arenac County Extension Area Agent, on Wednesday at 1 PM. Mr. Luce agreed to attend the meeting.

Adjournment:

It was moved by Mr. Trombley & 2nd by Mr. Luce to adjourn at 3:00 PM. Motion carried and the meeting was adjourned.

Respectfully Submitted,

Attest: _____
Michael H. Snyder, Chair of the Board.

Ricky R. Rockwell, County Clerk

SPECIAL MEETING OF CALL
BOILER REPLACEMENT PROJECT
07-26-2011
MINUTES

CHAIR MICHAEL SNYDER CALLED THE MEETING TO ORDER AT 2:00 P.M.
PURSUANT TO OPEN MEETINGS ACT TO PROCESS BIDS FOR THE BOILER
PROJECT.

PRESENT: MICHAEL SNYDER, JOSEPH SANCIMINO, VIRGINIA ZYGIEL AND
JEFF TROMBLEY, LINDA DYARMOND. ABSENT, AND EXCUSED BOB LUCE.

DISCUSSION: LINDA, PROJECT ENGINEER INTERVIEWED THE THREE
LOWEST BIDDERS. HOLTZ, J & D HEATING AND PLUMBING, AND ANSWER
HEATING & COOLING.

MOVED BY JEFF TROMBLEY AND SECONDED BY VIRGINIA ZYGIEL TO HIRE
HOLTZ WITH THE BID OF \$83,865.00, WITH A CONTINGENCY FUND OF
\$6,135.00, AND AUTHORIZE THE CHAIRMAN TO SIGN. MOTION CARRIED.

HOLTZ DID NOT INCLUDE TAXES IN HIS BID. WE ARE TO GIVE HIM OUR
TAX EXEMPT FORM TO BUY MATERIALS AND THAT SHOULD ELIMINATE
TAXES

PAYMENT SHALL BE ON THE 15TH OF EACH MONTH FROM 301 BUILDING
RENOVATION FUND, EQUALING ½ PAYMENT EACH.

CONTRACTOR WILL START IN TWO WEEKS. THE PROJECT WILL BE
FINISHED IN TWO MONTHS, OCTOBER 15, 2011.

ROLL CALL: YES: TROMBLEY, SANCIMINO, SNYDER AND ZYGIEL.
NO: NONE.

MOTION CARRIED BY FOUR YES, ZERO NO (O) AND 1 ABSENT.

MOVED BY ZYGIEL AND SECONDED BY TROMBLEY TO CLOSE MEETING @
2:35 P.M. MOTION CARRIED, MEETING ADJOURNED.

RESPECTFULLY SUBMITTED

DIANNE BERTHIAUME, DEPUTY CLERK

ATTEST: _____
MICHAEL H. SNYDER CHAIR

August 2, 2011
Minutes of the Arenac County Commissioner's Session.

Chair Michael Snyder called the meeting to order at 1:38 P.M. The Board recited the Pledge of Allegiance to the U.S. Flag. The meeting was called to order pursuant to Public Notice and the Michigan Open Meetings Act.

Present: Commissioners Michael Snyder, Jeffrey Trombley, Joseph Sancimino, Virginia Zygiel & Robert Luce.

Adoption of An Agenda:

It was moved by Mr. Trombley & 2nd by Mr. Luce to adopt the proposed agenda with the addition of motion # 10, calling for the appointment of Virginia Zygiel to the Board of the Central Michigan District Health Board to replace Mr. Luce. Motion carried to approve agenda.

Approval of Various Minutes:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the Minutes as presented of the Committee of the Whole Meeting of July 19th. Motion carried.

It was moved by Mr. Trombley & 2nd by Mr. Luce to approve the Board Session Minutes of July 19, 2011 as previously mailed. Motion carried.

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to approve the Board Committee of the Whole Minutes of July 22nd, 2011. Motion carried.

Order of the Day:

Public Comments: None.

Claims & Accounts:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve payment of the Claims in the aggregate amount of \$33,150.17. Motion carried.

Unfinished Business:

Mr. Trombley brought up the subject of the dues payable to the Depot Authority for Tourism and the Board discussed whether or not a letter needs to go out regarding whether or not we will continue to be a member of the group. After discussion, it was generally agreed that no action would be taken at this time, but would be considered at Budget time.

Approval of Minutes of the Board Call Session of July 26th, 2011:

It was moved by Mr. Trombley & 2nd by Mr. Snyder to approve the minutes of the Call Session of July 26th, 2011. Motion carried.

Review of Correspondence Received:

Commissioners and the Clerk reviewed the Correspondence Listing as presented. After review, the Chair directed that all items be placed on file with the meeting agenda in the County Clerk's Office.

Page # 2: Arenac County Commissioner's Minutes of August 2, 2011:

Motions to be acted upon:

Motion # 1: Appointment of Member of County Planning Commission to fill vacancy:

It was moved by Mr. Sancimino & 2nd by Mrs. Zygiel to appoint Glen Rice to a term on the Arenac County Planning Commission to fill a vacancy for a term ending December 31, 2012. Motion carried.

Motion # 2: CPR Training/AED Training:

It was moved by Mr. Trombley & 2nd by Mr. Sancimino to authorize expenditure for training of any employee to get their CPR/AED Training as offered by Mobile Medical Response at a cost of \$5 per employee to be held on August 17th at 5 PM in the Board Room. Motion carried.

Motion # 3: Boiler Project: No Motion. Done on July 26th Special Session.

Motion # 4: Fair Housing Policy:

It was moved by Commissioner Trombley and seconded by Commissioner Zygiel to adopt the following:

FAIR HOUSING POLICY

General Public Policy:

It is hereby declared to be contrary to the public policy of the County of Arenac for any persons to be discriminated against in employment, housing or participation in publicly funded programs because of race, religion, national origin, color, sex, marital status, age or handicap.

Employment:

The opportunity to obtain employment without discrimination because of race, religion, national origin, color, sex, marital status, age or handicap is hereby recognized and declared to be a civil right. Further, it shall be contrary to the public policy of the County of Arenac for any employer to discriminate in hiring, promotion, tenure, terms or conditions of employment because of race, religion, national origin, color, sex, marital status, age or handicap.

Housing:

The opportunity to purchase, lease, sell, hold, use and convey housing without discrimination because of race, religion, national origin, color, sex, marital status, age or handicap is hereby recognized and declared to be a civil right.

Publicly Funded Programs:

The opportunity to participate in federal, state, and locally funded programs without discrimination of race, religion, national origin, color, sex, marital status, age or handicap is hereby recognized to be a civil right.

THEREFORE BE IT RESOLVED that the County of Arenac reaffirm the Fair Housing Policy as presented:

/s/ Michael Snyder, Chair, Arenac Co. Bd.

/s/ Ricky R. Rockwell, Arenac Co. Clerk

Page # 3: Minutes of the Arenac County Board of Commissioners of August 2, 2011:

Fair Housing Motion passed on voice vote. Chair and Clerk signed the document.

Motion # 5: NSG (Computer Technical Support Provider) to provide a Cloud Backup on the Main Server of Arenac County, Second Floor Server.

It was moved by Mr. Sancimino & 2nd by Mr. Luce to authorize the expenditure of funds to install a "Cloud Backup" for the Second Floor server for the Computer System. Motion carried.

Motion # 6: Motion to Authorize NSG to be the Arenac County Computer Equipment Inventory Agent for all Arenac County Owned Computers at rate of \$.50 per computer.

It was moved by Mr. Sancimino & 2nd by Mr. Luce to authorize an agreement with NSG to be the inventory agent for all Arenac County owned computers at \$.50 each. Motion carried.

Motion # 7: Purchase of a Digital Camera for Board Office:

After discussion, it was moved by Mr. Trombley & 2nd by Mr. Sancimino to authorize the purchase of a digital camera for the County Commissioner's Office to use for various uses at a cost not to exceed \$200 from the office supplies line item. Motion carried.

Motion # 8: Three Year Audit Contract Proposal from Stephenson, Gracik:

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Trombley to accept the proposal from Stephenson, Gracik as follows for audit services for 2011, 2012, & 2013 at annual respective costs of:

	2011	2012	2013
General Audit	\$26,775	\$27,515	\$28,400
Year End Acct'g.	\$1,470	\$1,515	\$1,560
Total Costs:	\$28,245	\$29,090.	\$29,960

Motion carried. Chair of the Board executed contract for same. The Board directed the County Clerk to mail original to Auditor and copies to audit file and County Treasurer.

Motion # 9: Donation of Old Copier to Church:

Mr. Sancimino reported that after offering up the old copier from the Register of Deeds Office, the only request came from Good News Ministries of Whittemore. It was moved by Mr. Luce & 2nd by Mrs. Zygiel to donate the copier; Good News to pick up the machine. Motion carried.

Motion # 10: Appointment to Central Michigan District Health Board:

After discussion, it was moved by Mr. Sancimino & 2nd by Mr. Trombley to appoint Mrs. Zygiel to the Central Michigan District Health Board to replace Mr. Luce, who is unable to attend the meetings. Motion carried.

Committee Reports:

Commissioner Trombley reported that there will be a hazardous chemical and pharmaceutical collection day from 10 AM until 2 PM on August 26th, 2011 at the Arenac County Soil Conservation District Office on M-61. He further reported that the Soil District will further host an old tire drive disposal at a later date.

Page # 4: Arenac County Commissioners Minutes of August 2, 2011:

Mr. Sancimino discussed the need to connect the Arenac County Animal Shelter to the Internet so that they have access for Animal Adoption and other related services. The Board will investigate further regarding same.

Order of the Day:

Michigan Association of Counties September Annual Meeting:

The Board discussed the Annual Michigan Association of Counties Summer Conference to be held in Traverse City on September 18-20, 2011; and after discussion, **it was moved by Mr. Sancimino & 2nd by Mr. Trombley to approve attendance at the Conference with the County to prepay Registration and Housing Costs for attendance for any of the Commissioners who are interested in attending.** Motion carried. Clerk's office is directed to pay any presented registrations and housing bills in advance.

Commissioner Snyder reported that he is still working on the financial response and delegation of certain duties to Commissioners in reference to audit proposal suggestions.

He further reported that the Department of Environmental Quality has done a program audit and that we need to meet with Mr. Zygiel to review their comments and related.

Commissioner Luce brought up the subject of the Rural Drug Program and Sting related matters. The Board discussed Drug Related Law Enforcement and problems regarding the Michigan Medical Marijuana Law and the problems this gives Law Enforcement of Drug Laws.

County Clerk Rick Rockwell reported to the Commissioners that we currently have five employees off work on disability of some form or another. One other employee returned this last week after being off several weeks. He further reported that the County is still in litigation in a Guardian Office related case and that the land bank case is still out there. He also reported that in November, it is likely that all precincts in Arenac County will be open for elections as Bay Arenac is considering a millage question for Special Education.

Adjournment:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to adjourn at 2:54 PM. Motion carried. Meeting adjourned.

Respectfully Submitted,

Attest: _____
Michael H. Snyder, Chair of the Board

Ricky R. Rockwell, County Clerk

August 16th, 2011 Board Minutes:
Arenac County Board of County Commissioners.

A scheduled meeting of the Arenac County Board of County Commissioners was called to order by Chair Michael Snyder at 1:42 P.M. in Room 201 of the Arenac County Building in Standish with the Board reciting the pledge to the U. S. Flag and pursuant to Public Notice and the Michigan Open Meetings Act.

Present: Jeffrey Trombley, Joseph Sancimino, Michael Snyder, Virginia Zygiel, and Robert Luce.

Adoption of an Agenda:

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to adopt the proposed agenda as presented. Motion carried. A copy is on file with the meeting correspondence.

Approval of Various Minutes:

August 2, 2011 Committee of the Whole: It was moved by Mr. Trombley & 2nd by Mr. Sancimino to approve the minutes as mailed. Motion carried.

August 2, 2011 Board Session: It was moved by Mr. Luce & 2nd by Mr. Trombley to approve the minutes as mailed. Motion carried.

Claims & Accounts (Book of Bills):

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve payment of the Book of Bills in the aggregate amount of \$143,027.70. Motion carried.

Public Comments: None.

Unfinished Business:

The Board discussed the proposed purchase of a Camera for the Board Office and Mr. Sancimino reported that the Camera they are looking at will be from Office Depot.

Review of Correspondence Received:

The Clerk and Board reviewed the listing of Correspondence received and the Chair then ordered said be placed on file in the Clerk's office.

Motions to be acted upon:

Motion # 1: Letter to Michigan Department of Corrections:

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to direct a letter to the Michigan Department of Corrections regarding cancellation of the lease on the Rifle Range at the County Animal Shelter with the Michigan Department of Corrections as they no longer use the facility after the Prison closing. Motion carried.

The Chair noted that he will sign a letter directing the State Department of Corrections that we wish to cancel the lease agreement with them and the Board Office will prepare said document for submittal to the Michigan DOC.

Page # 2: Arenac County Commissioners Minutes of August 16th, 2011:

Motion # 2: Approval of Comerica Investment Agreement (Resolution):

It was moved by Commissioner Zygiel and seconded by Commissioner Trombley to adopt the following investment resolution:

**RESOLUTION FOR POLITICAL SUBDIVISION
COMERICA BANK**

No. 2011-13

RESOLVED:

1. That Comerica Bank, a Texas banking association (the "Trustee"), is hereby designated as the Trustee on behalf of Arenac County (the "Local Unit") and authorized to accept up to all of the Local Unit's Surplus Funds, as defined in Michigan Public Act No. 367 of the Public Acts of 1982 (the "Act").
2. That the Treasurer of the Local Unit, or individual acting in the official capacity of Treasurer is hereby authorized to enter into a trust agreement with the Trustee, Arenac County, Michigan providing for the investment of Surplus Funds in accordance with the Act.
3. That any other authorization or directions required to be signed or given in connection with the intent of this resolution may be signed or given from time to time by the Treasurer, or any individual then acting in any one following official capacities: X Clerk. Whose signature shall be duly certified to the Trustee, and the Trustee is hereby authorized to accept any Surplus Funds for investment in accordance with the Act and any agreement entered into between the Local Unit and the Trustee in connection therewith.
4. These Resolutions shall continue in force until further notice to the contrary in writing is duly served on the Trustee (such notice to have no effect on any action previously taken by the Trustee in reliance on these Resolutions).
5. Any person, corporation or other legal entity dealing with the Trustee may rely upon a certificate signed by an officer of the Trustee to effect that these Resolutions and any agreement, instrument or document executed pursuant to them are still in full force and effect and binding upon the Local Unit.

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, Zygiel, and Luce. No: None.
Resolution declared carried by a 5 yes to 0 no vote.

Chair directed that a signed copy be given to the Arenac County Treasurer for forwarding to Comerica Bank.

Order of the Day:

Public Guardian Vickie Sheeder appeared and the Board and Mrs. Sheeder discussed the Contract with the County and the Michigan Department of Human Services. It was noted that the signed three year agreement is currently in place and has been received back by Arenac County and is on file in the County Clerk's Office. Mrs. Sheeder further reported that all is going well in the office.

Page # 3: Arenac County Commissioner's Minutes of August 16th, 2011:

Order of the Day:

County Drain Commissioner Larry Davis appeared before the County Commissioners with a representative from Spicer Engineering Company (Ronald Hanson) to discuss the possible remapping of all County Drain Easements of record as many are not recorded as the law did not require such prior to the Drain Code of 1956 and the only proof of said are on file in the Drain Office. The project estimated cost is \$10,000.

After further discussion and review of the proposal, it was moved by Mr. Trombley & 2nd by Mr. Sancimino to table any action on same to an unspecified date and time.

Roll Call Vote: Yes: Sancimino, Trombley, Snyder, Zygiel, and Luce. No: None.

Motion carried by a 5 yes to 0 no vote. The subject is tabled until further action.

At 2:30 P. M. the Chair entertained a motion to go into closed session as per the agenda:

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to go into closed session regarding the United Steelworkers and other Union Negotiations with Mr. William P. Borushko from Employment Relations Advisors.

Yes: Trombley, Sancimino, Snyder, Zygiel, & Luce. No: None.

Motion carried by a 5 yes to 0 no vote.

The Board then went into Closed Session.

At approximately 3:00 P. M. a motion was offered to return to open session as offered by Mr. Trombley & 2nd by Mrs. Zygiel.

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, Zygiel, & Luce. No: None.

Motion carried by a 5 yes to 0 no vote.

The Board returned to Open Session at 3:05 P.M.

The Board directed Mr. Borushko to proceed as per discussions in Closed Session toward working to settle Union Contracts outstanding including Steelworkers and Chemical Workers and Teamsters.

The Chair then directed that the Board take a 3 minute recess. Mrs. Zygiel was excused for the remainder of the meeting to attend a Mental Health Board Meeting in Bay City.

At approximately 3:10 P.M. Mr. Snyder called the meeting back into session with four commissioners present.

Motion # 4: App't. of Commissioner as Budget & Finance Comm. Chairperson:

It was moved by Mr. Trombley & 2nd by Mr. Luce to appoint Commissioner Zygiel as Chair of the Budget and Finance Committee of the Board. Motion carried.

Page # 4: Arenac County Commissioner's Minutes of August 16th, 2011:

Motion # 5: No motion necessary as agreement is signed and on file.

**Motion # 6: Approval Signatures on Payment Vouchers for the
Courthouse Boiler Replacement Project:
Annual Investment Report:**

County Treasurer Dennis Stawowy appeared before the Board and gave commissioners a copy of the investment report for the period ending June 30th, 2011. A copy is on file with Board Correspondence for this meeting.

**Motion # 8: Authorization for Equalization Director to hire a Substitute Employee
for field man/appraiser who is off on short term disability sick leave.**

County Equalization Director Linda Lewandowski appeared before the Board to discuss the need to hire a substitute employee for an office employee who is off work on short term disability.

It was moved by Trombley & 2nd by Sancimino to authorize the County Equalization Director to hire a substitute employee at the hourly rate of \$17.85 per hour effective immediately. Motion carried.

**Motion # 9: Appointment of Democratic & Republican members to the
Arenac County Board of County Canvassers:**

After discussion and review of the lists submitted by the Democratic and Republican Chairs as submitted to the County Clerk, it was moved by Mr. Trombley & 2nd by Mr. Luce to appoint the following to 4 year terms ending October 31, 2015 as follows:
Republican Appointee: Keith Rebishke and Democratic Appointee: JoEllyn Pedota.
Motion carried. Clerk directed to notify appointees of their appointments.

Discussion on the County Owned Vehicle (Chevrolet Impala):

County Treasurer Dennis Stawowy appeared before the Board to discuss needed vehicle maintenance on the County Owned Chevrolet Impala. He noted that after taking said vehicle to a recent conference that it needs new rotors and related work as well as the Sheriff's Jail Inmates will detail said vehicle inside and out and any other repairs necessary will be made to the vehicle which will be picked up or delivered Thursday. Other related issues regarding the vehicle were discussed.

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Trombley to adjourn at 3:33 P.M. Motion carried. Meeting adjourned.

Respectfully Submitted,

Attest: _____
Michael H. Snyder, Chair of the Board

Ricky R. Rockwell, County Clerk

September 6th, 2011
Arenac County Board of County Commissioners Minutes

Chair Michael Snyder called the meeting to order at 1:36 P.M. with the Board reciting the Pledge of Allegiance to the U.S. Flag and pursuant to Public Notice and the Michigan Open Meetings Act.

Present: Commissioners Jeffrey Trombley, Michael Snyder, Virginia Zygiel, & Robert Luce.
Absent: Commissioner Joseph Sancimino.

Approval of the Agenda:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the agenda as prepared with the deletion of Motion # 6 to be held over until the next meeting.

Commissioner Sancimino arrived at 1:40 PM.

Motion carried.

Approval of Various Minutes:

Committee of the Whole of August 16th, 2011: It was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve the minutes as mailed. Motion carried.

Board Session Minutes of August 16th, 2011: It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to approve the minutes as previously mailed. Motion carried.

Claims & Accounts:

After discussion and review, it was moved by Mr. Trombley & 2nd by Mrs. Zygiel to approve the claims in the amount of \$52,945.39. Motion carried.

Public Comments: None.

Review of Correspondence Listing:

The Clerk & Board reviewed correspondence listing with Commissioners requesting some items for review.

Unfinished Business:

Commissioner Luce discussed County Parks operations and the Depot Authority. Other Board Members discussed various County Partnerships & various appropriations to other agencies and groups the County so appropriates annually.

Motions to be acted upon:

It was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve the following Budget Adjustment document.

Motion # 1: Budget Adjustment # 2011-28:

Dated: September 6, 2011			Increase	Increase	Decrease	Decrease
Fund #	Line Item No.	Line Item Description	Revenue	Expenditure	Revenue	Expenditure
101	000-412.000	Delinquent Real Tax	\$535.00			
101	000-420.000	Delinquent Personal	\$6,000.00			
101	000-477.000	Sheriff License	\$400.00			
101	000-611.000	Boat Inspections	\$660.00			
101	000-613.000	Misc. Revenue	\$1,200.00			
101	000-641.002	Equalization Fees	\$1,375.00			
101	000-694.000	Over/Short	\$240.00			

Page # 2: Arenac County Commissioner's Minutes of September 6th, 2011

Budget Adjustment # 2011-28 continued.

Fund #	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	101-727.000	Co. Bd. Office Supplies				\$110.00
101	101-900.000	Co. Bd. Advertizing		\$110.00		
101	102-969.000	Appro. Audit Expense		\$755.00		
101	102-998.278	To Housing				\$755.00
101	136-824.000	Dist. Ct. Transcripts		\$200.00		
101	136-933.000	Dist. Ct. Eqpt. Repair		\$130.00		
101	136-860.000	Dist. Ct. Travel Expense				\$330.00
101	148-810.000	Probate Ct. Legal Fees		\$500.00		
101	148-860.000	Probate Court Travel		\$50.00		
101	148-819.000	Probate Ct. Contractual Service				\$550.00
101	230-819.000	PA CVR Contr. Serv.		\$50.00		
101	230-933.000	PA CVR Eqpt. Repair				\$50.00
101	231-745.000	PA Off. Library		\$25.00		
101	231-810.000	PA Witness Fees		\$25.00		
101	231-819.001	PA Contr. Services		\$50.00		
101	231-860.000	PA Travel Expense		\$3,000.00		
101	231-819.000	PA Spec Pros. Atty.				\$3,100.00
101	232-819.000	PA CR Contr. Service		\$410.00		
101	232-727.000	PA CR Office Supplies				\$300.00
101	232-747.000	PA CR Misc. Expense				\$50.00
101	232-849.002	PA CR Blood Test				\$50.00
101	232-860.000	PA CR Travel Exp.				\$10.00
101	236-727.000	Reg. of Deeds Off. Supplies		\$510.00		
101	236-819.000	Reg. of Deeds Contr. Serv.				\$150.00
101	236-819.090	Reg. of Deeds Comp. Maint.				\$300.00
101	236-933.000	Reg. of Deeds Eqpt. Repairs				\$60.00
101	269-932.000	Co. Car. Veh. Repairs		\$300.00		
101	275-959.000	Drain Off Employ Trng.		\$25.00		
101	275-801.000	Drain Off Legal Fees				\$25.00
101	306-911.000	Non Mill Road Patrol Work Comp		\$400.00		
101	306-706.000	Non Mill Road Patrol Overtime Wages				\$400.00
101	331-727.000	Sheriff Marine Supplies		\$10.00		
101	331-802.000	Sheriff Marine Memberships		\$50.00		
101	351-930.000	Sheriff Jail Bldg Repair		\$100.00		
101	351-932.000	Sheriff Jail Vehicle Repairs				\$100.00
101	681-833.000	Veterans Burial Allowances		\$3,000.00		
101	900-955.000	Tax Appeal Refund Adjustments		\$250.00		
101	958-969.728	Postage Machine Costs		\$450.00		
101	997-998.900	Ending Fund Balance		\$6,350.00		
	Totals -----		\$10,410.00	\$16,750.00	\$-0-	\$6,340.00

Motion carried.

Chair ordered changes in budget document be made to reflect said changes.

The Board then reviewed the following proposed Budget Adjustment of Non General Fund Accounts, being non 101 Funds over which the Board has jurisdiction for Budgetary Purposes.

Page # 3: Minutes of the September 6th, 2011 Arenac County Board of Commissioner's Session

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to adopt Budget Adjustment # 2011-29:

Fund #	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
215	000-619.000	FOC Clearance Fees	\$150.00			
215	000-626.000	FOC Process Fees	\$500.00			
215	000-910.000	FOC BCN Hospitalization		\$650.00		
216	000-676-000	Marr. Counseling Refund	\$85.00			
216	000-998.900	Ending Fund Balance		\$85.00		
244	000-518-010	EDC Plan Grant	\$3,300.00			
244	000-588.000	Local Gov't Contribu.	\$500.00			
244	000-998.900	EDC End Fund Balance		\$3,800.00		
255	000-401.000	Revenue	\$6,000.00			
255	000-701.000	Expenditure Control		\$6,000.00		
256	000-727.000	Reg Deeds Tech Off Supp.		\$50.00		
256	000-979.000	Reg Deeds Off Eqpt. Purch.				\$50.00
262	000-706.000	Rural Drug OT Wages		\$2,000.00		
262	000-910.000	Rur. Drg. Health Insurance		\$3,000.00		
262	000-505.000	Rur. Drg. Grant	\$5,000.00			
263	000-699.000	Mcoles Trng. Beg. Bal.	\$2,500.00			
263	000-959.000	Mcoles Ammunition		\$2,500.00		
264	362-607.000	Corr Off Trng. Book Fees	\$225.00			
264	362-874.000	Corr Off Trng Retire		\$5.00		
264	362-910.000	Corr Off Health Ins		\$220.00		
265	000-664.000	Sheriff Forfeitures	\$100.00			
265	000-998.900	End Fund Balance		\$100.00		
292	000-574.000	State Grant Child Care	\$40,000.00			
292	000-822.000	Local Contracts		\$40,000.00		
516	000-445.000	Tax Admin Interest	\$60,000.00			
516	000-447.000	Tax Admin Fees	\$20,000.00			
516	000-998.900	End Fund Balance		\$80,000.00		
595	000-401.000	Commissary/Jail	\$350.00			
595	000-998.900	End Fund Bal/Commissary		\$350.00		
Totals-----			\$138,710.00	\$138,760.00	\$-0-	\$50.00

Motion Carried.

Chair directed that said budgets be so adjusted.

Order of the Day:

Motion # 4: Fiscal Responsibility Letter:

Chair Michael Snyder presented the Commissioners with a copy of a document presented in pursuance to the request of the Auditors to Bring the County into Compliance with Statute and assignment of County Commissioner duties to be shared by Board members.

After much discussion it was moved by Mr. Trombley & 2nd by Mr. Snyder to adopt the Fiscal Responsibility Letter (Memo) as follows this motion:

Arenac County Commissioners
Fiscal Responsibilities

The monitoring of Arenac County public monies is a responsibility and obligation of all publically elected officials of the County. The Commissioners are specifically part of this obligation as noted in the 2011 County audit report.

The monitoring of the County finances consists of actually, and physically, reviewing of the financial records. Each Commissioner is to be assigned a specific set of records which will be monitored and reviewed on a regular basis. The result of these reviews will be part of the financial discussion of the regularly scheduled Commission meetings.

The funds to be monitored by the Commissioners are as follows:

Expenditures and Receipts: This is generally called the book of bills and the "on demand checks". All expenses and bills are to be supported by the appropriate documentation. The review includes the before and after monitoring of all expenditures of this type. These accounts are to be presented to the Board of Commissioners for their approval. These bills are to be submitted, for payment, at a regular meeting of the Commission.

Accounts Payable: Checks are to be supported by proper documentation. This includes time-cards, time sheets, and actual payment amounts, also corresponding documentation relating to computation of amounts. Cancelled and received checks are to be justified with monthly statements from the appropriate Bank and vender inducements checked.

Electronic Transfer Transactions: The transfer of any monies, in or out, of the county, *electronically*, must contain the proper documentation and be justified with the appropriate deposit or vendor receipt. Included will be all revenues, checks and receipts, including investments.

The monitoring of these, and other accounts, is essential for the development and trust of the Counties constituents. A committed and dedicated accounting of the public's monies reflects on all those "Elected to serve".

/s/ Michael H. Snyder; Chairman, Arenac County Board of Commissioners 7-28-2011

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, Zygiel. No: Luce.

Motion carried by 4 yes to 1 no vote.

Motion # 3: It was moved by Mr. Sancimino & 2nd by Mr. Trombley that assignments regarding the "Fiscal Responsibility Policy" be voluntary. After discussion, the motion was withdrawn.

Substitute Motion # 3: It was moved by Mr. Trombley & 2nd by Mr. Sancimino that the Chair will ask individual Commissioners to supervise various aspects of the "Arenac County Fiscal Responsibility Policy" adopted this date (September 6th 2011).

Roll Call Vote: Yes: Sancimino, Snyder, Zygiel, Luce, & Trombley. No: None.

Motion carried by a 5 yes to a 0 no vote.

Motion # 5: Proclamation of 224th Anniversary of the Constitution:

It was moved by Mr. Sancimino & 2nd by Mrs. Zygiel to authorize the Chair of the Board to sign a "Certificate of Proclamation" recognizing September 17th through the 23rd as Constitution Week.

CERTIFICATE OF PROCLAMATION

WHEREAS, it is the privilege and duty of the American people to commemorate the two hundred twenty-fourth anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week;

NOW, THEREFORE BE IT RESOLVED, that the Arenac County Board of Commissioners do hereby proclaim the week of September 17 through 23 as:

CONSTITUTION WEEK

And urge all citizens to study the Constitution, and reflect on the privilege of being an American with all the rights and responsibilities which that privilege involves.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the County to be affixed this 6th day of September 2011.

Dated: September 6th, 2011.

/s/ Michael H. Snyder, Chairman

Roll Call Vote: Yes: Snyder, Zygiel, Luce, Trombley, and Sancimino. No: None.

Motion carried by a 5 yes to 0 no vote.

Motion # 6: Purchase of Computer Monitor:

Due to the failure of the monitor screen in the Board Room, it was decided to replace the Board Office computer monitor screen and put the old one in the Board room. It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to authorize the purchase of a new monitor screen for the Board Office at a projected cost of less than \$200. Motion carried.

Public Comments:

Glen Rice, Arenac Township resident, asked about his appointment to the Arenac County Planning Commission and the Board noted that said occurred at the August 16th meeting.

There were no other Public Comments.

Closed Session on Union Negotiations:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to go into Closed Session with William Borushko regarding upcoming union negotiations and fact finding with United Steelworkers and Teamsters union locals.

Roll Call Vote: Yes: Zygiel, Luce, Trombley, Sancimino, & Snyder. No: None. Motion carried 5 yes to 0 no vote.

The Board went into closed session with Mr. Borushko at 3:08 P. M.

Return to Open Session:

It was moved by Mr. Luce & 2nd by Mr. Trombley to return to open session at 3:52 P.M.

Roll Call Vote: Yes: Zygiel, Luce, Trombley, Sancimino, & Snyder. No: None.

Motion carried by 5 yes to 0 no. The Board returned to open session at 3:53 P.M.

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The Chair ordered a recess at 3:53 P.M.

The Chair reconvened the meeting at 4:05 P. M.

Order of the Day:

The Chair entertained a motion to modify the Agenda and allow a motion to consider personnel policy modifications.

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to modify the agenda to allow for a Personnel Policy Modification as discussed. Motion carried.

Order of the Day: Motion of the Board regarding County Personnel Policy & Compensation:

It was moved by Mr. Luce & 2nd by Mr. Trombley to approve a 1% pay increase for all personnel covered by the Arenac County Personnel Policy and all Elected Officials effective January 1, 2012 with the County Board to sanction payment of current Hospitalization Insurance amounts through December 31, 2012.

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, Zygiel, & Luce. No: None.

Motion carried.

Adjournment:

It was moved by Mr. Trombley & 2nd by Mrs. Zygiel to adjourn the meeting at 4:12 P.M. Motion carried and the meeting was adjourned.

Respectfully Submitted,

Ricky R. Rockwell, County Clerk

Attest: _____
Michael H. Snyder, Chair of the Board

September 14, 2011

Minutes of a Call Session of the Arenac County Board of Commissioners

Chair Michael Snyder called the meeting to order pursuant to public notice and the Michigan Open Meetings Act and the Call signed by himself & Commissioner Trombley with the Board reciting the Pledge of Allegiance to the U. S. Flag at 10 AM pursuant to Call Letter of 9-13-11.

Present: Commissioners Michael Snyder, Jeffrey Trombley, Joseph Sancimino, Virginia Zygiel, and Robert Luce.

Adoption of an Agenda:

It was moved by Mr. Luce & 2nd by Mr. Trombley to approve the agenda document as submitted noting that a call session is limited to items on the call document. Motion carried.

There were no Public Comments.

Discussion & Approval of 81st District Court Contract Proposal:

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the following:

"Memorandum of Agreement" dated this date, extending the "81st District Court Contract" between the employees of Local 15157-15, District Judge Allen C. Yenior, & the Arenac County Board of County Commissioners. As follows:

- #1. Extend through December 31, 2012.
- #2. Section XXXXII: Wages shall be modified to reflect a 1% wage increase to be effective on January 1, 2012.
- #3. Section XXXXII shall also be modified to reflect a new Level 9 position of Probation Officer/Site Supervisor.

No other changes of modifications shall be made with respect to employees assigned to Arenac County.

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, Zygiel, & Luce. No: None.
Motion declared carried by a five yes to zero no vote.

Chair signed "Memorandum of Agreement" and copies were given to the County Clerk for the Contract Files in the office dated this date. Said had already been signed by the Judge & Union.

The Board & Mr. Borushko then discussed upcoming fact finding scheduled as follows:

- 3 October 2011 regarding United Steelworkers Local 15157- Courthouse Employees Division &
- 20 October 2011 regarding Teamsters Local 214 Supervisors Unit in the Board Room at 10 AM.

Telephone System and Current Status & Possible Replacement:

Commissioner Snyder then explained that the current County Owned Telephone System has had an additional feature fail and is beyond repairable. We currently have lost Voice Mail Function as well as certain other functions related to the telephone system and due to its age, 10 years, it is not repairable in any cost effective manner.

Ye further reported that whatever happens, it is unlikely that any action will take effect in less than 35-45 days at best possible scenario regarding a replacement system once the Board makes its decision on whatever course to follow regarding the telephone upgrade/replacement. Again reminding that there is a lead time regarding whatever is done regarding telephones.

Page # 2: Arenac County Commissioners Call Session of September 14th, 2011

Mr. Snyder then further explained that there are 3 components of the Current Phone System.

#1: Analog Provisions

#2: Digital Provisions

#3: I. Protocol

Recommended: A System to include all of the three components mentioned and he noted that in the future, the Court System is looking into Video Arraignment and or related Video Conferencing of hearings, etc.

Mr. Snyder then further noted that the Committee is working with other smaller companies about other phone systems and or use of part of the existing phone system with another setup. In addition to AT & T, the Board is looking at ITI and another I P Company.

He further noted it is very likely that we are going from 54 lines to 24 lines whoever we get as a carrier as technology has changed dramatically over the last decade and it expected to change even further in the next decade.

Preliminary estimates range from the middle \$30's to \$50 K depending upon which direction that the County Board of Commissioners takes regarding the Telephones. The Committee is also looking at a lease purchase as well as outright purchase options. It was further noted that the system will need to allow the 911 System to operate independently and should meltdown occur, their system will need to run.

AT & T is also reviewing current contracts as well as the Buyout of current agreements costs as the current contract expires in May of 2013. Alex & the Chair are going forward with further discussion regarding phone system replacement as well as the telecommunications aspect of the system, whatever it will be. Mr. Snyder again reiterated that any replacement will go beyond 35-45 days once a system is agreed upon and authorize and noted the possible need to buyout AT & T Contracts.

Adjournment:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to adjourn at 10:55 AM. Motion Carried.
Meeting Adjourned.

Respectfully Submitted,

Attest: _____

Michael H. Snyder, Chair of the Board

Ricky R. Rockwell, County Clerk

September 20th, 2011

Arenac County Board of County Commissioners Minutes

Chair Michael Snyder called the meeting to order at 1:35 P.M. with the Board reciting the Pledge of Allegiance to the U.S. Flag and pursuant to Public Notice and the Michigan Open Meetings Act.

Present: Commissioners Jeffrey Trombley, Michael Snyder, and Virginia Zygiel.

Absent: Commissioners Joseph Sancimino and Robert Luce.

Approval of the Agenda:

It was moved by Mr. Trombley and 2nd by Mrs. Zygiel to approve the agenda as prepared with the addition of MSU Educator position under Brief Committee Reports. Motion carried.

Approval of Various Minutes:

Board Session Minutes of September 6, 2011: It was moved by Mr. Trombley and 2nd by Mrs. Zygiel to approve the minutes as previously mailed. Motion carried.

Committee of the Whole of September 6, 2011: It was moved by Mrs. Zygiel and 2nd by Mr. Trombley to approve the minutes as mailed. Motion carried.

Special Meeting Minutes of September 14, 2011: It was moved by Mrs. Zygiel and 2nd by Mr. Trombley to approve the minutes as mailed. Motion carried.

Claims & Accounts:

After discussion and review, it was moved by Mrs. Zygiel and 2nd by Mr. Trombley to approve the claims in the amount of \$69,094.11. Motion carried.

Public Comments: None.

Review of Correspondence Listing:

The Chief Deputy Clerk and Board reviewed correspondence listing with Commissioners requesting some items for review.

Unfinished Business: None

Motions to be acted upon:

Motion #1: 2% Tribal Applications

It was moved by Mr. Trombley and 2nd by Mrs. Zygiel to approve and submit the 2% Tribal Applications on behalf of Arenac County. Motion carried. Applications to be submitted in person by Mrs. Zygiel.

Page #2: Arenac County Commissioners Meeting of September 20, 2011

Motion #2: Victims Rights Advocate Agreement

It was moved by Mr. Trombley and 2nd by Mrs. Zygiel to approve and sign the Victims Rights Advocate Agreement as submitted. Motion carried.

The Chair ordered a recess at 1:57 P.M.

The Chair reconvened the meeting at 2:03 P.M.

Order of the Day:

Tosha Tunney, Amy Hall, and Brooke Franklin appeared from Hantz Group. The Board discussed several issues with the dental and vision plans currently in place. Amy Hall indicated that Hantz Group would be able to provide a generic card that has the proper information regarding the dental and vision plan.

Motion #3: Child Care Agreement

Mike Prohaska appeared with the Child Care Agreement and explained such to the Board.

It was moved by Mrs. Zygiel and 2nd by Mr. Trombley to approve and sign the Child Care Agreement as submitted. Motion carried.

Brief Committee Reports:

Mr. Trombley indicated that Mr. Bill Carpenter may be our new MSU Educator and will continue to have Melissa Prohaska as a MSU employee.

Adjournment:

It was moved by Mr. Trombley and 2nd by Mrs. Zygiel to adjourn the meeting at 3:00 P.M. Motion carried and the meeting was adjourned.

Respectfully submitted;

Attest: _____
Michael H. Snyder, Chair of the Board

Kimberly K. Rosebrugh, Chief Deputy Clerk

October 4th, 2011
Minutes of the Arenac County Board of Commissioners

Chair Michael Snyder called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:33 PM with the Board reciting the Pledge of Allegiance to the U.S. Flag and pursuant to the Michigan Open Meetings Act and Public Notice in Room 201 at the Arenac Co. Building.

Commissioners Present: Jeffrey Trombley, Joseph Sancimino, Michael Snyder, Virginia Zygiel, and Robert Luce.

Adoption of an Agenda:

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to approve an agenda as modified. Motion carried. A copy of the Agenda is included with the meeting correspondence.

Approval of Minutes:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the Board Minutes of September 20th, 2011 Board Session. Motion carried.

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the Committee of the Whole Minutes of September 20th, 2011. Motion carried.

Claims & Accounts:

After review, it was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the Book of Bills in the amount of \$27,963.73. Motion carried.

Public Comments: None.

Unfinished Business:

Mr. Trombley reported that MSU Extension is proposing Melissa Prohaska as a "part time employee" effective soon. He further noted that Project Fresh is dead at this point in time and that Robin Wiess has been laid off from the Health Department. Budget agreement is far from being reached at this time regarding MSU Extension. Mr. William Carpenter is currently being based out of Arenac County. He also reported on the recent Farm Day held in Ogemaw County and supports such an effort locally.

Mr. Snyder noted that the funding for Sting has been cut in half and that there has been a cut in the 416 Program for the fiscal year beginning on October 1, 2011. MSP and Sheriffs are seeking other funds.

It was noted that Linda Lewandowski, County Equalization Director, has been scheduled for the next Board session, at which, the Board will approve the L 4029's as submitted and approve the various tax levy rates for the Winter Tax Billings. This could be amended if any proposals pass in November.

Mr. Snyder noted that a Telephone vendor will be here on Thursday, October 6th at 11 AM until approximately 1 PM to present a replacement proposal for the Telecommunication System. He further reported on activity to date of telecommunications replacement with various vendors and the frustration regarding the matter. He further stated that he has learned significant information regarding telephones.

Motions to be Acted Upon: Motion # 1: Salaries Resolution for 2012:

Commissioners reviewed the Proposed 2012 Salaries Resolution as prepared by the Board Office and Committee of the Board to be presented for official adoption at this session.

It was moved by Mr. Luce & 2nd by Mr. Trombley to adopt the Salaries Resolution as attached to the Board Minutes. Motion carried. Copy attached as an appendix to the Minutes of this meeting.

Page # 2: Arenac County Commissioners Minutes of October 4th, 2011

Motion # 2: Appointment to the Arenac County Department of Human Services Board.

After review of a letter from Ardith Fales, noting her interest in being reappointed to serve on the County Human Services Board; it was moved by Mrs. Zygiel & 2nd by Mr. Trombley to reappoint Ardith Fales to the Arenac County Human Services Board for a term ending October 31, 2014. Motion carried.

Committee Reports (leftovers from Committee of the Whole in morning of this date):

Mr. Sancimino requested that Commissioners consider placing historic minutes of web site as well as the current budget document on the web site.

Mrs. Zygiel & Mr. Snyder reported that Budget and Finance Committee will be scheduling meetings with various department heads and agencies/boards regarding the 2012 Budget requests.

Commissioners also discussed the Committee of the Whole meetings and structure.

Judicial: Chemical Workers decertification was discussed as well as the pending decertification of the United Steelworkers Local for the Courthouse employees.

There were no members of the public present for any comments.

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Trombley to adjourn at 3:15 PM. Motion carried.
Meeting adjourned.

Respectfully Submitted;

Attest: _____

Michael H. Snyder, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

Attachment: 2012 Salaries Resolution.

2012 Salary Resolution

Date: October 4, 2011

Moved by Commissioner:

Supported by Commissioner:

Roll call as follows: Yeas: Nays:

To recind the 2011 Arenac County Salary Resolution and to adopt the following 2012 Salary Resolution for the County of Arenac, effective January 1, 2012.

OFFICE-TITLE-DESCRIPTION	2008	2009	2010	2011	2012
Elected					
County Commissioner-Chairman	4,600	4,600	4,600	5,100	5,151
County Commissioner Member	4,000	4,000	4,000	4,500	4,545
Per Diem	30/60	35/70	30/60	35/70	35/70
Circuit Judge Co. Supplement	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)
District Judge Co. Supplement	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)
Probate Judge	139,919 (4)	139,919 (4)	139,919 (4)	139,919 (4)	139,919 (4)
Prosecuting Attorney	35,500 (3)	36,050 (3)	46,910 (3)	46,910 (3)	47,379 (3)
Register of Deeds	32,750	33,300	33,633	33,969	34,309
County Treasurer	38,250	38,800 (8)	39,188 (8)	39,580 (8)	39,976 (8)
County Clerk	35,750 (2)	36,300 (2)	36,663 (2)	37,030 (2)	37,400 (2)
Drain Commissioner	25,300	25,575	25,831	26,089	26,350
Sheriff	41,050	41,600	42,016	42,436	42,860
Road Commission Chairman	4,600	4,600	4,600	5,100	5,151
Road Commission Member	4,000	4,000	4,000	4,500	4,545
Appointed Exempt					
UnderSheriff	36,850	37,400	38,148	38,148	38,529
Assistant Prosecuting Attorney	33,000 (5)	33,550 (5)	18,385 (5)	18,385 (5)	18,569 (5)
Victims Rights Advocate (20 hrs=57%)	16,188 (7)	16,502 (7)	16,832 (7)	16,832 (7)	17,000 (7)
Emergency Management Director	14,375	14,650	14,943	14,943	15,092
Appointed Non-Exempt					
Probate Register (35 hrs)	27,250	27,800	28,356	28,356	28,640
Confidential Secretary (35 hrs)	25,750	26,300	26,826	26,826	27,094
Family Court Juvenile Officer (35 hrs)	32,850	33,400	34,068	34,068	34,409
Family Court Clerk (35 hrs)	25,650	26,200	26,724	26,724	26,991
Housing Director p/t hrly (21 hrs)	28,750	29,300	17,243	17,243	0
Circuit Court Administrator (35 hrs)	49,500 (9)	49,500 (9)	40,000 (9)	40,000 (9)	40,000 (9)
Judicial Secretary/Assignment 1 (35 hrs)	31,500 (9)	32,287 (9)	32,924 (9)	32,924 (9)	32,924 (9)
Prosc. Office IVD (CRP) P/T (32 hrs=91%)	24,322 (6)	24,823 (6)	25,319 (6)	25,319 (6)	25,572 (6)
Animal Control Officer (40 hrs)	32,000	32,550	33,201	33,201	33,533
Continued on next page					

	2008	2009	2010	2011	2012
TITLE-DESCRIPTION					
Hourly					
Sheriff's Confidential Secretary (40 hrs)	\$11.50	\$11.50	\$11.73	\$11.73	\$11.85
Seasonal Employees (Parks)	\$7.40	\$7.40	\$7.55	\$7.55	\$7.63
Animal Control Assistant (17 hrs)	\$10.00	\$10.20	\$10.40	\$10.40	\$10.50
Park Leader		\$9.50	\$9.69	\$9.00	\$9.09
Park Event Coordinator			\$8.55	\$8.55	\$8.64

- (1) Judges receive state salary in addition to these figures. Arenac pays 100% of State Supp.
- (2) Co. Clerk's wage does not include \$2,500 for Circuit Court Clerk duties.
- (3) Prosecutor's wage does not include \$12,950 for CRP Admin. and \$6,500 for DHS Grant
- (4) Entire salary paid by County from State funds received for same amount.
- (5) Asst. Prosecutor's wage does not include \$15,450 for CRP Admin. and \$6,500 for DHS Grant
- (6) CRP Grant @ 32 hours/wk.
- (7) State Grant @ 20 hours/wk.
- (8) Treasurer's wage does not include \$1,000 for administering PA-105
- (9) Wage determined by 4 County Negotiations (8:30 am to 4:30 pm - 1 hr lunch)

Note: Longevity pay for Elected/Appointed Officials is as follows:

After 5 yrs.	\$350.00 yr.
After 10 yrs.	\$520.00 yr.
After 15 yrs.	\$670.00 yr.
After 20 yrs.	\$850.00 yr.

**No raise in 2011 for Prosecutor,
Appointed Exempt,
Non-Exempt and Hourly.**

Note: Per motion on 01-04-11,
Insurance benefits for
Elected/Appointed Officials
will be the same as provided in the
Personnel Policy.

ME/gail/2012 budget/
2012 Salary Resolution

October 18th, 2011
Arenac County Board of Commissioner's Minutes

Chair Michael Snyder called the meeting to order at 1:32 PM with the Commissioners reciting the Pledge to the U. S. Flag and pursuant to the Michigan Open Meeting's Act and Public Notice.

Present: Commissioners Michael Snyder, Jeffrey Trombley, Joseph Sancimino, Virginia Zygiel, & Robert Luce.

Adoption of an Agenda:

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to approve the proposed agenda.

Approval of Various Minutes:

Minutes of October 4th, 2011 Committee of the Whole: Moved by Mr. Luce & 2nd by Mr. Trombley to approve the minutes as submitted. Motion carried.

Minutes of October 11th, 2011 Department Heads Meeting: Moved by Mrs. Zygiel & 2nd by Mr. Luce to approve the minutes as submitted. Motion carried.

Minutes of the October 4th, 2011 Board Session: Moved by Mr. Trombley & 2nd by Mr. Sancimino to approve the minutes as submitted. Motion carried.

Claims & Accounts:

After review, it was moved by Mr. Trombley & 2nd by Mrs. Zygiel to approve the claims with the recoding of the Claim from American Aluminum to Canine Dog- Expenses for Cage & shipping as listed on the bills with claims totaling \$19,747.23. Motion carried.

Public Comments:

Mr. Glen Rice, Arenac Township Resident, questioned the MEMO to the public requesting that public be directed to use the elevator when receiving direction from all employees. The Board explained this was due to occasional Slip & Fall issues on stairs and was highlighted by a recent incident.

Review of Correspondence Received:

The Board & Clerk reviewed a listing of correspondence received.

Motions to be acted upon:

Motion # 1: Resolution # 2011-13: Arenac County Land Bank Transfer of Property:

Moved by Commissioner Zygiel and supported by Commissioner Sancimino to adopt the following resolution:

Resolution No. 2011-13

Whereas: Local units of government within Arenac County levy annual tax. and

Whereas: Those unpaid taxes are returned to the County for collection, and

Whereas: The County funds those delinquencies to the local collection units, and

Whereas: The County has appointed the County Treasurer as the Foreclosing Governmental Unit, and

Whereas: PA123 describes the process for the FGU to claim ownership of these properties, and

Page # 2: Arenac County Board of Commissioners Session of October 18th, 2011.

Whereas: These procedures were followed for said tax years 2008 and 2009, and

Whereas: Properties remain following the prescribed two land auctions per year, and

Whereas: At the end of this process, the County FGU controls these properties,

Now Therefore Be It Resolved: As they are available, the FGU will transfer ownership of said properties to the Arenac County Land Bank to be sold or otherwise disposed of according to statute.

Roll Call Vote: Yes: Snyder, Trombley, Sancimino, Luce, & Zygiel. No: None.

Resolution declared adopted by a 5 yes to 0 no vote.

Motion # 2: Amended Salaries Resolution:

Moved by Mr. Luce & 2nd by Mr. Sancimino to adopt the 2012 Amended Salaries Resolution as presented which is the same as the one adopted on October 4th, 2011 and is attached to said minutes with the addition of the position of Equalization Clerk Temp. noting a 2011 Hourly wage of \$14.74/hr. and 2012 Hourly wage of \$14.89/hr.

Motion carried. See minutes of October 4th Attachment for original Salaries Resolution.

Motion # 3: Telephone System Purchase:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to authorize the Chairman to sign a contract regarding a phone system, between the County and Complete Communications, 44265 N. Groesbeck Highway; Clinton Township, MI. 48036; for the installation of the new system which includes telephone equipment. A total of \$34,712.50 shall be allocated for the cost of installation and setup of this system in accordance with said contract. Motion carried.

Motion # 4: Budget Adjustment # 2011-36:

BUDGET ADJUSTMENT WORKSHEET			No. 2011adj36			
Date: 10/18/11						
Fund No.	Line Item No.	Line Item Description	(+) Increase Revenue	(-) Increase Expend.	(-) Decrease Revenue	(+) Decrease Expend.
101	000-479.000	Clerks Licenses State Shared			\$1,000.00	
101	000-574.000	Revenue			20,000.00	
101	000-602.000	Dist Crt. Costs	\$60,000.00			
101	000-602.005	Suppl. Costs Dist Ct.	\$7,500.00			
101	000-608.000	Probate Ct. Costs Reg. of Deeds	\$2,000.00			
101	000-610.000	Services			\$5,000.00	
101	000-611.010	Fingerprint Services Animal Contr.			\$2,500.00	
101	000-627.000	Services			\$2,000.00	
101	000-628.000	Guardians Services			\$5,000.00	
101	000-629.000	Sheriff Out Co. Brd.			\$7,000.00	
101	000-629.002	Sheriff Inmate			\$3,000.00	

		Housing		
101	000-629.004	Inmate Work Release		
		Jail Soc Sec		\$6,000.00
101	000-640.000	Intercept	\$1,000.00	
101	000-665.000	Int. on Investments Telephone		10,000.00
101	000-687.000	Commission Ins.	\$2,000.00	
101	000-690.000	Reimbursements	\$20,000.00	
101	000-699.000	Beg. Fund Balance	\$33,143.00	
101	101-703.000	Comm. Wages		\$5,000.00
101	101-727.000	Office Supplies		\$200.00
101	101-850.000	Comm. Telephone		\$250.00
		Comm. Travel		
101	101-860.000	Expense		\$3,000.00
		Ct. Ct. Legal		
101	131-801.000	Expense	\$15,000.00	
		Ct. Ct Appro. To		
101	131-805.000	Iosco		\$4,000.00
101	131-809.000	Ct. Ct. Jury Fees		\$2,000.00
		4 Co Ct Off.		
101	132-727.000	Supplies		\$200.00
101	136-706.000	Dist Ct. Overtime		\$200.00
		Dist Ct. Off.		
101	136-727.000	Supplies		\$1,500.00
101	136-824.000	Dist Ct. Transcripts		\$300.00
		Guardians Off.		
101	145-727.000	Supplies		\$500.00
		Prob. Ct. Legal		
101	148-801.000	Fees		\$3,500.00
101	148-809.000	Prob. Ct. Jury Fees		\$1,000.00
101	225-729.000	Equal. Postage		\$200.00
101	225-860.000	Equal. Travel		\$500.00
		Reg. of Deeds		
101	236-727.000	Services		\$600.00
		Vehicle Maint. &		
101	269-932.000	Repair		\$1,000.00
101	275-704.000	Drain Wages		\$3,500.00
		Telephone		
101	275-850.000	Commission		\$200.00
		Vehicle Maint. &		
101	301-932.000	Repair		\$1,000.00
101	306-704.000	Wages Full time		
101	306-705.000	Wages Temporary		\$3,500.00
101	306-744.000	Gasoline		\$4,000.00
		Work.		
101	306-911.000	Compensation		\$500.00
101	331-705.000	Wages Temporary		\$400.00
101	331-744.000	Gasoline		\$100.00
101	351-744.000	Gasoline		\$500.00
101	681-833.000	Veteran's Burials		\$3,000.00
		Tax Appeal		
101	900-955.000	Adjustments		\$2,000.00
		Misc. Adjustment/		
101	900-969.000	Telephone		\$4,500.00

\$7.00

101	143-969.000	Law Library Approp.		\$2,000.00			
		Rd. Comm. Exp.		\$1,000,000.0			
201	000-701.000	Contr.		0			
		Rd. Comm. Fund	\$1,000,000.0				
201	000-699.000	Bal.	0				
215	000-805.000	Reimb. Iosco Co.		\$5,000.00			
215	000-625.000	20% State	\$1,000.00				
215	000-608.000	Statutory Fees	\$2,000.00				
215	000-699.000	Begin. Fund Bal.	\$2,000.00				
249	000-481.000	Building Permits	\$4,000.00				
		Soil Erosion					
249	000-485.000	Permits	\$3,500.00				
		Bldg. Inspector					
249	000-819.001	Fees		\$3,000.00			
249	000-998.900	End Fund Balance		\$1,000.00			
		Soil Erosion					
249	000-819.005	Inspector		\$3,500.00			
269	000-750.000	Law Library Books		\$2,500.00			
269	000-401.000	Revenue Control	\$2,500.00				
TOTALS			\$1,140,643.0	\$1,079,150.0	\$61,500.0	\$7.00	
			0	0	0		
ME/gail/2011 budget/2011adj36			SUM=	\$0.00			

Motion carried and Budget Adjustment # 36 was approved on voice vote.

Committee Reports:

The Board Members discussed the matter that seems to occur annually when some Departments seem to order the next years office supplies at year end because there are funds in their budget remaining. Several supply cutoff dates were discussed including December 1 and 15. After discussion, it was moved by Mr. Sancimino & 2nd by Mr. Luce that Departments are to refrain from discretionary purchases after December 1st for the Budget Year 2011; exceptions will be resolved by County Board of Commissioners. Motion carried.

Order of the Day:

Mr. William Borushko, Employment Relations Advisors, appeared before the County Commissioners regarding upcoming United Steelworkers Mediation and Teamsters 214 Fact Finding noting that the Teamsters Meeting has been postponed and he further noted that Mr. Curtis Brown has resigned as a Teamsters Agent and upcoming dates are being scheduled with a new Bargaining Agent.

Mr. Borushko and the Board discussed a letter that was received from County Drain Commissioner Larry Davis as well as discussion concerning upcoming negotiations and the fact that the United Steelworkers Local/Courthouse have decertified with USW declining to be on the ballot.

It was moved by Mrs. Zygiel & 2nd by Mr. Sancimino to move into Closed Session to discuss all currently pending negotiations at 2:30 PM.

Roll Call Vote: Yes: Sancimino, Snyder, Zygiel, Luce, and Trombley. No: None.

Page # 5: Arenac County Board of Commissioner's Minutes of October 18, 2011:

Motion carried by a 5 yes to 0 no vote.

The Board then went into Closed Session at 2:30 PM.

At 3:00 PM, it was moved by Mr. Luce & 2nd by Mr. Trombley to move into Open Session.

Roll Call Vote: Yes: Sancimino, Snyder, Zygiel, Luce, & Trombley. No: None.

Motion carried by 5 yes to 0 no vote. The Board returned to open session.

Order of the Day:

Ms. Tosha Tunney and Mr. Shawn Farzam, from Hantz Group Inc., appeared before the Board and discussed insurance issues; and Mr. Farzam requested permission to review Workmen Coverage and possibly quote coverage through the Accident Fund of Michigan or other. On motion by Mr. Luce & 2nd by Mr. Trombley the Board directed County Clerk to furnish information to him from loss reports. Motion carried.

Apportionment for the Winter 2011 Tax Levy for Arenac County, Michigan:

Linda Lewandowski, Arenac County Equalization Director, appeared before the Commissioners regarding the 2011 Apportionment Report. The Commissioners and Mrs. Lewandowski reviewed the report at length and questions were asked concerning the report. After reviewing the report, it was moved by Mr. Luce & 2nd by Mrs. Zygiel to accept and approve the Apportionment Report for 2011 for Arenac County, Michigan.

Roll Call Vote: Yes: Snyder, Zygiel, Luce, Trombley, & Sancimino. No: None.

Motion carried by 5 yes to 0 no vote and the Apportionment Report was accepted and the County Equalization Director signed the document which was then notarized by the Clerk.

Mrs. Lewandowski was thanked for her efforts in preparation of the document and she noted back to the Board that pending the outcome of the November 8, 2011 Election, there may be corrections to the report should certain millage pass.

Adjournment:

It was moved by Mr. Trombley & 2nd by Mr. Sancimino to adjourn at 4:25 PM. The motion carried and the meeting was adjourned.

Respectfully Submitted,

Ricky R. Rockwell, Arenac Co. Clerk

Attest: _____
Michael H. Snyder, Chair of the Board

November 1, 2011
Minutes of the Arenac County Board of Commissioner's Session:

Chair Michael Snyder called the meeting to order at 1:30 PM in Room 201 of the Arenac County Building in Standish, Michigan pursuant to the Michigan Open Meetings act and Public Notice with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Jeffrey Trombley, Joseph Sancimino, Michael Snyder, Virginia Zygiel, and Robert Luce.

Adoption of an Agenda:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to adopt the proposed agenda with the addition of Motion # 5, a motion to continue current Building Department Hours through the end of the 2011 Calendar Year. Motion carried.

Approval of prior Minutes:

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to approve the October 18th Committee of the Whole Minutes as presented. Motion carried.

It was moved by Mr. Luce & 2nd by Mr. Sancimino to approve the Board Minutes of October 18, 2011 with the addition of Mr. Sancimino as the seconding party in a motion on the 2012 Salaries Resolution on Page # 2. Motion carried.

Claims & Accounts:

After review, it was moved by Mrs. Zygiel & 2nd by Mr. Trombley to pay the claims in the aggregate amount of \$57,962.98 correcting a Gordon's billing on page # 5 to split the billing between food and supplies. Motion carried.

Correspondence Review:

The Board and Clerk reviewed the Correspondence listing and after, the Chair directed that said be placed on file in the Clerk's office.

Public Comments:

Mr. Glen Rice, Arenac Township resident asked Commissioner's questions regarding the Globe Fire Sprinkler Tax Abatement as requested.

County Clerk Rick Rockwell addressed the Board concerning probable errata in the 2012 Salaries Resolution.

Unfinished Business:

Commissioner Comments: Commissioner Trombley reported that today is the last day an Arenac County officer will be assigned to Sting.

Commissioner Snyder noted that the Drug Dog is the only assigned County Police Officer involved in Drug enforcement.

He further reported that the Telephone T-1 Line has been installed and that the new phone system is progressing and the Board needs to look at possible T-1 line for internet versus current use of other data services line. The cost of a different system for internet as well as other data was discussed at length.

Correspondence:

Board reviewed correspondence & placed on file with Clerk.

Motion # 1: Re: Personal Property Tax:

Moved by Commissioner Trombley and supported by Commissioner Sancimino to adopt the following resolution:

Resolution No. 2011-14

WHEREAS, Michigan counties provide crucial services on behalf of state government, as evidenced by the delivery of road patrol services, corrections, foster care, clean water, food safety, the judicial system, etc. and;

WHEREAS, years of declining local revenues and cuts to state revenues to counties, coupled with unfunded state mandated services have placed Michigan counties in a position of financial stress, and;

WHEREAS, the state has a poor track record of fulfilling its' statutory promises for its share of funding for things like revenue sharing, and;

WHEREAS, Personal property tax revenue represents 4.84% of \$551,979,869 of Arenac County's total taxable value, and;

WHEREAS, the elimination of personal property taxes would harm a county's ability to provide mandated services to the public, and;

WHEREAS, Michigan counties are mandated by the state to pay for the state's court system with local taxpayer dollars, and;

WHEREAS, Michigan counties cannot continue to operate if revenue from personal property taxes is not fully replaced with a constitutionally guaranteed revenue source,

NOW THEREFORE BE IT RESOLVED, that this resolution be distributed to the Governor, Senators, Representatives, and the Michigan Association of Counties for their consideration and action.

Roll Call Vote: Yes: Snyder, Trombley, Sancimino, & Zygiel. No: Luce.

Resolution Declared Carried by a 4 yes to 1 no vote.

Motion # 2: November 15th Meeting Date:

After discussion, it was agreed that a quorum would be present and that no motion would be necessary.

Motion # 3: Renewal of Remonumentation Contract:

After discussion, it was moved by Mr. Sancimino & 2nd by Mrs. Zygiel to renew the Remonumentation Program Contract with Wade Trim as presented. Motion carried. Chair signed contract and the Board Office will forward same back through the Register of Deeds office.

Motion # 4: Globe Fire Sprinkler Tax Exemption Request:

After considerable discussion, it was moved by Mr. Luce & 2nd by Mr. Trombley to authorize the Chair of the Board to write a letter of concurrence to the City of Standish regarding the proposed City of Standish Industrial Facilities Tax Exemption Request of Globe Fire Sprinkler. Motion carried.

Motion # 5: Extension of Monday services in the County Building Department:

Commissioner Luce reported that there is a need to continue Monday services of the Building Department Office in the County Building Department, and that due to the Voice Mail System not

Page # 3: Minutes of the November 1, 2011 Arenac County Commissioner's Session:

working and the fact that there are sufficient funds; that he moved that the office hours on Monday for the Building Department Clerk continue through the end of the year. The motion was seconded by Mrs. Zygiel. Motion carried. Mr. Luce will notify the office of Board action regarding same.

Brief Committee Reports:

Mr. Trombley reported on a meeting that is possibly scheduled for November 16th, a Wednesday, regarding the MSU Extension office and employment contracts.

Additional Public Comments:

Mr. Glen Rice, Arenac Township Resident, requested a copy of the resolution passed earlier in the meeting regarding Personal Property Tax Elimination.

Commissioner Trombley questioned budgetary progress and when the timeline for approval would take place as well as certain budgetary items.

Commissioner Snyder reported on the budgetary progress and the Board discussed the timetable for the 2012 Budget and possible adoption dates.

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Trombley to adjourn at 2:58 PM. Motion carried and the meeting was adjourned.

Respectfully Submitted,

Attest: _____

Michael H. Snyder, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

November 15, 2011 Minutes
Arenac County Board of County Commissioner's Meeting.

Chair Michael Snyder called the meeting to order at 1:30 PM pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U.S. Flag.

Present: Commissioners Jeff Trombley, Joseph Sancimino, Michael Snyder, & Virginia Zygiel.
Absent: Robert Luce.

Adoption of an Agenda:

It was moved by Mrs. Zygiel & 2nd by Mr. Sancimino to approve the agenda as provided.
Motion carried.

Approval of Minutes:

Committee of the Whole of November 1, 2011: It was moved by Mr. Sancimino & 2nd by Mr. Trombley to approve the minutes with the modification of the IFT to \$1,500 per year versus the \$3,000 listed. Motion carried.

Board Session of November 1, 2011: It was moved by Mrs. Zygiel & 2nd by Mr. Sancimino to approve the minutes as prepared. Motion carried.

Claims & Accounts:

It was moved by Mrs. Zygiel & 2nd by Mr. Sancimino to approve the Book of Bills in the aggregate amount of \$33,522.53 noting the \$190.00 correction in the bill submitted by the Sheriff for Drug Training. Motion carried.

Public Comments:

Mr. Glen Rice, Arenac Township Resident, questioned the current Remonumentation Program and where survey work was being done at this time. He also asked questions regarding upcoming workshops being sponsored by the Michigan Attorney General, Bill Schutte regarding Medical Marijuana.

Motions to be acted upon:

Motion # 1-3: Appointments to Building Department Appeals Board:

After discussion, it was moved by Mr. Trombley & 2nd by Mrs. Zygiel to reappoint Herb Williams and David Proulx to the Building Department Appeals Board and to appoint Ronald Branda as the Public At Large Member to terms ending December 31, 2013. Motion carried.

Motion # 4: Fund Balance Policy:

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Sancimino to adopt the following as the:

**ARENAC COUNTY
FUND BALANCE POLICY**

Purpose

To establish an appropriate level of fund balance in the General Fund, define the components of fund balance, and direct officials in the methods to be used for increasing and decreasing fund balance when trends indicate fund balance will fall outside the minimum/maximum levels in compliance with Government Accounting Standards Board (GASB) Statement No. 54.

Policy

Fund Balance is created from excess revenues over expenditures. It is a fund's net assets, mostly made up of cash and investments and, unless otherwise restricted, available for spending. There are five components of fund balance:

1. **Non-spendable Fund Balance.** This portion of fund balance is *non-spendable* because of its form, for example inventory and non-financial assets, or because of legal or contractual requirements.
2. **Restricted Fund Balance.** This portion of fund balance is *restricted* due to external limitations placed on the use of the funds. The restriction typically comes from outside the local government as a condition of the revenue source.
3. **Committed Fund Balance.** Fund balance is *committed* if a limitation is set in place by formal action of the County Board prior to the end of the fiscal year. The limitation remains binding until the County Board takes formal action to remove it.
4. **Assigned Fund Balance.** Fund balance may be *assigned* to reflect the intended use of the resource. The assignment of funds may come from the County Board or from the County Treasurer. Less formality is needed to impose, remove, or modify a constraint reflected in *Assigned Fund Balance*. No funds other than the General Fund may have Unassigned Fund Balance, therefore any amounts remaining in excess of Non-spendable, Restricted, or Committed funds in funds other than the General Fund will be reported as *Assigned Fund Balance*.
5. **Unassigned Fund Balance.** The General Fund, and no other governmental fund, may have resources that cannot be classified in one of the first four categories described above. Only the General Fund can report a surplus, an *Unassigned Fund Balance*.

Because Non-spendable and Restricted fund balance are not available for spending due to external enforceable conditions this fund balance policy is focused on the appropriate level of General Fund and Unrestricted fund balances, those classified as Committed, Assigned, and Unassigned.

Financial Flexibility, provided by adequate fund balance, is needed to cushion the impact of unanticipated emergencies and revenue shortfalls. These include loss of major taxpayers, loss of state revenue sharing, infrastructure emergencies and other economic distresses that serve to impair the City's ability to deliver essential community services. Without this cushion, taxpayers would be subject to millage increases, cuts in services, and/or deferred investment in and maintenance of infrastructure.

Fund Balance "Spending" Prioritization

As required by GASB 54, the Arenac County Board of Commissioners hereby establishes that the County's policy shall be that when multiple classifications are available and appropriate for particular expenditures, the most restrictive category of Fund Balance will be used first working toward unassigned fund balance. Relative restrictiveness of Fund Balance shall proceed from most to least in order of the five classifications listed in this policy.

Minimum/Maximum Fund Balances

The minimum/maximum range will be determined each year and reported as part of the fiscal year budget.

Page # 3: Arenac County Board of Commissioner's Minutes of November 15, 2011:

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, & Zygiel. No: None Absent: Luce.

Policy declared adopted by a 4 yes, 0 no and 1 absent.

Chair directed that Clerk furnish certified copy of policy to Board Office and County Treasurer.

Motion # 5: Contract with Employment Relations Advisors:

After discussion and review, it was moved by Mr. Sancimino & 2nd by Mr. Snyder to renew the proposed contract with Employment Relations Advisors. After review, the motion was withdrawn after finding a date error on the document and the Board will place an amended agreement back on the agenda for December 6th, 2011.

Motion # 6: Health Insurance Coverage:

After discussion, it was moved by Mr. Trombley & 2nd by Mr. Sancimino to continue Blue Care Network Coverage with existing policies. Motion Carried.

Chair directed the Clerk to inform employees of decision and to notify all eligible employees that amounts discussed will be deducted from their 2012 wages for coverage as listed beginning the first pay in January. Motion carried.

Motion # 7: 2012 Salaries Resolution (Corrected):

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the Salaries Resolution attached as an appendix these minutes.

Roll Call Vote: Yes: Snyder, Zygiel, & Trombley. No: Sancimino. Absent: Luce.

Brief Committee Reports:

Commissioners discussed timeframes for 2012 Budget and Adoption of same. Goal at this time seems to be the second meeting in December.

Adjournment:

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to adjourn at 2:30 PM. Motion carried and the meeting was adjourned.

Respectfully Submitted,

Attest: _____
Michael H. Snyder, Chair of the Board

Ricky R. Rockwell, County Clerk

2012 Salary Resolution

Date: October 4, 2011

Moved by Commissioner:

Supported by Commissioner:

Roll call as follows: Yeas: Nays:

Revised November 15, 2011

Roll call as follows: Yeas: Nays:

To rescind the 2011 Arenac County Salary Resolution and to adopt the following
2012 Salary Resolution for the County of Arenac, effective January 1, 2012.

	2008	2009	2010	2011	2012
OFFICE-TITLE-DESCRIPTION		\$550/\$275			1%
Elected					
County Commissioner-Chairman	4,600	4,600	4,600	5,100	5,100
County Commissioner Member	4,000	4,000	4,000	4,500	4,500
Per Diem	30/60	35/70	30/60	35/70	35/70
Circuit Judge Co. Supplement	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)
District Judge Co. Supplement	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)
Probate Judge	139,919 (4)	139,919 (4)	139,919 (4)	139,919 (4)	139,919 (4)
Prosecuting Attorney	35,500 (3)	36,050 (3)	46,910 (3)	46,910 (3)	47,379 (3)
Register of Deeds	32,750	33,300	33,633	33,969	34,309
County Treasurer	38,250	38,800 (8)	39,188 (8)	39,580 (8)	39,976 (8)
County Clerk	35,750 (2)	36,300 (2)	36,663 (2)	37,030 (2)	37,400 (2)
Drain Commissioner	25,300	25,575	25,831	26,089	26,350
Sheriff	41,050	41,600	42,016	42,436	42,860
Road Commission Chairman	4,600	4,600	4,600	5,100	5,151
Road Commission Member	4,000	4,000	4,000	4,500	4,545
Appointed Exempt					
UnderSheriff	36,850	37,400	38,148	38,148	38,529
Assistant Prosecuting Attorney	33,000 (5)	33,550 (5)	18,385 (5)	18,385 (5)	18,569 (5)
Victims Rights Advocate (20 hrs=57%)	16,188 (7)	16,502 (7)	16,832 (7)	16,832 (7)	17,000 (7)
Emergency Management Director	14,375	14,650	14,943	14,943	15,092
Appointed Non-Exempt					
Probate Register (35 hrs)	27,250	27,800	28,356	28,356	28,640
Confidential Secretary (35 hrs)	25,750	26,300	26,826	26,826	27,094
Family Court Juvenile Officer (35 hrs)	32,850	33,400	34,068	34,068	34,409
Family Court Clerk (35 hrs)	25,650	26,200	26,724	26,724	26,991
Equalization Clerk Temp.				14.74 hr.	14.89 hr.
Circuit Court Administrator (35 hrs)	49,500 (9)	49,500 (9)	40,000 (9)	40,000 (9)	40,000 (9)
Judicial Secretary/Assignment 1 (35 hrs)	31,500 (9)	32,287 (9)	32,924 (9)	32,924 (9)	32,924 (9)
Prosc. Office IVD (CRP) P/T (32 hrs=91%)	24,322 (6)	24,823 (6)	25,319 (6)	25,319 (6)	25,572 (6)
Animal Control Officer (40 hrs)	32,000	32,550	33,201	33,201	33,533
Continued on next page					

2012 Salary Resolution Continued:					
OFFICE-TITLE-DESCRIPTION	2008	2009	2010	2011	2012
Hourly					
Sheriff's Confidential Secretary (40 hrs)	\$11.50	\$11.50	\$11.73	\$11.73	\$11.85
Seasonal Employees (Parks)	\$7.40	\$7.40	\$7.55	\$7.55	\$7.63
Animal Control Assistant (17 hrs)	\$10.00	\$10.20	\$10.40	\$10.40	\$10.50
Park Leader		\$9.50	\$9.69	\$9.00	\$9.09
Park Event Coordinator			\$8.55	\$8.55	\$8.64
(1) Judges receive state salary in addition to these figures. Arenac pays 100% of State Supp.					
(2) Co. Clerk's wage does not include \$2,500 for Circuit Court Clerk duties.					
(3) Prosecutor's wage does not include \$12,950 for CRP Admin. and \$6,500 for DHS Grant					
(4) Entire salary paid by County from State funds received for same amount.					
(5) Asst. Prosecutor's wage does not include \$15,450 for CRP Admin. and \$6,500 for DHS Grant					
(6) CRP Grant @ 32 hours/wk.					
(7) State Grant @ 20 hours/wk.					
(8) Treasurer's wage does not include \$1,000 for administering PA-105					
(9) Wage determined by 4 County Negotiations (8:30 am to 4:30 pm - 1 hr lunch)					
Note: Longevity pay for Elected/Appointed Officials is as follows:					
	After 5 yrs.	\$350.00 yr.			
	After 10 yrs.	\$520.00 yr.			
	After 15 yrs.	\$670.00 yr.			
	After 20 yrs.	\$850.00 yr.			
No raise in 2011 for Prosecutor, Appointed Exempt, Non-Exempt and Hourly.					
2010 Elected rec'd 1% raise.					
2011 Elected rec'd 1% raise.					
Note: Per motion on 01-04-11, Insurance benefits for Elected/Appointed Officials will be the same as provided in the Personnel Policy.					
ME/gail/2012 budget/					
2012 Salary Resolution					

December 6, 2011
Minutes of the Arenac County Board of Commissioners Meeting:

Chair Michael Snyder called the meeting to order at 1:30 PM with the Board reciting the Pledge of Allegiance to the U. S. Flag and pursuant to public notice and the Michigan Open Meetings Act.

Present: Michael Snyder, Robert Luce, Virginia Zygiel, Joseph Sancimino, & Jeffrey Trombley.

Adoption of an Agenda:

It was moved by Mr. Luce & 2nd by Mrs. Zygiel to approve the proposed agenda with the addition of Motion # 5. Motion Carried. A copy of the agenda is on file with meeting correspondence.

Approval of Minutes:

Committee of the Whole Meeting of November 15, 2011: It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the minutes as presented. Motion carried.

Board Meeting of November 15, 2011: It was moved by Mr. Trombley & 2nd by Mr. Sancimino to approve the minutes as presented. Motion carried.

Claims & Accounts:

It was moved by Mrs. Zygiel & 2nd by Mr. Luce to pay the claims presented in the aggregate amount of \$73,517.50. Motion carried.

Public Comments:

Mr. Glen Rice, Arenac Township resident, questioned the use of Michigan Works Employees and or work experience to fill the Friend of the Court office vacancy as discussed in Committee earlier this morning, as he noted there are often time limitations regarding said employees.

Unfinished Business: Held until later in the meeting.

Correspondence:

Clerk reviewed the Correspondence listing with the Commissioners. After review, the Chair directed that same be place on file.

Unfinished Business:

Mr. Trombley brought up the Heritage Route Annual Appropriation for 2012 and possible change in appropriation levels regarding same and asked further that the contract agreement regarding same be reviewed further. Other Board members commented on the subject and after the discussion, it was agreed that copies of the Heritage Route Contract with the Authority are going to be prepared and reviewed at the next meeting. Chair appointed a Special Committee composed of Mrs. Zygiel & Mr. Luce to review documents and report back.

Motions to Be Acted Upon:

Motion # 1: After discussion, it was moved by Mr. Luce & 2nd by Mr. Sancimino to approve the proposed contract with Employment Relations Advisors for a period of January 1, 2012 through June 30, 2013 at the rate of \$1,600 per month + expenses.

Roll Call Vote: Yes: Trombley, Sancimino, Snyder, Zygiel, & Luce. No: None.

Motion Carried by a 5 yes to 0 no vote.

Page # 2: Minutes of the Arenac County Board of Commissioners of December 6, 2011:

Order of the Day:

Mr. William Borushko, Employment Relations Advisors, appeared before the Board and reported on recent fact finding session with the Teamsters Local noting that the main issues were money and insurances and that he is preparing a position paper to the fact finder.

He further reported on the 23rd Circuit that there are issues more related to Iosco County, especially the hard cap on Health Care versus the Arenac related issues.

The Commissioners discussed the "Hard Cap" provisions in the law and it was noted that said is currently in court and that it is the default position as well as the 80-20.

Motion # 2: Housing Lien Subordination Policy:

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Luce to adopt the following:

**Arenac County Home Improvement Program
Subordination of Liens Policy**

The borrower(s) may request approval of a subordination request in writing. The request shall include:

- The name of the borrower**
- Whether new debt is being incurred or whether it is a refinance**
- The amount of the new or refinanced loan and its interest rate**
- The appraisal from the lender if a new loan**
- Household income from the most recent calendar year**

Upon receipt of the request, determination of whether to approve the subordination request will be made within 10 days of the date of request.

Subordination of liens is allowed as follows:

Refinancing of existing debt from Mortgages for rate and/or term improvement.

OR

If new debt is being incurred 50% of existing Home Improvement Mortgage must be repaid in the New Mortgage from the lender at the time of refinance.

Balance is recommended to be paid back in monthly installments to the Home Improvement Program at an interest rate from 0-3% based on the program income guidelines.

A copy of the Lien Subordination approval letter will be kept in the project file and available for review by MSHDA.

The total amount of all liens against the property cannot exceed 80% of the value of the property based on the current appraisal from the lender. A copy of the appraisal must be provided to the home improvement program.

The household income must be at or below 80% AMI.

A minimum of one year must have expired since the Home Improvement Mortgage assistance was received.

The interest rate for the new loan and associated loan costs must be competitive with the lowest interest rates and costs available and costs available in the lending industry. A

Page # 3: Arenac County Commissioner's Minutes of December 6, 2011:

worksheet must be provided to the home improvement program.

The proceeds of the loan the Grantee is subordinating to must be disbursed by the lender for the approved purposes of the loan. Copies of disbursement checks must be provided to the home improvement program and will be kept in the project file.

Roll Call Vote: Yes: Sancimino, Snyder, Zygiel, Luce, & Trombley. No: None.

Motion carried by a 5 yes to 0 no vote.

Motion # 3: Inmate Health Care Services Contract:

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve the Amendment to the Inmate Care Services Contract to recognize the new name of the vendor with the time period being from July 1, 2011 through June 30, 2012.

Roll Call Vote: Yes: Snyder, Zygiel, & Luce. No: Trombley & Sancimino.

Motion carried on a 3 yes to 2 no vote.

Motion # 4: Public Hearing on All Funds 2012 Budgets:

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Sancimino to approve the advertisement in the Arenac County Independent of the 2012 All Funds Budget Hearing for 10 AM on Wednesday, December 28, 2011 in the Commissioners Meeting Room. Motion carried. The Ad will run in the December 7th and December 14th editions.

Motion # 5: Friend of the Court Part Time Help:

After discussion, it was moved by Mr. Sancimino & 2nd by Mr. Luce to continue to fund the part time clerical position in the Office of the Friend of the Court at 20 hours per week for the year 2012. Motion carried.

Brief Committee Reports:

Mr. Sancimino discussed animal complaint issues received.

Mrs. Zygiel questioned whatever happened regarding recent Au Gres Park vandalism.

The Clerk reported to the Board on the need for tweaking of MERS Defined Contribution program and the need to pass a new resolution and send copies of the Current Labor agreements noting that 6% and 3% contribution rates and 3% match program.

Mr. William Borushko of Employment Relations Advisors noted that he has received notice of the election of officers of the Arenac County Employees Association Officers. It was noted that Mr. Snyder and Mr. Sancimino are the Board representatives for any negotiations.

Adjournment:

It was moved by Mr. Luce & 2nd by Mr. Trombley to adjourn at 3:12 PM. Motion Carried. Meeting was adjourned.

Respectfully Submitted,

Attest: _____
Michael H. Snyder, Chair

Ricky R. Rockwell
Arenac County Clerk

December 20th, 2011
Arenac County Commissioners Meeting Minutes:

Chair Michael Snyder called the meeting to order at 1:30 PM with the Board reciting the Pledge of Allegiance to the U. S. Flag and pursuant to the Michigan Open Meetings Act and Public Notice..

Present: Commissioners Jeffrey Trombley, Joseph Sancimino, Michael Snyder, Virginia Zygiel, & Robert Luce.

Approval of an Agenda:

After discussion, it was moved by Mr. Luce & 2nd by Mr. Sancimino to approve the proposed agenda with the addition of Motion # 4: Housing Commission Application; # 5: Budget Adjustment 2011-47; #6: Budget Adj. #2011-48; and noting an adjournment motion until December 28th, 2011 at 10 AM. will be on the agenda.

Motion carried.

Approval of Various Minutes:

It was moved by Mr. Luce & 2nd by Mr. Sancimino to approve the Committee of the Whole minutes of December 6, 2011 as submitted by the Board Secretary. Motion carried.

It was moved by Mrs. Zygiel & 2nd by Mr. Sancimino to approve the Board Minutes of the December 6th Meeting with the correction that Mr. Sancimino & Mr. Trombley voted NO on the Lien Subordination Policy. Thereby making the official vote 3 yes to 2 no. Motion carried.

Claims & Accounts:

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the Book of Bills in the aggregate amount of \$36,277.84. Motion carried.

Public Comments:

Wendy DeMatio, Circuit Court Reporter, questioned the Commissioners regarding a certain letter received regarding the Chemical Workers contract with Arenac County and the status of the current contractual agreement regarding the Arenac? Chris Ruckman and Gary King should be in the loop with the letter and she hopes that issues may reach settlement regarding same. Commissioners suggested that she contact either Mr. Ruckman or Mr. King as to status.

Unfinished Business: None.

Correspondence:

The Board reviewed the Correspondence with the County Clerk. After review, the Chair ordered same to be placed on file.

Motions to be acted upon:

Motion # 1: Appointment of Electrical Contractual Inspector:

It was moved by Mr. Luce & 2nd by Mr. Sancimino to appoint Mark Thompson as the County Electrical Inspector effective immediately. Motion carried.

Motion # 2: Approval of the Proposed Union Agreement with the Governmental Employees Labor Council (911 Dispatchers):

It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the proposed union contract with the Governmental Employees Labor Council for one year, 2012 contract, as proposed and presented earlier this date to the Board in Committee of the Whole.

Motion # 3: Memorandum of Understanding with MSU-E for 2012:

It was moved by Mr. Trombley & 2nd by Mr. Luce to approve the proposed Memorandum of Agreement and Budget Proposal with appropriation to MSU for the year 2012 as suggested in the fax recently received by the County of Arenac. Motion carried.

Motion # 4: Housing Application for Funding for 2012:

It was moved by Commissioner Zygiel and seconded by Commissioner Trombley to adopt the following resolution:

**APPLICATION FOR FUNDING
2012 HOUSING RESOURCE FUNDS**

WHEREAS, Arenac County is interested in the continuing effort to provide affordable housing opportunities for its low and very low income residents; and

WHEREAS, said Arenac County Board of Commissioners has reviewed and understand the content of the application for funding; and

WHEREAS, said Arenac County Board of Commissioners authorized the Chief Elected Official to sign the application form as required.

THEREFORE BE IT RESOLVED that the Arenac County Board of Commissioners authorize Northeast Michigan Affordable Housing Inc, to prepare and submit application for funding through the Michigan State Housing Development Authority's 2012 Housing Resource Fund.

Roll Call Vote: Yes: Sancimino, Trombley, Snyder, Zygiel, and Luce. No: None.
Motion carried by a 5 yes to 0 no vote. Chair signed the certification of the document.

Motion # 5: Budget Adjustment # 2011-47:

It was moved by Commissioner Zygiel and seconded by Commissioner Luce to approve the following:

		<u>Budget Adjustment # 2011-47:</u>			
Fund #	Line Item Descr.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	101-703.000 Comm. Wages		5,000.00		
101	102-819.010 Appro. MGT		3,000.00		
101	102-998.208 Appro. Parks		6,000.00		
101	143-969.000 Law Libr Appro		1,000.00		
101	000-571.000 Con Fac Tax	3,368.00			
101	631-969.000 BACMH		1,073.00		
101	873-999.000 Vaca/Sick/Appro				20,000.00
101	958-727.000 Dupl Off Supp		1,000.00		
101	960-969.000 Telephone Purchase				
101	990-979.001 Non Computer Eqpt.		1,000.00		
101	000-699.101 Appro from Gen Fund		6,000.00		
101	862-720.000 Appro Soc Security				705.00
201	000-401.000 Rd Comm Rev	\$1,000,000.00			
201	000-701.000 Rd Comm Expend		1,000,000.00		
208	000-401.000 Parks Bd Wage		1,000.00		
208	000-819.000 Parks Contr. Serv		2,000.00		
208	000-932.000 Veh. Repairs		1,250.00		
101	000-699.101 Trans. G. F.	\$6,000.00			

Page # 3: Arenac County Commissioners Minutes of December 20, 2011:

208	000-964.000	Refunds/Returns		1,630.00		
208	000-747.000	Misc Expend.		120.00		
274	000-699.000	Begin Balance	\$2,000.00			
274	000-701.000	Exp Control		\$4,000.00		
274	000-989.000	End Fund Bal.			2,000.00	
Totals-----			\$1,011,368.00	\$1,034,073.00	-0-	22,705.00

Motion carried.

Motion # 6: Budget Adjustment # 2011-48:

It was moved by Commissioner Zygiel and seconded by Commissioner Luce to adopt the following budget adjustment:

Budget Adjustment # 2011-48:

Fund #	Line Item #	Description	Increase Revenues	Increase Expenditures	Decrease Revenues	Decrease Expenditures
101	306-706.000	Non Mill OT				800.00
101	306-720.000	Non Mill SSA		800.00		
101	302-874.000	416 Retirement				400.00
101	302-706.000	416 Overtime		400.00		
101	131-801.000	Circ. Ct. Legal		6,000.00		
101	131-801.001	Circ. Appeals				6,000.00
101	351-704.000	Jail Wage Perm				3,050.00
101	351-707.000	Jail Wage Hol		3,050.00		
Totals-----			-0-	\$10,250.00	-0-	\$10,250.00

Motion carried.

Brief Committee Reports: None.

Announcements:

Mr. Sancimino reported that Mr. Andy Rokosz has announced that he is retiring from the County Parks Board and the Planning Commission at the end of the year. Board will acknowledge his service at the next meeting.

Mr. Trombley wished to publicly announce that he does NOT support any Rail Trail or related efforts.

County Clerk commented on his history with Rail Trails in Michigan and noted that most once they are established community leaders and adjacent property owners seem to love them.

Mr. Timothy Hagley, Arenac Township Resident, commented on receiving drain maintenance assessments without being notified by the drain office and his perceived problems relating to the office operations.

Adjournment:

It was moved by Mr. Sancimino & 2nd by Mrs. Zygiel to adjourn noting that the Board will meet in special session on December 28th at 10 AM to hold a public hearing on the 2012 All Funds Budget. Motion carried. Meeting adjourned at 3:20 PM.

Attest:

Michael H. Snyder, Chair of the Board

Respectfully Submitted,

Ricky R. Rockwell
Arenac County Clerk

December 28, 2011
Budget Hearing and Special Session
Arenac County Board of County Commissioners

Chair Michael Snyder called the meeting to order at 10:08 A. M. pursuant to the motion from the December 20th, 2011 meeting adjournment as a Budget Hearing and Special Session. The Board opened the meeting with the recitation of the Pledge of Allegiance to the U. S. Flag as further pursuant to public notice and the Michigan Open Meetings Act.

Present: Commissioners Jeffrey Trombley, Joseph Sancimino, Michael Snyder, Virginia Zygiel, & Robert Luce.

Adoption of an Agenda:

It was moved by Mrs. Zygiel & 2nd by Mr. Luce to approve the proposed agenda with additional motions being added to: #4: Pay the Book of Bills. #5: Approve Minutes of December 20th, 2011. It was also agreed that the Board would discuss possible reorganization dates and times with the County Clerk. Motion carried.

The Chair declared the 2012 All Funds Budget Hearing Open for Public Comments and Review:

The Chair further noted that copies of said proposed All Funds Budgets have been available in the Office of the Arenac County Clerk during business hours for review and were also placed for public review on the Arenac County Web Page and have been for more than the last two weeks as well as notice of this hearing having been placed in the Arenac County Independent for two weeks.

Several Commissioners, County Treasurer Dennis Stawowy, and County Clerk Rick Rockwell discussed various budgets and compared figures with current expenditure levels. The General Fund and many Special Funds were reviewed and discussed at length. There were several unanswered questions regarding certain budget line items. The Chair will contact the Sheriff regarding certain line items.

At about 11:40 AM, it was moved by Mr. Trombley & 2nd by Mr. Sancimino to close the Budget Hearing and return to Regular Board Session. Motion carried. The Board returned to regular session.

The Chair ordered a short recess at 11:45 AM.

The Chair reconvened the meeting at 11:55 AM.

Undersheriff Donald McIntyre was in attendance to answer certain questions raised by Commissioners. Certain budget line items were adjusted at that time. Budget 266 Road Patrol was adjusted including movement of \$39,000 between line items. The Board and the Undersheriff further discussed the status of other budgets including "Stone Garden" and the STING Program as well as noting the proposed budget document reduces any fund balance in the Road Patrol by the end of 2012. The County Treasurer noted that there will be a balance in the account due to revenues from Sting Court Assessments.

Motion to Approve 2012 All Funds Budgets:

It was moved by Mrs. Zygiel and seconded by Mr. Snyder to approve the proposed All Funds 2012 Budgets as submitted with minor changes as approved at the Budget Hearing and to direct the County Treasurer to make said changes.

Roll Call Vote: Yes: Sancimino, Snyder, Zygiel, & Luce
No: Trombley

Motion carried by a 4 yes to 1 no vote and budgets are hereby adopted.

Page # 2: Arenac County Commissioner's Minutes of December 28, 2011:

Motion to authorize minor year end adjustments to various budgets by the County Treasurer:

After discussion, it was moved by Mrs. Zygiel & 2nd by Mr. Luce to authorize Dennis Stawowy, Arenac County Treasurer to make necessary budget adjustments as well as the County Auditors to make similar adjustments to the 2011 All Funds Budgets to allow for all budgets to end the year 2011 in a positive manner. Motion carried.

Motion to Pay Claims & Accounts:

After review of the Book of Bills as prepared, it was moved by Mrs. Zygiel & 2nd by Mr. Trombley to pay the Claims and Accounts as prepared in the aggregate amount of \$1,914.63. Motion carried.

Approval of Minutes:

Committee of the Whole: December 20, 2011: It was moved by Mr. Luce & 2nd by Mr. Trombley to approve the minutes as prepared. Motion was carried.

Board Meeting Minutes: December 20, 2011: It was moved by Mrs. Zygiel & 2nd by Mr. Trombley to approve the minutes of the Board Session. Motion carried.

Discussion of Organizational Meeting Date for Year 2012:

At the request of the County Clerk, the Board members discussed reorganization dates for January 2012 and after discussion, the morning of January 5th, a Thursday, was the date recommended.

The Clerk then noticed the Board verbally that their reorganization session will take place on:

Thursday, January 5th, 2012 at 10:15 AM.

Adjournment:

It was moved by Mr. Trombley & 2nd by Mr. Luce to adjourn sine die.

Respectfully Submitted,

Attest: _____
Michael H. Snyder, Chair of the Board

Ricky R. Rockwell
Arenac County Clerk

Budget Summary Addendum to December 28, 2011 Minutes:

Fund Name	Beginning Balance	Revenues	Expenditures	End Balance
101 Gen. Fund	\$431,320	\$5,429,640	\$5,429,640	\$350,000
201 County Road	\$700,000	\$4,000,000	\$4,000,000	\$700,000
208 County Parks	\$-0-	\$55,650	\$55,650	\$-0-
210 Ambulance	\$25,000	\$275,000	\$275,000	\$50,000
211 Homeland Sec.	\$-0-	\$121,099	\$121,099	\$-0-
215 Fr. Of the Ct.	\$7,900	\$180,071	\$186,791	\$1,000
216 Ct Ct Counsel	\$33,000	\$2,585	\$2,000	\$33,585
243 Remonument	\$1,000	\$20,000	\$20,000	\$1,000
244 EDC	\$63,900	\$7,500	\$71,100	\$300
245 Brownfield Auth	\$5,540	\$-0-	\$-0-	\$5,540
249 Build. Dept.	\$10,000	\$70,000	\$75,000	\$5,000
255 Pers Res Exempt	\$6,000	\$9,000	\$8,942	\$6,058
256 Reg Deeds Tech	\$15,000	\$-0-	\$15,000	\$-0-
261 911 Fund	\$513,960	\$513,960	\$727,920	\$78,963
262 STING	\$1,000	\$-0-	\$-0-	\$1,000
263 MCOLES	\$3,000	\$2,450	\$2,450	\$3,000
264 Corr Off Trng	\$10,000	\$9,000	\$9,500	\$9,500
265 Sheriff Forfeiture	\$8,500	\$2,000	\$10,500	\$350
266 Road Patrol Mill	\$75,000	\$543,646	\$616,646	\$2,000
268 School Fed Stim	\$3,500	\$-0-	\$3,500	\$-0-
269 Law Library	\$-0-	\$6,500	\$6,500	\$-0-
274 Sen. Cit. Mill	\$2,100	\$411,000	\$411,000	\$2,100
276 Sheriff Donations	\$6,000	\$2,000	\$6,000	\$2,000
278 Housing Comm.	\$2,000	\$475,000	\$475,000	\$2,000
286 Chippewa Fund	\$77,734	\$-0-	\$77,734	\$-0-
287 Family Court Prog	\$-0-	\$15,000	\$15,000	\$-0-
290 Dept Hum Serv	\$4,000	\$3,000	\$6,000	\$1,000
292 Child Care Fund	\$15,000	\$185,000	\$200,000	\$-0-
293 Sold & Sailors	\$4,000	\$8,000	\$9,000	\$3,000
294 Vets Trust Fund	\$500	\$5,500	\$5,500	\$500
297 An Welfare Fund	\$7,700	\$1,000	\$2,700	\$6,000
301 Ct Hse Renov.	\$-0-	\$-0-	\$-0-	\$-0-
304 Vill of Twin Debt	\$-0-	\$35,580	\$35,580	\$-0-
365 Au Gres Riv Debt	\$98,159	\$51,942	\$46,848	\$103,253
369 Bldg Auth Debt Fd	\$-0-	\$118,460	\$118,460	\$-0-
404 Twng Sew Constr	\$35,000	\$120,000	\$155,000	\$-0-
465 Au Gres Riv Cons	\$14,014	\$-0-	\$14,014	\$-0-
516 Tax Admin	\$1,500,000	\$324,010	\$114,538	\$1,709,742
520 Foreclosure Fd	\$300,000	\$115,000	\$198,800	\$216,700
595 Jail Commissary	\$9,000	\$4,000	\$9,000	\$4,000
639 Drain Eqpt Rev Fd	\$2,500	\$800	\$3,300	\$-0-
801 Drain Fund	\$156,000	\$260,000	\$268,071	\$147,929

