

2018 ANNUAL MINUTES  
OF THE  
ARENAC COUNTY BOARD OF COMMISSIONERS





**January 9, 2018**

**Minutes of the Organizational Meeting of the Arenac County Commissioners:**

The County Clerk called the Organizational Meeting of the Arenac County Board of County Commissioners to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Robert Luce, Lisa Salgat, Ronald Branda, Bobbe Burke, & Adam Kroczaleski.

**Order of the Day: Election of Board Chair:**

The County Clerk requested nominations for the position of Board Chair. It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Kroczaleski to nominate Ronald Branda as Board Chair. The Clerk requested additional nominations three times. There were none.

It was then moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to Close Nominations and cast a unanimous ballot for Mr. Branda. The motion carried unanimously. Mr. Branda assumed the Chair.

**Order of the Day: Election of Vice Chair:**

Mr. Branda requested nominations for the position of Board Vice Chair. It was moved by Mr. Luce to nominate Bobbe Burke as Vice Chair. The Chair requested additional nominations three times and there were none.

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to Close nominations and cast a unanimous Ballot for Ms. Burke. The motion carried unanimously. Ms. Burke was elected as Vice Chair.

**Approval of an Agenda:**

After discussion, it was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the proposed agenda with the striking of Motion # 4 and adding Motions #9 & #10. The motion carried.

**Approval of Minutes of December 29, 2017:**

After review of minutes mailed, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the minutes with the correction of Mr. Tate's last name. The motion carried

**Claims & Accounts:**

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve payment of the 2017 bills as listed in the aggregate amount of \$17,759.54. The motion carried.

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the payment of 2018 bills as listed in the aggregate amount of \$114,995.65. The motion carried.

**Public Comments:**

**Mrs. Judy Valley, Standish Township Resident:** Mrs. Valley voiced her concerns regarding Drains and questioned what the consequences are concerning those employees/officials who caused the issues regarding permits for Drainage Projects and what is the responsibility of the office and staff. She further requested to know where documentation exists about what has been corrected.

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**Mr. Dennis Stawowy, Arenac County Treasurer:** Mr. Stawowy commented that we (Arenac County) were told by DEQ Staffers at more than one meeting, that the DEQ was waiting until Mr. Davis was gone from the office before taking action.

**The Board:** Commented back to Mrs. Valley that the original claim from the DEQ was for a total of \$90,000 plus the \$8,000 administrative fees.

**Mrs. Valley:** She further questioned as to whether or not expenses related to this should come out of Drain District Funds versus County General Fund. She also questioned as to how the Board is monitoring the Drain Office regarding other Sediment and Erosion Control activities requiring permitting. Otherwise, she encourages the Board to work with their legislators on such issues.

**Mr. Luce:** Noted that the Public Comments were getting off track and it seems we were having a question and answer period.

There were no further public comments.

**Review of Correspondence:**

The Clerk and Board reviewed correspondence listing.

**Order of the Day: Building Department:**

**Mrs. Theresa Irving:** Building Department Office appeared and discussed the wording of the Proposed ACO (Consent Order) Language regarding DEQ Violations and the Probationary Status noting two consecutive DEQ Audits. Noted Lawyer proposed language of "shall not reasonably withhold the termination of the ACO after successfully completing two annual audits of the program." It was noted probationary status is "voluntary". Other questions were raised concerning the document and Mrs. Irving would seek answers.

**Motions to be acted upon: Motion # 3: Park Commission Appointment:**

After discussion noting that the Commissioners would like a joint meeting between the Board and the County Parks Commission before the end of the month, it was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to reappoint Mr. Donald Ferguson to a 3 year term on the Arenac County Parks Commission ending Dec. 31, 2020. The motion carried.

**Motion # 4: Parks Commission Appointment:**

The motion was tabled until after the joint meeting with the Parks Commission by consent.

**Motion # 5: 2018 Salaries Resolution Amendment:**

It was noted that the salary of the Arenac County Friend of the Court was omitted from the proposed 2018 Arenac County Salaries Resolution by oversight. It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to add the 2018 Salary of the Friend of the Court to the resolution at the agreed upon 2017 Salaries Resolution of \$45,000 rate noted with additional \$4,000 compensation noted for services as the Official Friend of the Court for the Circuit. The motion carried. Board Office and County Clerk will review and revise Salaries Resolution to reflect this position.

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**Motion #6: Building Department SESC-ACO Approval of Document/Agreement:**

After review and further discussion with Theresa Irving, Building Department, regarding the proposed Consent Agreement with the Michigan Department of Environmental Quality in reference to the Soil Erosion and Sedimentation Control Ordinance, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the proposed ACO and authorize the Board Chair to sign said document for the County of Arenac pending adequate response from Legal Counsel. The motion carried.

**Motion # 7: Treasurer's Request: Promotion of Employee to Chief Deputy Pay Status:**

After discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the pay rate, employee status of Haley Rupright to the "Chief Deputy" rate of pay effective immediately. The motion carried. Chair directed Clerk to effect said compensation rate change.

**Motion # 8: Class Action Opiod Lawsuit:**

After discussion, the Board by consent agreed to withhold any action until after a meeting at which said would be discussed and possibly acted upon at a later scheduled meeting date.

**Motion # 9: 2018 Arenac County Investment Resolution & Policy:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve the "2018 Arenac County Investment Resolution and Policy", as presented by the County Treasurer.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None.

Resolution Carried by a 5 yes to 0 no vote. Copy of Resolution is attached to today's minutes.

**Motion # 10: Quarterly Department Heads Meeting & Dates:**

After discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to set the 2018 Department Heads Quarterly Meeting dates as follows: Wednesday, April 4<sup>th</sup> @10 A.M.; Wednesday, July 11<sup>th</sup> @ 10 A.M.; October 3<sup>rd</sup> @ 10 A.M. The motion carried.

**Commissioner Reports:**

**Mr. Luce: Buildings and Grounds:** Will check with Alex on Snowplowing and meet with him regarding Animal Shelter Maintenance and related buildings and grounds issues.

**Ms. Burke: Health & Public Safety:** Will disseminate 911 Job Descriptions to Commissioners and she has further requested copies of 911 Policies and Procedures information to likewise distribute.

**Order of the Day: Equalization Director:**

**Mrs. Linda Lewandowski, County Equalization Director:** Reported that the Arenac County Equalization Department Field Appraiser will be retiring either at the end of January this year or in early February and that she will be internally posting the position, noting that said requires assessor certification level. After internal posting, she will likely advertize on line and in the newspaper and publications.

**County Clerk:** Reported that enrollments have been completed for Health Insurance and new vendor for the Health Savings and Child Care Pre Tax Account Programs ( TASC), whereby employees who sign for said receive Debit Cards and have pre-tax withholdings from payroll.



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He further noted that one Defined Benefit MERS Retirement Division; due to newly negotiated labor agreements that require a different level of employee contribution at different times over the next two years will require a three way split in the Sheriff (02) Division; wherein 911, Sheriff Deputies, and Correction Officers will each be separated into the three units required. Estimated cost will be between \$400 and \$1,200 for necessary valuation studies and separation. He noted further that MERS staff will be sending 457 Deferred Compensation Paperwork for Board Adoption at a later session as "required" in one of the new bargaining agreements and that MERS Field Staff will hold an informational meeting on site for Arenac County Eligible Employees.

**Possible Joint Meeting with the County Parks Commission:**

Commissioners agreed that they would attempt to set up a date and time for a joint meeting with the Arenac County Parks Commission before the end of the month of January. Mr. Branda and the Board Office will attempt to set up said date and time; possibly at the next Board meeting.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to adjourn at 3:30 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

Attachments: Investment Policy; Resolution for Investment Policy, & County Treasurer's Acknowledgement of Receipt of Policy.

## **Minutes of a Meeting of the Arenac County Board of Commissioners January 23, 2018**

Chair Ronald Branda called the January 23, 2018 Scheduled Session of the Arenac County Board of County Commissioners to order at 1:37 P. M. pursuant to Public Notice and the Michigan Open Meetings Acts with the Board reciting the Pledge of Allegiance to the U. S. Flag.

### **Approval of an Agenda:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to approve the proposed agenda adding motions # 2: Send Board Secretary to DNR Grants Writing Workshop, # 3: Purchase of White Noise Machine for Board Room, & # 4: 2018 Arenac County Remonumentation Contract approval.

### **Approval of Minutes:**

**Organizational Meeting of January 9<sup>th</sup>, 2018:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the minutes of the January 9<sup>th</sup>, 2018 Meeting. The motion carried.

### **Claims & Accounts: Checks on Demand for December 2017:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve the payment of the following batch listings of Checks on Demand for the month of December 2017:

Date	Fund Description	Amount
12-12-2017	General Bank	\$109,513.34
12-12-2017	Tax Administration	\$84,429.76
12-12-2017	Trust & Agency	\$99,195.39
12-21-2017	Tax Administration Fund	\$2,116.61
12-21-2017	General Bank	\$82,936.20
12-21-2017	Road Commission	\$315,015.25
12-21-2017	Tax Administration Fund	\$3,766.47
12-28-2017	Trust & Agency	\$146,697.03
12-28-2017	Tax Administration Fund	\$235,735.53
12-28-2017	Road Commission	\$149,616.13
12-28-2017	General Bank	\$53,296.97

Total Demand Checks for December 2017: \$1,282,318.68

The motion carried.

### **Approval of Books of Bills:**

**2017 Bills:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the payment of the 2017 Book of Bills in the amount of \$26,255.49. The motion carried.

**2018 Bills:** It was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to approve the payment of the 2018 Book of Bills as presented with correction of coding in the aggregate amount of \$46,405.47.

**Public Comments:** None.

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**Review of Correspondence:**

The Board reviewed the listing with the County Clerk. After review, the Chair directed the County Clerk to place said on file.

**Motions to be acted upon:**

**Motion # 1: Resolution in Opposition to House Bills 5096, 5097, & 5098:**

After discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to table any action regarding this resolution until the next meeting. Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None. The motion carried by a 5 yes to 0 no vote. Motion tabled.

**Motion # 2: DNR Grants Writing Workshop:**

After discussion, it was moved by Ms. Salgat & 2<sup>nd</sup> by Ms. Burke to send the Board Secretary to a DNR Grants Writing Workshop in Midland. The motion carried.

**Motion # 3: Purchase of a White Noise Machine:**

After discussion, it was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to purchase a White Noise Machine for the Board Room. The motion carried.

**Motion # 4: 2018 Arenac County Remonumentation Contract:**

After review, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the Proposed 2018 Arenac County Remonumentation Contract as submitted, and authorize the Board Chair to approve the proposal. The motion carried.

**Unfinished Business:**

**Commissioner Report & Fairgrounds Discussion:** The Commissioners discussed the possibility of "Fairgrounds Relocation and/or Redevelopment" and related issues involving EDC Activity and possible Rail Spur and other discussions noting that there are: "Interested Parties" in the possible purchase and development of properties at the Arenac County Fairgrounds.

**Chair ordered a five minute break at 2:40 P.M.**

**Chair reconvened the meeting at 2:45 P.M.**

**Order of the Day: Motion regarding 2018 Arenac County Drain At Large Billing:**

After discussion of billing received in reference to 2018 Arenac County Drain at Large Billing, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to direct the Treasurer and Clerk to transfer by Check or Voucher, the amount of \$39,629.31 to the respective drain funds as budgeted for 2018, and further direct a letter from the County Board of Commissioners to the Arenac County Drain Commissioner Office that Dead Branch Drain Fees and/or Costs listed in the amount of \$9,680.52 are to be assessed either to the Drain District or to the Local Units involved in the project litigation. The motion carried.



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**Order of the Day: Discussion of Parks Supervisor's Contract for 2018:**

The Board discussed the Parks Operations and the Proposed "Parks Supervisor's Contract" for the year 2018. No action was taken at this time regarding the contract.

**Order of the Day: Closed Session with Employment Relations Advisors on the Status of Negotiations of the 81<sup>st</sup> District Court Contract (United Steelworkers):**

At 3:15 P.M. it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to move into Closed Session with Employment Relations Advisors, William P. Borushko, and the Board and Secretary to discuss the progress and current status and strategy regarding the 81<sup>st</sup> District Court United Steelworkers Contract Negotiations.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None.

The motion carried by a 5 yes to 0 no vote and the Board moved into Closed Session.

**Return to Open Session:**

After discussion regarding contract negotiations and progress, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to return to Open Session. Roll Call Vote: Yes: Branda, Burke, Kroczaleski, Luce, & Salgat. No: None. The motion carried 5 yes to 0 no and the meeting returned to open session.

**Motion regarding District Court Negotiations:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to proceed with negotiations regarding 81<sup>st</sup> District Court Employees Unit as discussed in Closed Session. The motion carried.

**Order of the Day: Parks Supervisor Contract Discussion:**

At Commissioner request, the Board further discussed the Parks Supervisor Contract Proposal. The Board discussed the provision for Utilities Allowance and agreed in principal to pay a \$125 allowance on June 1<sup>st</sup> and December 1<sup>st</sup> of the year to the parks supervisor toward utility costs. The Board also discussed the proposed "salary" for the Parks Supervisor for this year payable on equal installments prorated starting February 1<sup>st</sup>. After further discussion, it was agreed to offer a "Salary" of \$16,000 per year payable bi-weekly, prorated for the month of January 2018 with additional provisions as listed in the proposed agreement.

**Order of the Day: Discussion of Legal Representation for the Board:**

The Commissioners discussed relative legal issues that confront the Board from time to time, that the Board would feel more comfortable with Legal Counsel, as well as the possible need for occasional legal advise from counsel and the various options regarding same. The Commissioners, without motion, then agreed to allow the Board Secretary to discuss same with local attorneys and see what their respective thoughts would be, as well as if any were interested in representing the County Board on call for specific issues from time to time. The Commissioners discussed possible cost and noted that this matter will require additional discussion down the road. The issue will be discussed again at a subsequent Board Meeting.

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**Order of the Day: Discussion of the Opiate Litigation:**

Commissioners discussed the issue of the status of the Federal Litigation regarding governmental units and Opiate Legal Issues and after discussion, it was generally agreed not to take any definitive action at this time. Further discussion may occur at a subsequent meeting.

**Commissioner Reports:**

Mr. Branda reported that he will not be in attendance at the February Board Sessions and will return for the first meeting in March.

**Adjournment:**

At 3:53 P.M. a motion to adjourn was made by Mr. Luce & 2<sup>nd</sup> by Ms. Burke. The motion carried and the meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

## **Minutes of a Meeting of the Arenac County Board of Commissioners: February 13, 2018**

The Scheduled Meeting of the Arenac County Board of Commissioners was called to order by Vice Chair Bobbe Burke at 1:30 P.M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Bobbe Burke, Adam Kroczaleski, Robert Luce, & Lisa Salgat.  
Absent (excused): Ronald Branda

### **Order of the Day:**

The Chair declared an Order of the Day as Mr. Steve Rennell, representing B.S. & A, a vendor the County utilizes for various purposes, made a presentation to the Board explaining the history of the company and noted services provided to Arenac County as well as noting their other services that they provide and handed Commissioners booklets explaining their other services that they can provide including payroll, accounting, invoicing (billing) and delinquent tax programs, noting they are the primary vendor for those programs in Michigan.

Mrs. Linda Lewandowski, County Equalization Director, was in attendance also and noted that there were issues, most have been resolved, and she noted that there will be a 3 day training session for her with a technician on site in April to assist her through the new Equalization process using the system.

Mr. Rennell noted that Tax Bill Conversions between systems (Manatron & B.S.&A) for local treasurer's who are still on Manatron are easily done and this is nothing new. He noted further that there are less than 10 Counties who are NOT using B.S. & A Software. He noted that all programming options cost money and his firm would gladly make proposals as requested, but had no issues with current conversion between systems.

Mrs. Nancy Selle, Drain Clerk, noted that the Drain Office loves the B.S. & A. Software so far, but have not used it yet this year. She feels it has been phenomenal.

The Board asked questions regarding other options for services.

Mr. Rennell gave "Financial Management Brochure and Information to Commissioners."

Mrs. Lewandowski noted that she feels all local units will have to eventually have to convert to the B.S. & A Program as others, like the current vendor are not updating their system.

### **Order of the Day: Hepatitis A Shots:**

Commissioner Burke noted that the Central Michigan District Health Department will be offering Hepatitis A Shots (a series of two injections) to Arenac County Employees at their cost and that dates and times have been set up already for Police and E-911 Employees who desire to receive the injections. The cost will be billed to insurance coverage.

### **Road Right of Way Package of Bills:**

Commissioner Kroczaleski reported that he has checked on the Road Right of Way Bills package and doesn't feel this is a major issue in rural northeast Michigan. Some counties are charging utilities huge permit fees for work in road right of ways.

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**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the proposed agenda with the addition of Motions #2: Opioid Litigation; #3: Jesse Lowell to full time E-911 Dispatcher level; #4: Motion on Parks Supervisor; #5: Advertisement in Newspaper for Part Time E-911 Dispatcher position. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of January 23, 2018:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the minutes as distributed. The motion carried.

**Board Session of January 23, 2018:** It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the minutes with the striking out of the phrase: "the motion carried," on page 3 under discussion of Parks Supervisor Contract. The motion carried.

**Claims & Accounts:**

**January 2018 Checks on Demand:**

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve payment of the following listing of batches of checks on demand for January 2018 as follows:

Date	Fund	Amount
1-12-2018	General Bank	\$56,919.41
1-12-2018	General Bank	\$29,119.30
2-01-2018	Road Commission	\$55,853.25
1-17-2018	Trust & Agency	\$1,109,902.10
1-18-2018	Tax Administration	\$3,345.64
1-18-2018	General Bank	\$101,286.76
1-18-2018	Road Commission	\$107,856.78
1-31-2018	Trust & Agency	\$259,246.76
2-01-2018	Tax Administration	\$5,965.65
1-31-2018	General Bank	\$220,197.33
12-31-2017	General Bank	\$1,999.19

Total All Bills, Checks on Demand for January: \$1,951,692.17. The motion carried.

**Book of Bills for December 2017:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve payment of 2017 December Book of Bills in the aggregate amount of \$6,346.83. The motion carried.

**Book of Bills for February 2018:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve payment of the Book of Bills in the aggregate amount of \$104,094.70. The motion carried.

**Public Comments:** None..



**Review of Correspondence:**

The Board reviewed the Correspondence listing with the Clerk and the Chair ordered same placed on file.

**Motions to be acted upon:**

**Motion # 1: 457 MERS Program Resolution:**

It was moved by Commissioner Luce and seconded by Commissioner Salgat to adopt the following resolution:

**Resolution # 2018-03 MERS 457 Adoption Resolution:**

This Resolution, together with the MERS 457 Supplemental Retirement Program and Trust Master Plan Document and the MERS 457 Deferred Compensation Plan Document.

**WHEREAS**, the Municipal Employees Retirement Act of 1984, Section 36(2)(a), MCL 38.1536(2)(a) MERS Plan Document (Section 36(2)(a)) authorizes the Municipal Employees' Retirement Board (the "Board") to "establish additional programs including but not limited to defined benefit, defined contribution, ancillary benefits, health and welfare benefits, and other postemployment benefit programs," and on November 8, 2011, the Municipal Employees' Retirement Board adopted the MERS 457 Deferred Compensation Plan.

**WHEREAS**, this Uniform Resolution has been approved by the Board under the authority of Section 36(2) (a), and the Board has authorized the MERS 457 Deferred Compensation Plan, Which shall not be implemented unless in strict compliance with the terms and conditions of this Resolution.

**WHEREAS**, the participating Employer, a participating "municipality" (as defined in Section 2b (2) in the Municipal Employees Retirement Act of 1984 ; MCL38.1502b(2); Plan Document Section 2b(4) of participating "court" (circuit, district or probate court as defined in Section 2a(4) – (6) of the Act.MCL38.1502a(4) – (6); Plan Document Section 2a(4) – (6) within the State of Michigan has determined that in the interest of attracting and retaining qualified employees, it wishes to offer a deferred compensation plan;

**WHEREAS**, the Participating Employer has also determined that it wishes to encourage employees' saving for retirement by offering salary reduction contributions;

**WHEREAS**, the Participating Employer has reviewed the MERS 457 Supplemental Retirement Program ("Plan");

**WHEREAS**, the Participating Employer wishes to participate in the Plan to provide certain benefits to its employees, reduce overall administrative costs, and afford attractive investment Opportunities;

**WHEREAS'** the Participating Employer as defined in the Plan;

**WHEREAS**, concurrent with this R, and as a continuing obligation, this Governing Body has completed and approved, and submitted to MERS and the Board documents necessary for adoption and implementation of the Plan; and

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WHEREAS, the Governing Body for and on behalf of the Participating Employer is authorized by law to adopt this Resolution approving the Participation Agreement on behalf of the Participating Employer. In the event any alteration of the terms or conditions stated in this Resolution is made or occurs, it is expressly recognized that MERS and the Retirement Board, as sole trustee and fiduciary of the Plan and its trust reserves, and whose authority is nondelegable, and shall have no obligation or duty to continue to administer (or to have administered) the MERS 457 Supplemental Retirement Program for the Participating Employer.

- I. The participating Employer adopts the Plan for its Employees.
- II. The Participating Employer hereby adopts the terms of the Participation Agreement, which Attached hereto and made a part of this resolution. The Participation Agreement sets forth the employees to be covered by the Plan, the benefits to be provided by the Participating Employer under the Plan, and any conditions imposed by the Participating Employer With the respect to, but not inconsistent with, the Plan. The Participating Employer reserves the right to amend its elections under the Participation Agreement, so long as the amendment is not consistent with the Plan or the Internal Revenue Code or other applicable law and is approved by the Board.
- III. The Participating Employer shall abide by the terms of the Plan, including amendments to the Plan made by the Board, all investment, administrative, and other service agreements of the Plan and the Trust, and all applicable provisions of the Internal Revenue Code and other applicable law.
- IV. The Participating Employer acknowledges that the Board is only responsible for the Plan and any other plans of the Employer administered by MERS and that the Board has no responsibility for other employee benefit plans maintained by the Employer that are not part of MERS.
- V. The Participating Employer accepts the administrative services to be provided by MERS and any services provided by a Service Manager as delegated by the Board. The Participating Employer acknowledges that fees will be imposed with respect To the services provided and that such fees may be deducted from the Participants' Accounts.
- VI. The Participating Employer acknowledges that the Plan contains provisions for involuntary Plan termination.
- VII. The Participating Employer acknowledges that all assets held in connection with The Plan, including all contributions to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property Or rights shall be held in trust for the exclusive benefit of Participants and their Beneficiaries under the Plan. No part of the assets and income of the Plan shall be used for, or diverted to, purposes other than for the exclusive benefit of Participants and their Beneficiaries and for defraying reasonable expenses of the Plan. All amounts of compensation deferred pursuant to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights held as part of the Plan, shall be transferred to the Board to be held, managed,

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invested and distributed as part of the Trust Fund in accordance with the provisions to the Plan. All contributions to the Plan must be transferred by the Participating Employer to the Trust Fund. All benefits under the Plan shall be distributed solely from the Trust Fund pursuant to the Plan.

- VIII. This Resolution and the Participation Agreement shall be submitted to the Board or its Approval. The Board shall determine whether the Resolution complies with the Plan. And, if it does, shall provide appropriate forms to the Participating Employer to implement participation in the Plan. The Board may refuse to approve a Participation Agreement by an Employer that does not possess State statutory authority to participate in the Plan. The Governing Body hereby acknowledges that it is responsible To assure that this Resolution and the Participation Agreement are adopted and executed in accordance with the requirements of applicable law.

**BE IT FINALLY RESOLVED:** This Resolution shall have no legal effect under the Plan until a certified copy of this adopting Resolution is filed with MERS, and MERS determines that all necessary requirements under the 457 Supplemental Retirement Program Plan and Trust, the Participation Agreement, and this Resolution have been met. All dates for implementation of the Plan shall be determined by MERS from the date of filing with MERS of this Resolution in proper form and content. Upon MERS determination that all necessary documents have been submitted to MERS, MERS shall record its formal approval upon this Resolution, and return a copy to the Employer.

In the event an amendatory Resolution or other action by the Municipality is required, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred by the Governing Body and MERS (and third party administrator, of applicable and necessary). The terms and conditions of this Resolution supersede and stand in place or any prior resolution, and its terms are controlling.

And Further, that the MERS 457 Participation Agreement and Loan Addendum shall be a part of this Resolution and approval and copies of such are in the County Clerk's Office as well as at the office of the Municipal Employees Retirement System in Lansing, Michigan.

Roll Call Vote: Yes: Luce, Salgat, Burke, & Kroczaleski. No: None. Absent: Branda.

Resolution declared carried by a 4 yes to 0 no 1 absent vote. County Clerk will transmit paperwork to the Municipal Employees Retirement System and set up informational meetings.

**Motion # 2: Opioid Litigation Agreement for Legal Services:**

After discussion regarding same and noting a meeting with a representative from the lead law firm, Smith & Johnson, Attorneys, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the following resolution:

**RESOLUTION TO APPROVE OUTSIDE COUNSEL FOR OPIOID LITIGATION**

**WHEREAS** the Arenac County Board of Commissioners ("the Board") desires legal representation in national litigation that is being waged against manufacturers and distributors of opioids and other culpable parties; and

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**WHEREAS** the participation in such national litigation requires specialized expertise; and

**WHEREAS** THE Board has reviewed the qualifications of Weitz & Luxenberg PC, the Sam Bernstein Law Firm PLLC and Smith & Johnson Attorneys, PC, and believes that those firms collectively possess outstanding experience and qualifications to represent the County's interests as it relates to the opioid epidemic.

**NOW THEREFORE BE IT RESOLVED** that the Board approves the firms of Weitz & Luxenberg PC, the Sam Bernstein Law Firm PLLC and Smith & Johnson Attorney's PC, as special counsel to represent the interests of Arenac County in litigation concerning the opioid epidemic.

Roll Call Vote: Yes: Salgat, Burke, Kroczaleski, & Luce. No: None. Absent: Branda.

The Resolution carried by a 4 yes to 0 no vote with 1 absent.

The Acting Chair signed a **RETAINER AGREEMENT** on behalf of the County of Arenac with the three law firms mentioned above. Copies are on file with the Co. Clerk & Board Office.

**Order of the Day: Hepatitis A Shots Availability:**

Commissioner Burke reported that the Central Michigan District Health Department has offered to distribute information and offer Hepatitis Vaccine Shots, a two shot series, to Arenac County Employees, billing said to the employees insurance. It was agreed that a motion to authorize said was in order. It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to allow the Central Michigan District Health Department to utilize Arenac County facilities to give the two shot, Hepatitis A Vaccine Shots. The motion carried.

**General Discussion Regarding County Parks and Administration:**

After discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to rescind all previous motions related to parks supervision for 2018 as no agreement has been signed. The motion carried.

After further discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the hiring of Melissa Friday, as Parks Supervisor for 2018 at the rate of \$11.35 per hour for up to 10 hours per week effective immediately, until a new work agreement is reached.

Roll Call Vote: Yes: Burke, Luce, & Salgat. No: Kroczaleski. Absent: Branda. The motion carried.

**Commissioners Reports:**

Commissioners Salgat and Luce reported on the attendance at the Rifle River Natural Rivers Board Meeting noting that we need two alternate Board Members as well as noting that the Committee hasn't met in two years, prior. After discussion, acting Chair Burke appointed herself and Mr. Branda as the alternates.

The Commissioners discussed the upcoming May 2018 Saginaw Chippewa Tribal 2% Distributions and the need to set timelines as well as noting rating and application dates.



**Page # 7: Arenac County Board of Commissioner's Minutes of February 13, 2018:**

The Board also noted that there will be a Department Heads Meeting on February 26<sup>th</sup> in the Board Room to discuss the update of the Arenac County E Mail and the Arenac County, Michigan Face Page. This will be at 10:30 AM.

The County Clerk requested permission to begin the process of splitting the current MERS 02 Sheriff Division as will be required by year end with different contribution levels for Corrections Officers, Sheriff Deputies, and E-911 Employees.

**Order of the Day: MERS Motion:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to authorize the County Clerk to begin splitting the Division 2 of the Arenac County Defined Benefit Group (a group closed to new members), and authorize payment of necessary costs to effect said change.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn the meeting at 4:28 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Bobbe Burke, Vice Chair of the Board  
Acting Chair

Ricky R. Rockwell  
Arenac County Clerk

**Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners:  
February 27, 2018:**

*Corrected 3-13-18.*

Vice Chair Bobbe Burke called the February 27<sup>th</sup>, 2018 Scheduled Session of the Arenac County Board of County Commissioners to order at 1:32 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Bobbe Burke, Robert Luce, Lisa Salgat, & Adam Kroczaleski.

Absent: Commissioner Ronald Branda (Excused).

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the proposed agenda with the addition of Motions # 4 & 5, Budget Adjustment 2018-01 and Fairgrounds Survey. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of February 13, 2018:** After review, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the minutes as prepared. The motion carried.

**Board Session of February 13, 2018:** After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the minutes as prepared. The motion carried.

**Unfinished Business:**

Ms. Burke noted that there will be a meeting on March 6<sup>th</sup> at 2 PM with the Sheriff, Emergency Management Coordinator, and Commissioners Luce and herself to discuss a letter to MMR.

**Order of the Day:**

**Mr. Thom Sumbler, Peninsular Fiber Network:** Mr. Sumbler noted that he was here to explain the services provided by his firm and that currently his firm is involved in the next generation 911 project which in some respect or another is installed in 40 counties as well as under way in additional 34, and they are the only Michigan Next Generation Provider. Further, Michigan is one of only 3 states this far along in the process. He noted further that their company started due to the unreliability of Upper Peninsula 911, due to distances between towers and was started by the Baraga and Hiawatha Telephone Companies, both family owned businesses in the U. P. He noted that in today's world, Texting is also a requested service and people attempt to contact 911 by such and that texting doesn't require as much signal strength as calling. He further noted that the old TTY system is basically history. In his presentation, he noted that there is currently pending legislation to increase 911 Fees on certain devices from 19 cents to 25 cents per month. He noted that their system is paid from FCC Tariff Dollars and that some equipment upgrade is necessary outside of their portion.

Two Documents Are Necessary: # 1: Change of Carrier Resolution from A. T. & T. to the new carrier, Peninsular Fiber; and # 2: Letter of Agency authorizing Peninsular Fiber as the Agent for Arenac County, Michigan 911. This ended the presentation after discussion about the proposal from Zuercher, Incorporated to connect the fiber with a cost estimate of \$4,900. A copy of the proposal from the company is enclosed with information presented by Ms. King, Operations Technician.

**Motions to be acted upon:**

**Motion # 1A: Resolution Authorizing Peninsular Fiber As Service Provider for 911:**

**Resolution # 2018-05: Telecommunication 911 Service Provider Change:**

It was moved by Commissioner Luce and supported by Commissioner Kroczaleski that the following resolution be adopted.

**Whereas,** the Arenac County Board of Commissioner ("Board") is authorized under Michigan's Emergency Telephone Service Enabling Act, 1986 PA 32, as amended ("Act") and under authority provided by its Emergency Telephone Services Plan ("911 Plan") to make administrative findings regarding among other things, the 9-1-1 services provided within the 911 Plan's Service District;

**Now Therefore, Be It Resolved,** that the Board hereby makes an Administrative Finding that Arenac County will adopt Text to 9-1-1 and other enhanced 9-1-1 services otherwise known as Next Generation 9-1-1 (Next Gen 9-1-1) in conjunction with Peninsula Fiber Network, LLC who has previously been defined as Arenac County's primary Next Gen 9-1-1 service supplier, employing a common network that enables all other service suppliers within the 9-1-1 Plan's Service District to be selectively routed and otherwise access the 9-1-1 system and the primary PSAP's identified in the Plan;

**Be It Further Resolved,** that Peninsula Fiber Network, LLC is authorized and directed to work with the 911 Plan's service suppliers, the Michigan Public Service Commission, State 911 Committee and State 911 Director and any other state, federal or local authority in order to effectuate and implement the provisions of this Administrative Finding.

**Be It Further Resolved,** that this Resolution shall augment, supersede, modify or replace any inconsistent prior resolution or motion;

**Be It Further Resolved,** that the County Clerk shall send a copy of this resolution and its Administrative Findings to each service supplier, PSAP, and emergency service provider within the County.

YEAS: Commissioners Luce, Salgat, Burke, and Kroczaleski.

NO: None. ABSENT: Commissioner Branda.

The motion carried by a 4 yes to 0 no and 1 absent.

**Motion # 1B: Letter of Authority for 911:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to authorize the Board Chair to sign a letter of Authority to authorize Peninsula Fiber Network to become the Arenac County designated agent and carrier and to forward same letter to Peninsula Fiber Network regarding same for distribution. The motion carried.

**Motion # 1C: Authorization to approve the Zuercher Proposal as submitted:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve the proposal from Zuercher, Inc to provide Fiber Optic Network Connection for Arenac County @ \$4,900.00. The motion carried.

**Page 3: Minutes of the Arenac Co. Board of Commissioners Meeting of February 27, 2018:**

**Motion # 2: Advertisement for 911 Director Position:**

After Discussion, it was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to place an advertisement for the 911 Director Job Position in the Arenac County Independent in the March 7<sup>th</sup> and March 14<sup>th</sup> Edition of the paper with a deadline application date of March 20<sup>th</sup>. The motion carried.

**Motion # 3: Parks Supervisor Contract for 2018:**

After review of the proposal given this date, the Board members discussed opening and closing dates as well as the proposed contract and decided to wait until the next meeting regarding the contract approval, pending possible changes. No motion was offered. Said item will appear on the next Board meeting agenda.

**Motion # 4: Budget Adjustment 2018-01:**

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the following Budget Adjustment dated this date, being February 13<sup>th</sup>, 2018 as follows:

Fund No.	Line Item No.	Line Item Descript	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	130-705.023	Clerk & Baliff Wages		1,500		
101	130-705.081	District Ct. Baliff		1,000		
101	130-860.010	DHHS Travel		1,000		
101	130-910.000	Insurance		4,400*		
101	132-910.000	Insurance		17,300		
101	000-589.000	Oscoda Co.	2,162			
101	000-591.000	Alcona Co.	2,162			
101	000-593.000	Iosco Co.	8,650			
269	000-699.000	Begin. Balance	3,000			
269	000-699.101	From Gen. Fund				
101	000-699.601	Trans In Tax Adm			\$3,000	
101	000-699.470	Trans In Ct. Ren. Fd.	8,226			
470	000-998.000	Transfer Out	4,000			
470	000-998.900	End Fund Balance		4,000		
516	000-998.000	Transfer Out				4,000
516	000-998.900	End Fund Balance		8,226		
						8,226
Totals			\$28,200	\$37,426*	\$3,000	\$12,226

The motion carried. \*corrections.

**Motion # 5: Survey of Fairgrounds Property:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to authorize Mr. Kroczaleski to contact Surveying Solutions Inc in reference to surveying the Arenac County Fair Grounds property with a cost not to exceed \$5,000. The motion carried.

**Public Comments:** None.



**Page 4: Minutes of the Arenac County Board of Commissioners Meeting of February 27, 2018:**

**Adjournment:**

There being no further business, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to adjourn the meeting. The motion carried and the meeting was adjourned at 3:52 P.M.

Sincerely,

Attest: \_\_\_\_\_  
Ms. Bobbe Burke, Vice Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

**Adjournment:**

**Minutes of a Meeting of the Arenac County Board of Commissioners:  
March 13, 2018:**

Board Chair Ronald Branda called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Robert Luce, Lisa Salgat, Bobbe Burke, & Adam Kroczaleski.

**Approval of an Agenda:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to approve the proposed agenda with the addition of Motions #6 through 10 as added to the agenda. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of February 27<sup>th</sup>:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the minutes with the correction of the spelling of the word advertising to **advertizing**. The motion carried.

**Board Minutes of February 27<sup>th</sup>:** It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the minutes as submitted with correction of second column of figures adding \$400 to the total as well as adding \$400 to 101-130-910.000 Insurances making the total \$4,400 to balance the entry. The motion carried.

**Approval of the Book of Bills:**

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve the Book of Bills as submitted in the aggregate amount of \$67,169.91. The motion carried.

**Public Comments:** None.

**Order of the Day:**

**Ms. Noreen Plachta, Victims Rights Advocate:** Noted that in the past, the County has allowed the office to place a table of information regarding victims rights in the lobby and noted further that there will be a seminar and speaker at the Standish-Sterling School Auditorium on April 12<sup>th</sup> @ 6 P. M. to 9 P. M. for National Crime Victims Rights Week.

**Ms. Judy Bell, Arenac Child Abuse & Neglect Council Member:** Requested the Board to allow for the placement of Pinwheels in the Courthouse front lawn during the month of April to bring attention to the effort to end Child Abuse & Neglect.

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to allow the Child Abuse & Neglect Council to place the pinwheels in the front lawn in April for said CAN activity as in the past. The motion carried.

**Mr. Michael Henninger, Equalization Department Employee:** Presented a grievance to the Chair of the Board for his receipt and signature as well as his complaint regarding same regarding the incident in question. The Chair then directed same to Mr. Borushko from Employment Relations Advisors for further investigation regarding the grievance/incident.

**Page 2: Arenac County Commissioner's Minutes of March 13, 2018:**

**Unfinished Business:**

**Commissioner Burke:** Gave a short report including comments regarding proposals for 2% Tribal Funding from the Central Michigan District Health Department. She noted that they are submitting a pair of funding requests for the monies that would require County Board approval.

**Review of Correspondence:**

The Board reviewed the Correspondence Summary with the County Clerk and after review, the Chair directed that same be placed on file.

**Motions to be Acted Upon:**

**Motion # 1: Budget Adjustment # 2018-02: Indian Grant Reallocation:**

After discussion, it was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Kroczaleski to approve Budget Adjustment # 2018-02 and transfer the following: Fund 286 Tribal 2%; increase REVENUES \$73,317.03; Increase expenditures: 286-000-819.111 \$12,000; Web Design; 286-000-978.430 Animal Control Truck \$30,000; and 286-000-359.000 Trial Court \$31,317. The motion carried.

**Motion # 2: Smith & Johnson Letter of Agreement:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to authorize the Board Chair to sign a memo of agreement to Preserve Records relating to Opioid Related Costs to the County of Arenac for the period involved in pending litigation. The motion carried and the Chair signed said agreement noting that certain departments will have to be notified to make sure they keep records involving costs related to Opioid Issues.

**Motion # 3: Appointments to Bay Arenac Mental Health Board  
& P. A. 2 Oversight Committee:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to reappoint Mr. Luce as the Arenac County Representative on the Bay Arenac Mental Health Board and the P. A. 2 Oversight Committee for a three year term. The motion carried.

**Motion # 4: Parks Supervisor Contract:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the proposed Parks Supervisor's Contract for 2018. The motion carried.

**Motion # 5: Soil Erosion and Sedimentation Office Forms/Letters:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the new Sediment Control and Soil Erosion Notice Letters as presented. The motion carried.

**Motion # 6: MMR Contract:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to authorize the "270 Day Notice" to Mobile Medical Response cancelling their contract as written with intention of negotiating a new amended contract well before the 270 day period. The motion carried. The Board Office will prepare a

document for the Board Chair to sign and to submit to Mobile Medical Response. The Chair noted for the record, he expects this to be done rather rapidly due to the complex nature of the matter.

**Page # 3: Arenac County Commissioner's Minutes of March 13, 2018:**

**Motion # 7: Staffing in County Treasurer's Office:**

After discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to grant the County Treasurer Dennis Stawowy permission to have his Chief Deputy Mary Reid work up to 100 additional hours in the Personal Residence Foreclosure Program during each year with funds being reimbursed to the County General Fund from the Foreclosure Fund # 520. The motion carried.

**Motion # 8: Replacement of Shelving in County Treasurer's Office Vault:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to authorize the Board Chair to sign an agreement with Advantage Business Systems to replace certain shelving in the County Treasurer's Vault for a bid price of \$15,623.21 to be paid from the Foreclosure Fund. The motion carried.

**Motion # 9: E-911 Director:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to reiterate that current 911 Acting Director Yvonne King has all authority over scheduling & any other appropriate matters within the job description of the 911 Director while acting in that capacity. The motion carried.

**Motion # 10: MERIT Contract:**

The Board decided to hold any action until the next meeting regarding the MERIT Contract Renewal. Mr. Kroczaleski took the paperwork for further review.

**Public Comments:**

**Mr. Raymond Daniels, Clayton Township Supervisor:** Mr. Daniels questioned the Board regarding several issues, including the County Road Millage Renewal, Fairgrounds moving & possible other development, and the proposed Industrial Park Rail Spur.

**Commissioner Burke:** Brought up the issue of the Tribal 2% Applications and the need for review time before Board ratings. It was agreed that the Board would meet at 9 AM on the 27<sup>th</sup> to review and rate all applications submitted to the Board for funding through the County.

**Order of the Day:**

**Arenac County Road Commission Renewal:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Ms. Burke to authorize the placement of the Arenac County Road Commission's Road Millage Renewal Proposal on the August Primary Election Ballot as Arenac County Proposal # 1, being One Mill for 5 Years, 2019 through 2023, inclusive. The motion carried.

**Arenac County Proposal # 1:  
ROAD REPAIR MILLAGE RENEWAL**

Shall the tax limitation upon the total amount of taxes imposed upon real and tangible personal property for all purposes, in any one year under Michigan Constitution be maintained in the County of Arenac, Michigan by 1.00 mill, which is equal to \$1.00 per \$1,000.00 of taxable value (TV), for a period of 5 years, 2019 through 2023, inclusive, for the purpose of providing funds exclusively for



the maintenance, repair and construction of roads under the jurisdiction of the Road Commission and incorporated Cities and Villages, within the County of Arenac?

**Page # 4: Arenac County Commissioner's Minutes of March 13, 2018:**

The amount of revenue the County of Arenac will collect if the road millage is renewed and levied by the County in the first calendar year is estimated to be \$457,000.00. A portion of the revenue from the millage will be disbursed to the Cities of Au Gres, Omer and Standish and the Villages of Sterling , Turner and Twining. The total amount of the revenues from such millage to be disbursed to the local authorities in the first calendar year is estimated to be \$79,000.

**YES ( ) NO ( )**

The motion carried and the Clerk was directed to place the proposal on the August Primary Election Ballot as Arenac County Proposal # 1.

**Unfinished Business:**

The Board agreed that their next Committee of the Whole would begin at 9 AM for the purpose of rating all Tribal 2% applications received. These applications and consideration will be the first order of the day at that meeting. Copies are to be made to be reviewed.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn at approximately 4 P. M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

## **Minutes of Board in Committee on March 13, 2018: 10 AM**

Mr. Branda called the meeting of the Committee of the Whole to order at 10 AM in the Board Room pursuant to public notice and the Michigan Open Meetings Act.

Present: Commissioners: Ronald Branda, Robert Luce, Lisa Salgat, Bobbe Burke, & Adam Kroczaleski.

### **Public Comments:**

**Ms. Amy Fuller, Northeast Michigan Community Service Agency, Inc:** Gave a presentation regarding the Senior Volunteer Program which is now available in Arenac County through the auspices of NEMSCA in which volunteer seniors may be placed in positions at non profit and governmental agencies.

**Ms. Annette Ratajczak, Helena Chemical, Standish Office:** appeared before the County Board to question as to the time frame regarding any Arenac County Fair Grounds Property disposition as well as to explain that her company is looking at relocating to a possible site at the fairgrounds and needs approximately 20 acres and wants to have a building project under way by Fall 2018. She also reiterated that they would work with the Fair as much as possible regarding possible parking space, etc.

**Ms. Theresa Irving, Building Department:** Discussed with the Board the issue that the County has been cited for disposing of spoil at locations on the fairgrounds property that was donated to the grounds from the recent Globe expansion project. Mr. Dale Zygiel, Soil Erosion and Sediment Control Officer was also in attendance. It was noted that the notice went the County Board as property owner as well as to the Agricultural Society. It was noted that the Fair Board will be applying for the necessary permit and that the current status of the spoils so located. It was noted that estimated measurement of the site is approximately 3.1 acres and permit structure is \$250 for the first acre and \$70/acre after the first one. Discussion was centered as to whether the fair will be leveling the spoil that was acquired for filling in of low areas around the grounds as well as for leveling areas where motor and camping vehicles are parked. If said are not leveled, action would require that they be seeded down.

Those present also discussed any time frames for the project of the relocation and redevelopment of the fair site. Also mentioned was the School District owned 80 acres in Standish Township. The Board of Commissioners expressed that it is their goal that the Arenac County Fair be relocated by the year 2020. It was noted that a number of additional project items discussed were currently in applications at various programs.

**Ms. Ratajczak:** Noted to the Board of Commissioners that the School has investigate the possible transfer of ownership of the 80 acres in question and further noted that they have been offered the possibility of another site of 80 acres that is available for purchase by the County for a fair grounds site.

**Mr. Ed Rohn, Emergency Management Coordinator:** Explained the proposed MMR Contract that the committee is working to revise. He further noted that the Committee will be meeting with Jason McDonald and Scott Kiernicki from MMR to out an acceptable agreement between Arenac County and Mobile Medical Response Inc. He further reported that the Governor has issued as State Disaster Declaration regarding the

**Page 2: Arenac County Commissioners Committee Minutes of March 13, 2018:**

Arenac County Flooding earlier this month along the Rifle River. Specifics were discussed as well as the likelihood that damage estimates in certain areas would not meet certain criteria. He noted that he has received information from the Arenac County Road Commission regarding Highway Damage and has reached out to others regarding same. In summary, he noted that the largest amount of damages seem to be limited to the Pinnacle Subdivision along the Rifle River and some other areas along the Rifle as well as some Road Washout along the Au Gres River.

**Ms. Yvonne King, Acting 911 Director:** Discussed the proposed millage and the request from the 911 Committee to place a millage proposal on the August Primary Ballot to raise the current .79 mill allocation to 1.5 mills. A discussion of the budget and related occurred. It was finally agreed that the Board Budget and Finance Committee will meet to review the matter and propose an amount to be placed on the ballot which will be presented at the next Board Meeting.

**Mr. Dennis Stawowy, Arenac County Treasurer:** Discussed the facts concerning budget reports with Commissioners regarding the 911 Budget.

Commissioners also discussed the matter of payback schedule of loaned dollars as well as the possible amount of millage to be requested of the taxpayers. There was concern that the proposal should not be for an extended period of time.

**Mr. Stawowy:** Further reported to the Board on the Homestead Enforcement Program regarding cheating on the Homestead Program by property owners attempting to keep their taxed properties in Homestead when not eligible. He presented a summary report as well as requested additional staff time for Chief Deputy Treasurer Mary Reid to receive up to 100 hours additional time for work related to the above program. He also noted that he will be approaching the Board in June regarding his request for adjustment of compensation related to said program.

He then requested that the Board approve a Quote from Advantage Business Systems regarding replacement of the Rolling Files in the Treasurer's Office Vault as the type of paperwork has changed the type of receipt book from ledger to standard 8 1/2 x 11 paper size and this replacement will allow for more shelving units and much less waste space. The estimate is \$15,623.21 and will be paid from the Homestead Enforcement Program Budget if the Board approves. The motion is to be added to afternoon agenda for the meeting.

Budget Adjustment # 2, regarding Tribal 2% Funds was discussed. It will be acted upon as an intradepartmental budget transfer.

**Yvonne King, 911:** Questioned certain issues regarding staffing issues and direction to take regarding said.

At 12:25 P.M. the Chair declared the meeting adjourned.

Sincerely,

Ricky R. Rockwell, Secretary

**Arenac County Commissioners Meeting Minutes:**  
**March 27, 2018**

*As approved and amended 4-11-18*

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:30 P.M. in Room 201 of the Arenac County Building pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the proposed agenda with the addition of Motion # 6, a resolution regarding the Arenac County Fair Grounds. The motion carried.

**Approval of Various Minutes:**

**Minutes of the Committee of the Whole of March 13, 2018:** After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve the minutes as presented. The motion carried.

**Minutes of the Board Session of March 13, 2018:** After review, it was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the minutes of the meeting. The motion carried.

**There were no Public Comments.**

**Unfinished Business:**

**MERIT Contract:** Commissioner Kroczaleski reported that he had contacted the MERIT Network and that they have extended the current agreement awaiting Board action later, likely the next meeting.

**Review of Correspondence:**

The Board reviewed the Correspondence Listing with the Clerk. After, the Chair ordered same be placed on file.

**Motions to be acted upon:**

**Motion # 1: Tribal 2% Applications Submitted for Official Rating:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the Tribal 2% application ratings as follows and as listed by Board Rating:

#1: Oasis Lake Park Sanitary Project: Amount \$68,000. Bathroom, Bathhouse, Well, & Septic. Submitter: Parks Commission. Rating: High.

#2: Parcel & Drainage District Maps: Amount \$55,000. County Wide GIS Project for City of Standish and City of Au Gres. Submitter: Adam Ball, SSI Engineering. Rating: Critical.

#3: Building Department Digital Documents: Amount: \$14,500. Document scanning for old permits, building plans, related documents. Submitter: Building Department/Commissioners. Rating: High.

#4: Trial Court Improvements: Amount: \$268,923.02. Courthouse Renovations, Courts. Submitter: Arenac County Trial Court. Rating: Low.

#5: Showmanship Clinic: Amount: \$1,495. Swine 4-H Showing & Marketing seminars. Submitter: MSU Extension Office-Arenac. Rating: Medium.

**Page # 2: Arenac County Commissioner's Minutes of March 27, 2018:**

- #6: Food Pantry: Amount: \$15,000. Food Pantry Assistance. Submitter: Commissioners. Rating: High.
- #7: Co. Bldg. Security Project: Amount: \$42,184.01. Security Door Locks & Employee I.D. Tags & Additional Cameras in Building. Submitter: Commissioners. Rating: High.
- #8: IT Bldg. Upgrade Project: Amount: \$34,457.52. Firewall, E-Mail & Replacement Personal Computers. Submitter: Commissioners. Rating: Critical.
- #9: Drain Fund: Amount: \$40,000. Drain Fund. Submitter: Drain Office. Rating: Rejected.
- #10: Sheriff Dept. Vehicle: Amount: \$51,000. Replacement of Dodge Chargers. Submitter: Sheriff Office. Rating: High.
- #11: Naloxone Project: Amount: \$82,261. Naloxone Project. Submitter: Central Michigan District Health Department. Rating: Rejected.
- #12: Comprehensive Check Writing Software: Amount: \$7,982. Computer Software to allow Guardian's Office to prepare monthly checks. Submitter: Guardian's Office. Rating: Medium.
- #13: Home Repairs: Amount: \$50,000. Low Income Homeowner Repairs. Submitter: Housing Office. Rating: Low.
- #14: Air Handling Units: Amount: \$140,350. Replacement of Heating, Ventilation, and Air Handling Units at Courthouse. Submitter: Commissioners. Rating: Critical.
- #15: Radio Equipment. Amount: \$19,037. Replacement of Transit System Radios. Submitter: Clerk's Office. Rating: Low.
- #16: Sagatoo Road Improvements: Amount: \$184,836. Road Repaving Project. Submitter: Arenac County Road Commission. Rating: Medium.
- #17: CMDHD HEPA Filters: Amount: \$7,847. HEPA Filters for County Health Department Office. Submitter: Central Michigan District Health Department. Rating: Meeting.
- #18: Rifle River Restoration: Amount: \$25,000. Stream Bank Restorations. Submitter: Clerk's Office. Rating: Medium.
- #19: Economic Development: Amount: \$50,000. Economic Development. Submitter: Commissioners. Rating: High.

The motion carried. The Chair noted that he will be working with the County Treasurer to submit the ratings of the applications.

**Motion # 2: Millage Questions for Elections:**

The Board discussed the several and various proposals presented to them for their consideration totaling five new and the one previously approved for placement on the August 8, 2018 Primary Election for The Road Millage Renewal in the amount of 1.0 mills. After discussion, the Board agreed to place the following proposal on the ballot.

**Page # 3: Arenac County Commissioner's Minutes of March 29, 2018:**

It was moved by Mr. Luce and seconded by Ms. Salgat to place the following proposal on the August 8, 2018 Primary Election Ballot in Arenac County as County Proposal # 2:

**County Proposal # 2  
Fixed Millage**

Shall separate tax limitations be established for the period of four years, 2019 through 2022, both inclusive) or until altered by the voters of the County of Arenac and Townships within the County, the aggregate of which shall not exceed 6.40 mills as follows:

County of Arenac:	5.20 mills
Townships:	1.00 mill
Intermediate School District:	.20 mill
Total	6.40 mills

If approved and levied, the estimated amount of revenue for 2019 is approximately \$3,564,800.

YES ( ) NO ( )

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None. Motion carried by a five yes to zero no vote. Chair instructed said be placed on the August Primary Election Ballot in Arenac County.

**Motion # 2B:  
County Millage Proposals:**

It was moved by Mr. Luce and seconded by Ms. Salgat to place the following proposals on the November 6, 2018 General Election as County Proposals # 1 & # 2:

**County Proposal # 1  
Millage Renewal for E-911 Central Dispatch  
November 2018**

For the years 2018 through 2022, shall levy a tax of 1.35 mills upon all taxable property in the County of Arenac, Michigan for the purpose of operation of the Arenac County 911 Central Dispatch Center at a maximum rate of 1.35 mills for a period of 5 years, 2018-2022, inclusive, to replace current millage. All revenues will be disbursed only to fund 911 call answering and dispatch serviced answering within Arenac County, including facilities, equipment and operations. This millage, if levied will raise approximately \$751,950 in the first year.

YES ( ) NO ( )

**County Proposal # 2  
Renewal of Ambulance Service Millage  
November 2018**

Shall the previously voted and authorized increase in the amount of general ad valorem taxes which may be imposed each year for all purposes upon all real and personal property within the County of Arenac under Article IX, Section 6 of the Michigan Constitution be renewed at a rate of .50 mill (which is equal to \$.50 per \$1,000.00 of Taxable Value) for a period of four (4) years, 2019-2022,

**Page # 4: Arenac County Commissioner's Minutes of March 27, 2018:**

inclusive, for the purpose of paying for ambulance services and equipment within the County; and shall the County levy such millage for said purpose, thereby raising in the first year, an estimated \$278,000.

YES ( ) NO ( )

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None. Motion carried by a five yes to zero no vote. Chair instructed that said proposal be placed on the November 6, 2018 General Election Ballot in Arenac County.

**Motion # 3: Budget Adjustment 2018-07 for E-911:**

After discussion noting a committee meeting at which the 2018 Budget for Emergency Dispatch was reviewed with the Board Chair, E-911 Acting Director, Clerk & Treasurer, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve Budget Adjustment # 2018-07 for E-911 for the current year as follows:

**Budget Adjustment 2-18-07**

Date: 03.27/2018

Fund #	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
261	000-400-005	PSAP TRAINING			\$10,000.	
261	000-620-000	SURECHARGE	\$18,000.			
261	000-699-516	LOAN TAX ADM	\$84,833.28			
261	000-699-000	BEG BAL	\$20,535.			
261	000-704-000	WAGES		\$40,000.		
261	000-819-000	CONTR SERV		\$4,000.		
261	000-874-000	MERS		\$10,000.		
261	000-910-000	BC/BS		\$25,000.		
261	000-959-014	2014 PSAP		\$3,701.28		
261	000-959-015	2015 PSAP		\$10,919.		
261	000-959-016	2016 PSAP		\$9,259.		
261	000-959-017	2017 PSAP		\$10,489.		
TOTALS			\$123,368.28	\$113,368.28	\$10,000.	-0-

The motion carried. Chair directed that the Budget Adjustment be forwarded to the County Treasurer.

**Motion # 4: Tax Allocation Board Appointment:**

After discussion about the need to appoint a representative to the Tax Allocation Board holding no elective office, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to appoint Mr. Mark Winslow to the Arenac County Tax Allocation Board for 2018. The motion carried.

**Motion # 5: Michigan Labor Laws Posters:**

The Board and Clerk discussed the issue. After discussion, it was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Branda to authorize the Clerk to purchase necessary documents for all county work locations. The motion carried.



**Page # 5: Arenac County Commissioner's Minutes of March 27, 2018:**

**Motion # 6: Resolution related to the Arenac County Fair Grounds:**

Commissioner Kroczaleski explained the proposed resolution that he is submitting for consideration regarding the Arenac County Fairgrounds Property.

It was moved by Commissioner Kroczaleski and seconded by Commissioner Burke to adopt the following resolution:

**Resolution No. 2018-5**

WHEREAS, the Arenac County Board of Commissioners wishes to support the economic development of the county, and the Standish Industrial Park is a key factor in the economic health of our community, and

WHEREAS the Arenac County Fairgrounds is partially located within the Standish Industrial Park, and local community businesses are looking to expand and utilize the planned rail spur that will service the Industrial Park, and

WHEREAS the County Board of Commissioners recognizes the importance of the Arenac County Fair and wishes to improve the Fair by relocating and developing a new location with better facilities, amenities, and aesthetics, and the Standish-Sterling Community School District owns an 80 acre wooded parcel near the intersection of Pine River Road and Foco Road, and the County is currently in discussions with SSC School Board on the possibility of the transfer of ownership of said parcel to the County, and

WHEREAS the County Board of Commissioners recognizes the need for an Event Center to serve local residents and organizations, which will also serve to boost local businesses,

THEREFORE BE IT RESOLVED, that the Arenac County Board of Commissioners support the Economic Development Corporation's Arenac County Event and Agricultural Center project, and

BE IT FURTHER RESOLVED that it is the intent of the Arenac County Board of Commissioners to make the current fairgrounds location available for sale as industrial property in the year of 2018, but while still allowing the fair to be held at the current location through the summer of 2019, so that the fair will be held at its new location beginning in the summer of 2020.

Roll Call Vote: Yes: Branda, Burke, Kroczaleski, Luce, & Salgat. No: None. The resolution carried by a five yes to zero no vote.

**Commissioner Reports:**

**Commissioner Salgat:** Reported to the Board that unofficially, the State has approved the Arenac County portion of the Michigan Indigent Defense Council proposal as submitted.

**Commissioner Luce:** Noted that the Board needs to make an adjustment in the County Appropriation to the Fair Board for the next meeting. He also noted that he will be investigating the Copy Machines and costs related to the County at a subsequent meeting including possibly meeting with Michigan Office Solutions, our Xerox Dealer.

**County Clerk Rockwell:** Noted that a previous study had been made several years prior and there was effort to reach standardization at that time going forward.

**Page # 6: Arenac County Board of Commissioner's Minutes of March 27, 2018:**

**Adjournment:**

There being no further business, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to adjourn at 3:14 P.M. The motion carried. The meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

**Minutes of a Meeting of the Arenac County Board of Commissioners:  
April 10, 2018**

Chair Ronald Branda called the meeting to order at 1:30 P. M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

**Approval of an Agenda:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to approve the agenda with the addition of Motions # 6: Hiring the 911 Director; # 7: County LOGO; # 8: Rifle River; # 9: Training Request for new Deputy Treasurer.

**Approval of Various Minutes:**

Committee of the Whole of March 27, 2018: It was moved by Ms. Salgat & 2<sup>nd</sup> by Ms. Burke to approve the minutes with revisions as submitted. The motion carried.

Board Minutes of March 27, 2018: It was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to approve the minutes with the correction of the word MEDIUM on rating on # 17 Proposal for Tribal 2%. The motion carried.

**Claims & Accounts:**

Checks on Demand for the month of March 2018:

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve the March 2018 Checks on Demand as follows by batch listings:

Date	Fund Name	Amount:
3-6-18	General Bank of Funds	\$116,666.36
3-7-18	Road Commission Fund	\$355,304.26
3-8-18	Trust & Agency Fund	\$102,386.45
3-16-18	Trust & Agency Fund	\$43,341.70
3-26-18	General Bank of Funds	\$126,109.91
3-29-18	General Bank of Funds	\$3,855.33
3-29-18	Trust & Agency Fund	\$107,277.30
3-29-18	Tax Administration Fund	\$8,040.31
3-29-18	Road Commission Fund	\$225,524.53
Total Demand Checks for March 2018		\$1,088,506.15

The motion carried.

**Claims & Accounts:**

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to pay the Book of Bills in the aggregate amount of \$41,775.61. The motion carried. Chair directed Clerk to make payment.

**Public Comments:** None.

**Unfinished Business:**

Commissioners discussed Blue Care Network. Mr. Kroczaleski requested information on enrollment numbers and relative cost of policy from the County Clerk.

**Review of Correspondence:**

The Board reviewed the Correspondence Listing with the County Clerk.

**Motions to be acted upon:**

**Motion 1: Merit Internet Renewal:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve a 5 year renewal contract with Merit Network and authorize the Chair to sign same. The motion carried.

**Motion 2: Budget Adjustment Fair Board Appropriation:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to authorize the following budget adjustment numbered # 2018-08 as follows: Dated 4-10-18. Increase Revenue Line item 101-000-401.000 by \$500. & Increase Expenditures 101-102-969.001 by \$500. The motion carried.

**Motion 3: Resolution on Cormorant Control: Resolution 2018-6**

It was moved by Commissioner Kroczaleski and seconded by Commissioner Salgat to adopt the following resolution:

**ARENAC COUNTY RESOLUTION 2018-06**

- WHEREAS,** State and Federal natural resource agencies tracked migratory bird populations in the Great Lakes area beginning in the 1900's and annual bird counts documented that the number of Double-crested cormorants (cormorants) appeared to have peaked in the 1940's with about 6,000 birds. By the mid 1970's there was concern over the decline of most migratory birds in the Great Lakes region due to the effects of contamination (i.e. DDT), and cormorant numbers were estimated to be less than 100 birds; and
- WHEREAS,** Cormorants migrate from the Gulf of Mexico to the Great Lakes region for the breeding season, spending approximately 150 days along the coastal island areas such as provided by Saginaw Bay. The diet of cormorants is almost exclusively fish and they depend on their surrounding waters to sustain both the breeding adults and their young once they hatch. An adult cormorant will eat 1.3 pounds of fish each day; and
- WHEREAS,** Throughout the 1980-1990's protections were afforded to migratory birds and their numbers began to increase, persistent chemicals were banned, and extensive environmental cleanup projects were undertaken. During the same period, state, federal and tribal fisheries managers instituted extensive fish stocking programs to restore a better balance to the Great Lakes food web; and
- WHEREAS,** Today, the Great Lakes supports several important fisheries including commercial, recreational, and tribal which are collectively valued more than \$7 billion annually and support more than 75,000 jobs. Yellow perch in particular is a key staple of the cormorant diet but also the centerpiece of Michigan's recreational fishery, Friday dinner fish fry's and an important economic draw; and
- WHEREAS,** Resource managers in the Great Lakes now estimate that cormorant numbers have peaked at about 115,000 breeding pair and at these numbers their fish

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consumption is estimate 77 million pounds each year. In conjunction there has also been a drastic decline in Yellow perch harvest from a high of 375,000 fish to just 695 fish by the year 2000. Bait shops, fishing resorts, and fishing related service industries declined or closed in some communities by up to 40%. And

**WHEREAS,** In 1998 and again in 2003 the U.S. Fish and Wildlife Service developed orders to allow for state level management of cormorant populations for the benefit of fish, and when implemented, the numbers of Yellow Perch and other game fish rebounded. However the orders were rescinded in 2016 by the U.S. District Court until the U.S. Fish and Wildlife Service can reissue an Environmental Assessment to show the effect of the orders allowing lethal control on cormorant populations. In Saginaw Bay the effect of two years without any cormorant control was easily seen last summer when the sky was blackened by such high numbers of the distinctive birds flying low over the horizon in continuous unbroken miles and miles of long lines of cormorants; And

**WHEREAS,** The State of Michigan has gone on record in support of U.S. House Bill 4429, for reinstating effective cormorant management, applied in the same collaboratively way that we use to protect our other natural resources, to support our important Great Lakes fisheries valued at more than \$7 billion annually and more than 75,000 jobs. **THEREFORE,** be it

**RESOLVED** That the Arenac County Board of Commissioners hereby supports the "Cormorant Control Act" House Bill 4429 directing the reissuance of a rule relating to extension of the expiration dates for double-crested cormorant depredation orders.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, Kroczaleski. No: None. Resolution declared to have carried by a 5 yes to 0 no vote.

**Motion 4: Democratic Board of Canvasser Appointment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Branda to appoint Cindy Halamaar to the Arenac County Board of County Canvassers to fill the vacancy created by appointee assuming an elected office. The motion carried.

**Motion 5: Tax Allocation Board Member: Appointment:**

Due to finding out that an appointee was placed on the Tax Allocation Board in a different position, it was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Kroczaleski to appoint Benjamin Welmars as an Arenac County Resident holding no elective office. The motion carried.

**Motion 6: Hiring of a 911 Director:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Kroczaleski to hire Yvonne King as the new 911 Director effective immediately. The motion carried.

**Motion 7: County LOGO for Web Site:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to utilize the LOGO from the Blue Water Trail as the Arenac County Official LOGO on the Web Site. The motion carried.

**Page 4: Arenac County Commissioner's Minutes of April 10, 2018:**

**Motion 8: Rifle River Grant Motion:**

After discussion, the Commissioners decided to hold any action until the next Board Meeting. Chair directed that said motion be placed on the next meeting agenda.

**Motion 9: County Treasurer's Request for Training for New Employee:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to authorize training for the New Deputy County Treasurer hire. After further discussion, the motion was withdrawn by the maker. Chair directed that same be placed upon the next meeting agenda.

**Order of the Day: Closed Session on Negotiations & Contracts:**

At 2:20 P.M. it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to move into Closed Session with William P. Borushko from Employment Relations Advisors regarding pending contract negotiations with the Teamsters and Steelworkers and any related union issues including a grievance.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None. Motion carried by a 5 yes to 0 no vote and the Chair Ordered the Board into Closed Session with the Board, Clerk, & Mr. Borushko & the Board Secretary in attendance.

At 2:35 P.M. it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to return to open session. Roll Call Vote: Yes: Branda, Burke, Kroczaleski, Luce, & Salgat. No: None. Motion carried by a 5 yes to 0 no vote.

The Board discussed a reply to the grievance and Mr. Borushko presented a proposed answer to the grievance noting said would be presented to the grievant.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to adjourn, the time being 2:35 P.M.

Respectfully Submitted,

Attest: \_\_\_\_\_  
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

**Minutes of a Meeting of the Arenac County Board of Commissioners:**  
**April 24, 2018**

AS APPROVED AFTER AMENDMENT 5-8-2018

Chair Ronald Branda called the Scheduled Session of the Arenac County Board of County Commissioners to order at 1:30 P. M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Robert Luce, Ronald Branda, Adam Kroczaleski, & Bobbe Burke.  
Absent: Commissioner Lisa Salgat.

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed agenda with the addition of motions 9: Parks Hires; 10: Board Legal Counsel, Braun, Kendrick; 11: Department Heads Signoff on Bills. The motion carried.

**Approval of Various Minutes:**

Committee of the Whole of April 10, 2018: It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the minutes. The motion carried.

Board Session of April 10, 2018: It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to approve the minutes. The motion carried.

**Claims & Accounts:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to authorize payment of the Book of Bills in the aggregate amount of \$34,431.17. The motion carried.

**Public Comments:** None.

**Review of Correspondence:**

The Board and Clerk reviewed the Correspondence Listing and later, the Chair directed same be placed on file.

**Unfinished Business:**

Commissioner Kroczaleski reported that the Treasurer's Office has collected County Share of Personal Residence Exemption Disallowances, the sum of over \$2,600 County share during the first quarter of 2018.

Mrs. Linda Lewandowski; Equalization Director: presented the 2018 Arenac County Equalization Report to the Board. Some questions were raised. She left to get the answer at that time. Upon return, the Board & Mrs. Lewandowski then reviewed the 2018 Equalization Report.

**Motions to be acted upon:**

**Motion # 1: 2018 Arenac County Equalization Report:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the 2018 Equalization Report and authorize the Board Chair, Clerk and Equalization Director to sign and submit same.

Roll Call Vote: Yes: Luce, Branda, Burke, Kroczaleski. No: None. Absent: Salgat. Motion carried by 4 yes & 1 absent. The Chair, Clerk, and Equalization Director will sign copies of the report.



**Motion 2: Millage Wording:** After discussion, no motion offered.

**Motion 3: New Deputy Treasurer Training:** After discussion, there was no motion offered.

**Motion 4: Smoking Policy:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Branda to adopt the following policy in regards to smoking on the County Owned Properties:

## **Arenac County Smoking Policy**

Adopted: April 24, 2018

Smoking is prohibited in courtyards and within twenty-five (25) feet of doorways and air intake ducts on outdoor space under the jurisdiction, custody or control of Arenac County.

Executive Order 13058, "Protecting Federal Employees and the Public from Exposure to Tobacco Smoke in the Federal Workplace," bans smoking in front of air intake ducts. In the case of locations such as doorways and in courtyards, agency heads shall evaluate the need to restrict smoking in order to protect workers and visitors from environmental tobacco smoke, and may restrict smoking in these areas. In furtherance of E) 13058, smoking is banned in courtyards and within 25 feet of doorways on GASA-controlled properties.

The motion carried and Board will have signage placed appropriately. Clerk was directed to notify employees of the policy. The policy is to become effective upon posting of notices.

**Motion 5: Response Letter to Arenac Castings Tax Abatement Request:**

After discussing the request and a letter received from the City of Standish, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to authorize the Board Chair to complete a response to the City of Standish concurring with their 8 year tax abatement policy regarding the request. The motion carried.

**Motion 6: Budget Adjustment 2018-10:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to approve Budget Adjustment 2018-10 as follows:

Dated: April 17, 2018:

Fund No.	Line Item No.	Line Item Description.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	145-703.000	Salary Supervisory Gdn		\$5,000		
101	225-703.000	Salary Supervisory Equal		\$5,000		
101	225-830.000	Data Processing Service				\$10,000
101	130-705.048	Probate Bailiff		\$100		
101	265-703.000	Salary Supervisory Bldg/Grnds		\$1,800		
101	265-819.000	Contractual Services				\$3,000
101	990-979.000	Equipment Purchase		\$1,600		
101	990-819.000	Courthouse Network				\$500
	Totals		-0-	\$13,500	-0-	\$13,500

Net -0-

Motion carried. Chair directed Budget Adjustment to County Treasurer.

**Page 3: Arenac County Board of Commissioner's Minutes of April 24, 2018:**

**Motion 7: Continued Inmate Health Care Contract for Jail Inmates:**

After discussion, no motion was offered. Contract held for a later Board Meeting.

**Motion 8: County Parks Commission Appointment:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to appoint Debbie LaFave to a term on the Arenac County Parks Commission ending 12-31-2020. The motion carried. It was noted that another vacancy exists on the County Parks Commission.

**Motion 9: Summer Hires for Arenac County Parks:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to hire the following persons for Summer help at the Arenac County Parks: Oasis Lake: Justin Lachcik, Christopher Wilbur, Elijah White, & Abby White. Au Gres Park: Heather Chasteen, Emily Wiedyk. The motion carried. Employees will be called when (supervision) <sup>-aamendment-</sup> supervisor deems needed. The motion carried.

**Motion 10: Hiring Board Civil Counsel:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to hire Braun, Kendrick Law Firm from Saginaw, as County Civil Counsel when needed. The motion carried.

**Motion 11: Submission of Departmental Expenditures:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke ~~(to direct that all billings received must be signed (authorized by the Department Head) before submission for payment through the billing process).~~ All Arenac County employees submitting travel and expense vouchers, must have their Department Head signature and authorization prior to submission to the Clerk's office reimbursement payment. The motion carried. The Clerk was directed to implement said "policy."

**Commissioner Reports:**

Mr. Kroczaleski questioned the "need to mail minutes and meeting notices."

Mr. Branda discussed the reply letter of support for the Arenac Soil Conservation District application for funding for Rifle River Cleanup and Related possible grants regarding log jams, etc.

Mr. Branda further discussed the new Community Corrections Grant with Ogemaw County noting the programs being offered, as well as, noting the new Grant for FY 2018 being in the aggregate amount of \$71,285; further noting the largest share is Ogemaw County related expenditures.

**Order of the Day: Motion 12: Approval of Community Corrections Grant:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to approve the FY 2019 Community Corrections Grant and authorize the Board Chair to sign said on behalf of the County of Arenac. The motion carried. Mr. Branda signed the contract.

**Order of the Day: Motion 13: Letter of Support for Soil District Rifle River Application:**

After further discussion noting a change in the original letter submitted by the Arenac Soil Conservation District, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to authorize the Board Chair to sign a letter of support regarding the Arenac County Soil Conservation District application for

**Page 4: Arenac County Board of Commissioner's Minutes of April 24 ,2018;**

Federal Assistance on Rifle River Cleanup related following this springs flooding. The motion carried.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn at 3:38 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Ronald Branda, Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

**Minutes of a meeting of the Arenac County Board of Commissioners**  
**May 8, 2018**

Chair Ronald Branda called the scheduled meeting of the Board to order at 1:30 P.M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Bobbe Burke, Adam Kroczaleski, Robert Luce, Lisa Salgat & Ronald Branda.

**Approval of an agenda:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the proposed agenda with the addition of Motion # 4: Electronic Transmission of Draft Minutes and Meeting Notices; & Motion # 5: Budget Adjustment # 11: Parks; & Motion # 6: MAC Regional Seminars for Commissioners. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of April 24<sup>th</sup>:** It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the minutes as presented. The motion carried.

**Board Meeting Minutes of April 24<sup>th</sup>:** It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Branda to approve the minutes with the replacement of Motion # 11 with the following language (**Travel & Expense Reimbursement Policy, Adopted April 24, 2018) All Arenac County Employees submitting travel and expense vouchers, must have their Department Head signature and authorization prior to submission to the Clerk's office for reimbursement payment.) & on Motion # 9 in the last sentence, strike the word supervision and replace said with "supervisor".** The motion carried.

**Claims & Accounts: Checks on Demand for April 2018:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to authorize the April 2018 Checks on Demand Batches as follows:

Date	Fund Name	Amount of Batch
4-20	Trust & Agency	\$112,262.10
4-20	Tax Administration	\$34,520.04
4-20	Road Commission	\$150,471.01
4-20	General Bank of Funds	\$177,163.83
4-30	General Bank of Funds	\$89,995.32
4-30	Road Commission	\$192,591.93
4-30	Tax Administration	\$4,152.90
4-30	Trust & Agency	\$65,839.65
Total Demand Checks for month of April		\$826,996.78

The Motion Carried.

**Book of Bills:**

After review and correction to an invoice to Schneider Tire, it was moved by Mr. Kroczaleski & seconded by Ms. Burke to approve payment of the Book of Bills as presented in the aggregate amount of \$19,850.67. The motion carried.

**Page 2: Arenac County Commissioner's Minutes of May 8, 2018:**

**Public Comments:**

Mrs. Judy Valley, Standish Township Resident, commented on the Road Commission and other county related issues and asked questions concerning certain county matters.

The County Clerk distributed copies of the advertisement from Michigan Association of Counties concerning Regional Workshops in the next few weeks and suggested that the Commissioners each consider attending one of the workshops at a cost of \$25 per seminar.

**Unfinished Business:**

Commissioner Burke reported that Ed Rohn, Emergency Management Coordinator, is working on a Federal 100% Grant to provide three Arenac County Communities with "Emergency Sirens."

**Review of Correspondence:**

The Clerk and Board reviewed the Correspondence Listing; and after such, the Board Chair directed that said be placed on file in the Clerk's Office.

**Motions to be acted upon:**

**Motion # 1: DEQ Seminar & Training Workshop for Bldg. Dept. SESC Officer:**

After discussion and meeting with Theresa Irving, Arenac County Building Department Head, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to authorize Mr. Dale Zygiel & Mrs. Theresa Irving to attend the Department of Environmental Quality Seminar/Meeting in Lansing later this Summer. The motion carried. The Building Department will make necessary arrangements for Mr. Zygiel's and Mrs. Irving's registration and related costs.

**Motion # 2: Section 19 Disaster Application:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to adopt the following Section 19 Disaster Application.

**STATE DISASTER CONTINGENCY FUND GRANT RESOLUTION:**

**BE IT RESOLVED BY COUNTY BOARD OF COMMISSIONERS OF ARENAC COUNTY,**

**WHEREAS, ARENAC COUNTY,** Michigan, is a political subdivision within the State of Michigan has an official emergency operations plan in compliance with Section 19 of the Emergency Management Act, 1976 PA 390, MCL 30.419, as amended.

**WHEREAS, ARENAC COUNTY,** sustained severe losses of major proportions brought on by the **FLOOD** resulting in the following conditions: \_\_\_\_\_.

**WHEREAS, COUNTY BOARD OF COMMISSIONERS** certifies that **ARENAC COUNTY** Emergency Operations Plan was implemented at the onset of the disaster at 9:25 am FEBRUARY 21, 2018 and all applicable disaster relief forces identified therein were exhausted.

**WHEREAS,** as a direct result of the disaster, public damage and expenditures were extraordinary and place an unreasonably great financial burden on **ARENAC COUNTY** totaling \$\_\_\_\_\_.

**Page 3: Arenac County Commissioner's Minutes of May 8, 2018:**

NOW THEREFORE BE IT RESOLVED THAT **COUNTY BOARD OF COMMISSIONERS** requests the Governor authorize a grant to **ARENAC COUNTY** from the State Disaster Contingency Fund pursuant to Section 19 of the Emergency Management Act, 1976 PA 390, MCL 30.419, as amended.

FURTHERMORE, **MR. ED ROHN, EMERGENCY MANAGEMENT COORDINATOR** is authorized to execute for and in behalf of **ARENAC COUNTY AND THE ARENAC COUNTY ROAD COMMISSION** the application for financial assistance and to provide to the State any information required for that purpose.

Action taken and incorporated in the minutes of the meeting of

**ARENAC COUNTY BOARD OF COMMISSIONERS** on MAY 8, 2018.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None. Resolution carried by a 5 yes to 0 no vote.

**Motion # 3: Inmate Care Contract Amendment:**

After discussion with Sergeant Michael Badour, Jail Administrator, it was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed Contract Amendment with Correctional Health Care for the period of July 1, 2018 thru June 30, 2019 with a 1.8% increase in monthly cost. The motion carried and the Board Chair signed the proposed amendment letter. Amended contract from CHC will follow in the near future.

**Motion # 4: Electronic Distribution of Board Meeting Notice and Draft Minutes:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to direct the County Clerk to transmit draft meeting minutes and meeting notices to Commissioners via E-Mail versus currently submitting said via U. S. Mail. The motion carried.

**Motion # 5: Parks Budget Adjustment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the following Parks Budget Adjustment, being 2018-11:

Dated: 05/02/18

Fund No.	Line Item No.	Line Item Descr.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
208	000-650.000	Pt. AuGres Concessions				
208	000-650.200	Pt. AuGres Concessions	\$500		\$500	
208	000-651.000	Pt. AuGres Gate Fee				
208	000-651.200	Pt. AuGres Gate Fee	\$15,000		\$20,000	
208	000-651.100	Oasis Lake Gate Fee	\$5,000			
208	000-652.300	Youngman HAP	\$1,000			
208	000-676.200	Pt. AuGres Reimburs.	\$250			
208	000-676.100	Oasis Lake Reimburs.	\$250			
208	000-694.200	Pt. AuGres cash over short	\$50			
208	000-698.100	Oasis Lake Oil Lease	\$3,910			
208	000-705.000	Pt AuGres Temp Wage				\$10,000

**Page # 4: Arenac County Commissioner's Minutes of May 8, 2018:**

**Budget Adjustment 2018-11 Parks (Continued):**

208	000-705.200 Pt AuGres Temp Wage	\$10,000		
208	000-743.000 Uniforms	\$50		
208	000-744.000 Pt. Augres Gasoline		\$1,500	
208	000-755.100 Oasis Lake Gasoline	\$750		
208	000-744.200 Pt. AuGres Gasoline	\$750		
208	000-747.000 Misc. Supplies		\$300	
208	000-747.100 Oasis Lake Misc. Supplies		\$100	
208	000-775.000 Pt AuGres Bld/Grnd Maint		\$11,200	
208	000-775.200 Pt. AuGres Bld/Grnd Maint	\$11,200		
208	000-775.100 Oasis Lake Bld/Grnd Maint	\$3,000		
208	000-778.100 Oasis Lake Janitorial	\$810		
208	000-819.000 Pt. AuGres Contractual		\$2,000	
208	000-819.200 Pt Au Gres Contractual	\$2,000		
208	000-911.000 Workers Compensation	\$500		
208	000-911.100 Oasis Lake Work Comp		\$500	
208	000-920.000 Utilities		\$1,500	
208	000-920.200 Pt. Au Gres Utilities	\$1,500		
208	000-931.000 Equipment Maintenance		\$600	
208	000-931.200 Pt. AuGres Equpt. Maint.	\$600		
208	000-933.000 Veh. Repairs		\$125	
208	000-932.200 Pt. AuGres Veh. Repairs	\$125		
208	000-964.100 Oasis Lake Refunds	\$250		
208	000-964.200 Pt. AuGres Refunds	\$250		
208	000-977.100 Oasis Lake Equip. Purch.	\$750		
208	000-977.200 Pt. AuGres Equip. Purch.	\$750		
Totals:		\$25,960	\$33,285	\$20,500
				\$27,825
				Sum = -0-

0.000 All Parks 0.100 Oasis Lake 0.200 Pt. AuGres 0.300 Youngman The motion carried.

**Motion # 5: Michigan Association of Counties Commissioners Regional Seminars:**

After discussion, it was moved by Ms. Salgat & 2<sup>nd</sup> by Ms. Burke to approve the attendance of County Commissioners and the Board Secretary at a cost of \$25 each to attend one of the Michigan Association Regional Seminars scheduled throughout the State in the upcoming months. The motion carried. Conference registration is to be handled by the Board Office on the County Credit Card.

**Order of the Day: Motion # 7: Letter of support for ITC Company:**

After discussion and review of a letter format, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to prepare a letter of support for ITC, noting their strong local community commitment, and authorize all Board Members to sign said. The motion carried.

**Chair then ordered a recess, the time being 2:29 P.M.**

**Meeting Returned to order at 2:32 P.M.**



**Closed Session on Union Negotiations and Grievance:**

At 2:33 P.M. it was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Kroczaleski to move into Closed Session on union contract negotiations with Mr. William Borushko and Board Secretary with updates as well as discussion of pending grievance from the Teamsters Courthouse Local.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None. Motion carried by a 5 yes to 0 no vote. The Board moved into Closed Session with the above named.

At 3:10 P.M. it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to return to open session. Roll Call Vote: Yes: Branda, Burke, Kroczaleski, Luce, & Salgat. No: None. Motion carried by a 5 yes to 0 no vote. The meeting returned public session.

**Order of the Day:**

**Motion # 8: Contract Negotiation and Grievance:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to direct Mr. Borushko to proceed with negotiations as indicated in Closed Session and to answer the grievance with the offer discussed and presented in Closed Session. The motion carried.

**Adjournment:**

At 3:12 P.M. it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to adjourn. The motion carried. The meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Ronald Branda, Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

**Electronic Notification of the next Board Meeting: Commissioners.**

(Please add dates and time to your calendar.)

**Commissioners: Your next Board Meeting will be on Tuesday, May 22, 2018 at 1:30 P.M. in the Board Meeting Room. You will likewise meet as a Committee of the Whole on said date at 10 AM. Bills to be included in the meeting Book of Bills should be into the Arenac County Clerk's Office by NOON on the preceding Friday, being May 18<sup>th</sup>. Thanking you in advance.**

Ricky R. Rockwell, Arenac County Clerk

**Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners:  
May 22, 2018**

Chair Ronald Branda called a scheduled meeting of the Arenac County Board of County Commissioners to order pursuant to Public Notice and the Michigan Open Meetings Act at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Robert A. Luce, Lisa Salgat, Ronald Branda, Bobbe Burke, and Adam Kroczaleski.

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed agenda adding motions #2: Soil Erosion Disclosure Notice; # 3: Emergency Siren Project; # 4: Park Worker Wage Adjustment. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of May 8, 2018:** It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to approve with spelling correction on page 1. The motion carried.

**Board Session of May 8, 2018:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the minutes as transmitted. The motion carried.

**Order of the Day: Public Comments:**

Mrs. Rose Boyle, Au Gres River Property Owner, appeared before the Board to comment on certain specific issues regarding the Arenac County Drain Office and her lack of response from the Drain Office regarding a Rock Ford Crossing in a High Water Floodway, which was constructed when the Au Gres River Drain was repaired a few years ago by former Drain Commissioner. She presented a pictograph, pictures, and showed the Commissioners a short DVD of the site and explained to Commissioners that for many years, the existing crossing and spillway worked well and asked the Commissioners to work toward remediation with the County Drain Commissioner. She further left copies of easement documentation regarding the site with the Commissioners. She and her sister left the meeting to travel down the hall to the Drain Office to ask further questions. The Board agreed to further pursue said with the Drain Office and get back to her and her sister with an answer, when more information is made available.

**Claims & Accounts: Book of Bills:**

Commissioners reviewed the bills as presented, asked questions, corrected amounts on a few and withdrew two billings (at Bldg. Dept. request as said need to be received in two days and it is too late to process and have them received), and after reviews and correcting the new book totals, it was moved by Ms. Salgat & 2<sup>nd</sup> by Ms. Burke to direct payment of the bills in the aggregate amount of \$53,881.17. The motion carried.

**Review of Correspondence:**

The Clerk and Board reviewed the Correspondence Summary and after said, the Chair directed that same be placed on file.

**Page 2: Arenac County Commissioner's Minutes of May 22, 2018:**

**Motion 1: BACF Grant from the Arenac Community Fund for E-911  
Education of Youth on Emergency Phone Use**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to authorize the Board Chair to sign the grant agreement received from the Bay Area Community Foundation's "Arenac Community Fund" in the amount of \$800 to fund an Educational Program to teach children to access 911 properly. The motion carried. Mr. Branda signed the agreement. Awards are to be made June 6<sup>th</sup> @ 4 PM at the Standish Depot.

**Motion 2: Disclosure Statement on Soil Erosion and Sedimentation Control  
Permit Applications**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to authorize the Building Department to utilize the following statement on Soil Erosion and Sediment Control Application Forms: "Issuance of this permit does not alleviate the permittee against possible additional permits & violations of outside agencies including, but not limited to Department of Environmental Quality, Army Corps of Engineers, local associations, municipalities, and/or townships." The motion carried.

**Motion 3: Emergency Siren Project:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to authorize Budget Adjustment # 13 in the Aggregate Amount of \$80,000 to provide for the proposed Emergency Siren Warning Project for Standish, Omer, & Au Gres as follows: Increase Revenues: \$80,000 as follows: in 101-000-517.000 and Increase Expenditures as follows: 101-327-979.000 by \$80,000 (Homeland Security Sirens) and to direct the Clerk to prepare a demand invoice check to West Shore Services, Inc. of Allendale, MI in the amount of \$79,960.00 as invoiced, and transmit same to Mr. Ed Rohn, County Emergency Management Coordinator. The motion carried.

**Motion 4: Parks Employee Wage Adjustment:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to adjust the hourly wage of Justin Lachcik to \$10 per hour for the 2018 Parks Season. The motion carried.

**Commissioner Reports:**

It was noted that the Annual Rifle River Cleanup will be held from Riverview Campground at 9 AM on June 16<sup>th</sup>, noting that any youth, who must be at least 15, must be accompanied by an adult.

Mr. Kroczaleski reported that a resolution should be ready for the next meeting. Further that he is talking with MSU E about 4-H Programs and related MSU Programming Expansion.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn at 2:37 PM. The motion carried and the meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Ronald Branda, Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

**Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners:  
June 12, 2018**

Chair Ronald Branda called the meeting to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Bobbe Burke, Robert A. Luce, Adam Kroczaleski, & Lisa Salgat.

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the agenda as proposed with the striking of Motion 8 (IAD Library) & addition of Motion 10: Siren Project Invoice (\$3,986) and Motion 11: EDC USDA Grant: \$50,000 for EDC & Motion 12: Resolution on Fair Board. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of May 22, 2018:** It was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to approve the minutes as received. The motion carried.

**Board Minutes of May 22, 2018:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the minutes as received. The motion carried.

**May 2018 Checks on Demand:**

After review, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the following listing of Checks on Demand Batches for the Month of May 2018 as follows:

Closing Date:	Name of Fund:	Amount:
5-14	Trust & Agency	\$346,687.57
5-23	General Bank	\$249,755.73
5-31	Road Commission	\$474,300.23
5-31	Tax Administration	\$16,114.92
5-31	General Bank	\$70,011.99
5-31	Trust & Agency	\$63,352.09

Totals for the Month of May 2018 Demand Checks Authorized: \$1,220,222.53  
The motion carried.

**Claims & Accounts: Book of Bills:**

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to authorize payment of the Book of Bills as presented with corrections listed on the master copy as well as holding on bill to the Michigan Assessor's Association with a grand total of the bills being \$59,074.73. The motion carried. Clerk was instructed to initiate payment of the bills.

**Public Comments:**

**Emily Tierney, Arenac County Independent Reporter:** Questioned the Board as to what one of the motions mentioning her firm and the fair board was about. She received an acceptable answer and was told that the matter was an issue between what was printed and said by another party and that it did not reflect upon her newspaper or the specifics of the article.

**Page 2: Arenac County Commissioner's Minutes of June 12, 2018:**

**Review of Correspondence:**

The Board and Clerk reviewed the listing of Correspondence items, and after, the Chair directed that same be placed on file. Several items will require action later in the meeting that are listed.

**Motions to be acted upon:**

**Motion 2: Budget Adjustment 2018-14: Tribal 2% Grants:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve proposed Budget Adjustment 2018-14 Date 6/12/18 as follows:

Fund No.	Line Item No.	Line Item Descript.	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
286	000-401.000	2% Revenue	\$123,254.76			
286	000-819.012	Food Pantry		\$15,000.00		
286	000-819.244	EDC Project		\$50,000.00		
286	000-979.301	Sheriff Vehicle		\$51,000.00		
286	000-879.459	Court Improvement		\$7,254.76		
286	000-979.420	Drain Mapping				\$7,320.34
286	000-819.101	County Wide Map		\$7,320.34		
Totals:			\$123,254.76	\$130,575.10	-0-	\$7,320.34
The motion carried.						

**Motion 3: Budget Adjustment 2018-15: Parks:**

208	000-743.000	Uniforms-				
208	000-743.100	Uniforms-Oasis Lake		\$50.00		\$50.00
208	000-932.000	Vehicle Repairs				\$125.00
208	000-933.000	Vehicle Repairs		\$125.00		
Totals:			-0-	\$175.00	-0-	\$175.00
The motion carried.						

**Motion 4: Budget Adjustment 2018-16: General Fund:**

101	990-819.000	Courthouse Network		\$9,040.00		
101	990-979.000	Non-Comp Equip				\$5,020.00
101	990-933.000	Program Maintenance				\$4,020.00
Totals:			-0-	\$9,040.00	-0-	\$9,040.00
The motion carried.						

**Motion 5: Approval of 2017 All Funds Arenac County Audit Report:**

Noting that the report was reviewed with AHP Auditors this morning in Committee of the Whole, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve and accept the 2017 All Funds Audit Report as presented, noting summary wording change on page 28 for the Housing Program. The motion carried. Clerk and Treasurer will sign letter from County to be included with the report.

**Page 3: Arenac County Commissioner's Minutes of June 12, 2018:**

**Motion 7: Office 365 Installation:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the installation of Office 365. The motion carried and paperwork will be signed and submitted.

**Motion 8: Commissioner Attendance at  
Michigan Association of Counties Annual Conference:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Branda to authorize the attendance of any Commissioner wishing to attend the Annual MAC Summer Conference to be held August 19-21 at the Bavarian Inn in Frankenmuth, Michigan. The motion carried. The Board Office will handle registration and lodging.

**Motion 10: Radio North Siren Project Additional Costs:**

Per information furnished this morning by Ed Rohn, Emergency Management Coordinator, notified the Board that there was an additional \$3,986 of items not included in the original bid for the project. It was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to direct the County Clerk to cut a check payable in the amount of \$3,986 for the Emergency Siren Warning System Project, which is reimbursable by the project. The motion carried.

**Motion 11: EDC: USDA Grant: Fair Grounds Project/Study:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to authorize the Board Chair or other County Official, if necessary, to sign the USDA Agreement with Arenac County for a \$50,000 Planning Grant. The motion carried.

**Motion 1: Truth in Taxation Resolution 2018-07:**

Arenac County Equalization Director Linda Lewandowski appeared before the Board to discuss the 2018 Truth in Taxation Resolution, noting that we don't need to have a hearing as it will not be required, however, the Truth in Taxation Resolution and authorization of L 4029 related must be completed.

Moved by Commissioner Kroczaleski and supported by Commissioner Luce to adopt the following resolution:

**Resolution 2018-07  
2018 Truth in Taxation Levy**

WHEREAS, the Arenac County Board of Commissioners has complete authority to levy the following: in 2018 for 4.9073 mills for *County Operating*, 0.4990 mills *County Ambulance Service*, 1.25 mills for *County Road Patrol*, 0.7484 mills for *County Senior Citizens*, 0.7983 mills for *County E-911*, 1.00 mills for *County Road Commission* on all properties of Arenac County.

THEREFORE, BE IT RESOLVED that Arenac County Board of Commissioners authorize and approve the Summer Levy of 4.9073 and a Winter Levy of 4.2957 for *County General Operating Purposes* in 2018 from within its authorized millage rate.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None.

Resolution Carried by a 5 yes to 0 no vote. Board Chair & Clerk will sign L-4029 for levy.

**Page 4: Arenac County Commissioner's Minutes of June 12, 2018:**

**Motion 6: Resolution 2018-08: Boyle Resolution:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to adopt the following Resolution:

**Resolution 2018-08:**

WHEREAS the Arenac County Drain Commissioner in 1985 created a spillway along the Au Gres River for the purposes of flood control, and that this spillway was only meant to contain flowing water during a high-water event, and

WHEREAS this spillway, along with a natural loop in the river, separates approximately 80 acres from surrounding property, and

WHEREAS the Arenac County Drain Commissioner in 2011 performed maintenance work on said spillway, causing an unnatural continual flow of water that renders said 80 acres, which currently is owned by a Mrs. Rose Boyle, inaccessible, and

WHEREAS, County Drain Commissioners are granted by state statute and the Michigan Constitution authority to perform project and maintenance work on legally created county drains, and the section of the Au Gres River in question is such a legal county drain, and Drain Commissioners have authority to secure all proper and necessary financing for such drain work,

BE IT THEREFORE RESOLVED that the Arenac County Board of Commissioners respectfully urges the Arenac County Drain Commissioner Jeff Trombley to respond promptly and adequately to landowner Rose Boyle's request that the spillway on her property that was damaged by a previous Drain Commissioner be repaired.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None.

The motion carried by a 5 yes to 0 no vote.

**Motion 12: Fair Board Resolution: 2018-09:**

After discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to adopt the following resolution:

**Resolution 2018-09:**

WHEREAS the Arenac County Board of Commissioners has a long history of supporting the agricultural community of the county, and that Arenac County has hosted the Arenac County Fair since 1884, and

WHEREAS as recent statement was given to the Arenac County Independent Newspaper by the current president of the Arenac County Agricultural Society (commonly known as the Fair Board), Ms. Kim Karpinski that contained inaccurate information, and

WHEREAS the newspaper article titled *Fairgrounds kicks off season with motors and mud* published May 30<sup>th</sup> reads in part:

The proceeds from the event are essential to the maintenance of the fairgrounds. Karpinski said. "Because we don't get any support from the commissioners or other agencies, any support we get helps us maintain the fairgrounds," she said.  
and,



**Page 5: Arenac County Board of Commissioner's Minutes of June 12, 2018:**

WHEREAS the Arenac County Board of Commissioners provides significant support to the County Fair, including: holding the event on county owned property and leasing the property to the fair board for only \$1; appropriating funds as available to support the fair board's budget, including \$33,097 over the last 5 years alone, maintaining property and building insurance on the fairgrounds, and

WHEREAS there have also been significant personal contributions in various forms from many county officials over the years,

BE IT THEREFORE RESOLVED, that the Arenac County Board of Commissioners formerly and respectfully requests that the Arenac County Fair Board issue a public notice retracting Ms. Karpinski's previous statement and issuing a correction. This resolution to be sent by certified mail to the Arenac County Fair Board.

Roll Call Vote: Yes: Branda, Burke, Kroczaleski, Luce, & Salgat. No: None.

Resolution carried by a 5 yes to 0 no vote.

**Public Comments:**

Emily Tierney, Arenac County Independent, questioned the Board in reference to Motion 12, the Fair Board Resolution. After discussion, it was noted that the issue is between the County Commissioners and the Fair Board and not the Independent Newspaper.

**Order of the Day: Union Contract Settlement:**

Mr. William P. Borushko, Employment Relations Advisors, appeared, among other items to report that there has been a tentative agreement between the 23<sup>rd</sup> Circuit and 81<sup>st</sup> District Courts bargaining unit and that documentation is being prepared.

**Motion 9: 23<sup>rd</sup> Circuit and 81<sup>st</sup> District Court Contracts:**

After further discussion and enlightenment regarding specifics of the Contracts discussed, it was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the proposed contracts for the respective courts employee units noting settlement and noting documents are being prepared for review and signatures. The motion carried and the Board Chair was authorized to sign said upon receiving documentation.

**Order of the Day: Closed Session on Personnel Issues and Other Union Contracts:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Kroczaleski to move into closed session for the purpose of Union Contract updates and personnel matters, the time being about 2:50 P.M.

Roll Call Vote: Yes: Burke, Kroczaleski, Luce, Salgat, & Branda. No: None.

The motion carried by a 5 yes to 0 no vote and the Board moved into closed session with the Board Secretary, County Clerk, & Mr. Borushko.

**Order of the Day: Return to Open Session:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to return to Open Session, the time being 3:41 P.M.

**Page 6: Arenac County Commissioner's Minutes of June 12, 2018:**

Roll Call Vote: Yes: Kroczaleski, Luce, Salgat, Branda, & Burke. No: None.

The motion carried.

**Order of the day:**

**Motion to direct Board Secretary to FOIA Information:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to direct the Board Secretary to FOIA the Michigan State Police regarding a recent investigation involving Arenac County. The motion carried.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn at 3:43 P.M. The motion carried. The meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

**June 26, 2018**

**Minutes of a Meeting of the Arenac County Board of Commissioners:**

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of Commissioners into session at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the pledge of allegiance to the U. S. Flag.

**Adoption of an Agenda:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the agenda as proposed. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole Minutes of June 12, 2018:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the minutes as presented. The motion carried.

**Board Meeting Minutes of June 12, 2018:** It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the minutes as presented. The motion carried.

**Claims & Accounts: Book of Bills:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Ms. Burke to approve the Book of Bills while withholding payment on eleven bills, being held for further or later consideration totaling \$ 3,449.35 with the new aggregate total of bills being \$105,750.51. The motion carried.

**Public Comments:**

**Kim Corey, Prosecutor's Office:** Questioned the Board regarding the new email and asked if there was some shorter or simpler one that could be used. The Board noted that the intent is to acquire a .gov email and this one they feel is closest to what is used by other counties and it will be implemented. The old email will be kept for about a one year period, and emails forwarded to the new one per current plans. She also asked about the Office 365 program being implemented and noted that the Prosecutor's Office already has such and questioned cost assessment.

**Unfinished Business:**

**Mr. Kroczaleski** noted that the Board is working with Ron Hanson from Spicer Engineering on installation of Office 365 at a cost of about \$500 per year to the County for the ESREY License.

**Review of Correspondence:**

The Board reviewed the Correspondence Listing with the Clerk.

**Order of the Day: Annual Report from Iosco Arenac District Library:**

**Iosco Arenac District Library Director Stephanie Mallek Olson** appeared before the County Board of Commissioners to present the 2017 Annual Report of the Library and distribute other related library information including handout materials regarding special programs and further answered questions regarding special services and programs. She noted that library usage has changed a lot and informed the Board of new services provided at all branches. The Board thanked her for her presentation and the information provided.

**Page 2: Minutes of the June 26, 2018 Meeting of the Board of Commissioners:**

**Motions to be acted upon:**

**Motion 1: Planning Commission Member Training:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve expenditures related to the attendance of County Planning Commission members at scheduled Michigan Township Association Training with registration costs of \$90 each. The motion carried.

**Motion 2: Proceeding with Closed Session recommendation of June 12, 2018 meeting:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Kroczaleski to proceed with recommendations regarding personnel matters from the Closed Session of June 12<sup>th</sup> Board of Commissioners meeting. The motion carried.

**Motion 3: Resolution 2018-??: Resolution Security Building Step 1-  
Public Access & Employee Access**

After discussing the issue and noting a recommendation from the County Security Committee, noting that they encourage limiting public access to the Courthouse Building by the Public to enhance security as a first step, it was

Moved by Commissioner Burke and seconded by Commissioner Kroczaleski to adopt the following resolution:

**Arenac County Building Security Measure Door Access & Parking**

Effective \_\_\_\_\_

Security Measures will be enacted for the building limiting public access to the front Grove Street entrance, only. All Employees will use either the north, Beaver Street entrance, or the east James Street (Court parking lot) entrance. These door should not be opened to allow public access, **All Public Must Enter at Grove Street Entrance.** Please reserve the Grove Street parking to the public.

It was then moved by Mr. Kroczaleski and seconded by Mr. Branda to amend the above replacing language as follows:

**Resolution 2018-10**

**Arenac County Building Security Measure Door Access & Parking**

Effective July 30, 2018

**All Public Must Enter at Grove Street Entrance.** Please reserve the Grove Street parking for the public. Employee only signs will be posted at the north and east entrances.

Roll Call Vote on amended resolution (substitute language amendment): Yes: Luce, Salgat, Branda, Burke, Kroczaleski. No: None. The amendment passed by a 5 yes to 0 no vote.

Roll Call Vote on the Resolution 2018-10 as amended by the above: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. The Resolution 2018-10 passed by a 5 yes to 0 no vote.

**Page 3: Arenac County Commissioner's Minutes of June 26, 2018:**

**Motion 4: Budget Adjustment No. 2018-21:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve proposed Budget Adjustment 2018-21 as follows:

Dated: 6-19-2018

Fund No.	Line Item No.	Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	306-705.000	Wages Temp				\$7,000.00
101	306-744.000	Gasoline				\$3,000.00
101	990-933.000	Program Maintenance		\$7,000.00		
101	990-979.000	Equip Purchase		\$3,000.00		
	Totals		-0-	\$10,000.00	-0-	\$10,000.00

The motion carried.

**Order of the day:**

Mr. Jeff Trombley, Arenac County Drain Commissioner appeared before the Board requesting information as to whether or not the County hired temporary employees when ones secretary was on vacation. The Board answered the question.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to adjourn at 3:23 P.M. The motion carried. Meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

**Electronic Notice of the Next Session of the Arenac County Board of County Commissioners:**

The Arenac County Board of Commissioners next meeting will be on Tuesday, July 10, 2018 at 1:30 P.M. with the Board Meeting in session in Room 201 of the Arenac County Courthouse. At 10 A.M. on same date, the Board will meet in Committee of the Whole in the same room.

Please submit your claims and vouchers to be included in the Book of Bills by Noon Friday, July 6<sup>th</sup> to ensure their inclusion in the Bills. Thank you. Rick Rockwell, Arenac Co. Clerk

**Minutes of a meeting of the Arenac County Board of County Commissioners:  
July 10, 2018**

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed agenda with the addition of Motions 4, 5, & 6 as follows: # 4: Resolution involving opposition to Banning Deer Baiting, # 5: Changing Vital Records Fees, # 6: Motion on Food Bank Distribution. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of June 26, 2018:** It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to approve the minutes with the date change in title to June 26<sup>th</sup>. The motion carried.

**Minutes of the Meeting of June 26, 2018:** It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the minutes as submitted. The motion carried.

**Claims & Accounts:**

**Checks on Demand for the month of June 2018:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the following listing of Checks on Demand for June 2018 as follows:

Date	Fund	Amount
6-05-18	Road Commission	\$895,404.16
6-08-18	Tax Administration	\$1,159,549.59
6-14-18	Tax Administration	\$492,631.39
6-15-18	General Bank of Funds	\$104,617.11
6-20-18	Road Commission	\$477,790.59
6-21-18	Trust and Agency	\$94,299.74
6-29-18	Trust and Agency	\$37,752.37
6-29-18	Road Commission	\$44,621.02
6-29-18	Tax Administration	\$18,679.94
6-29-18	General Bank of Funds	\$106,896.39

Total Funds Demand Checks June      \$3,432,242.30      Motion carried.

**Book of Bills:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve the Book of Bills as presented in the aggregate amount of \$41,092.82. The motion carried. Chair directed the Clerk to effect payment of Claims as presented.

**Public Comments: None.**

**Unfinished Business: None.**

**Page 2: Arenac County Commissioner's Minutes of July 10, 2018:**

**Review Correspondence:**

The Board reviewed the Correspondence Listing with the Clerk. Chair directed that same be placed on file.

**Motions to be acted upon:**

**Motion 1: USDA Rural Development Housing Preservation Grant:**

- WHEREAS,** the County of Arenac is interested in the continuing effort to upgrade housing conditions for its low and very low income homeowners;
- WHEREAS,** the County has demonstrated a need for this assistance with date outlined in the pre-application;
- WHEREAS,** the County intends to meet this need by leveraging the present program funds with the proposed HPG funds thus meeting more needs;
- WHEREAS,** said County Board of Commissioners accepts the recommendation of Housing Consulting Services LLC on behalf of the Arenac County Home Improvement Program to apply for \$25,000 for the USDA Housing Preservation Grant Program;
- WHEREAS,** said County Board of Commissioners authorizes the Chief Elected Official to sign said pre-application and future documents relating to this HPG application;
- THEREFORE BE IT RESOLVED,** that the County of Arenac authorize the Housing Consulting Services LLC to submit the pre-application to the USDA Housing Preservation Grant (HPG) Program on its behalf.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None. Motion carried by a 5 yes to 0 no vote. The Chair will sign necessary agreement paperwork after the meeting.

**Motion 2: Budget Adjustment 2018-11:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to approve Budget Adjustment 2018-11 as follows:

Fund No.	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
297	000-674.00	contributions	\$2,665.31			
297	000.675.000	donations	\$2,000.00			
297	000.675.030	petco foundation	\$23,942.00			
297	000.675.040	two seven oh grant	\$10,000.00			
297	000.675.050	unsung hero grant	\$10,000.00			
297	000.979.000	equipment purchase		\$4,665.31		
297	000.747.030	petco expense		\$23,942.00		
297	000.727.040	tso grant		\$10,000.00		
297	000-747.050	unsong hero		\$10,000.00		
	Totals		\$48,607.31	\$48,607.31	\$-0-	\$-0-

The motion carried. Chair directed copies to the County Treasurer for implementation.

**Page 3: Arenac County Commissioner's Minutes of July 10, 2018:**

**Motion 3: Blue Cross Inmate Insurance Contract Renewal:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to authorize the Board Chair and Sheriff to sign the Blue Cross Inmate Medical Insurance Contract for the period of July 1, 2018 through June 30, 2019. The motion carried. Chair signed same and Board Office will forward same to Sheriff with copy back to County Clerk.

**Motion 4: USDA Rural Development Housing Preservation Grant:**

It was moved by Commissioner Burke and seconded by Commissioner Luce to adopt the following resolution:

**Resolution 2018-12**

WHEREAS, the Proposed Department of Natural Resource Commission plan to eliminate baiting and the banning of the sale of bait in Arenac County is not in the best interest in the overall economic impact for Arenac County or the State of Michigan,

WHEREAS, the Arenac County Board of Commissioners, at their July 10, 2018 full board meeting, resolved to adamantly oppose any baiting ban within the State of Michigan, including banning the sale of bait within Arenac County.

NOW THEREFORE BE IT RESOLVED, a copy of this resolution be sent to Senator Jim Stamas, Representative Jason Wentworth, Congressman Dan Kildee and the Department of Natural Resource Commission expressing the opposition to a baiting ban including the sale of bait in Arenac County.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None.

The resolution carried by a 5 yes to 0 no vote.

**Motion 5: Vital Records Fees:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Ms. Burke to raise County Clerk Vital Records Fees effective August 1, 2018 as follows: First Certified Copy of Birth, Death, Marriage Record shall be \$15 per copy and any additional copies shall be: \$5 per copy if ordered at the same time. The motion carried. Clerk was directed to implement same.

**Motion 6: Distribution of Tribal 2% Grant for Food Pantries:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Branda to distribute the \$15,000 Grant received from the Saginaw Chippewa Tribe for Food Pantries as follows: \$5,000 each to Resurrection of the Lord Catholic Church; \$5,000 to Bethlehem Lutheran Church; & \$5,000 to Sterling United Methodist Church via the Food Bank of Eastern Michigan, with funds to be placed into their respective accounts at the Food Bank of Eastern Michigan. The motion carried.

**Motion 7: Rural Development Self Evaluation of Job Application Process:**

The Commissioners reviewed the checklist that Linda Barna needs to have to be returned that requires Board review certification. It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Branda to authorize Mr. Luce to work with the County Treasurer regarding completion of the survey. The motion carried.



**Page 4: Arenac County Board of Commissioner's Minutes of July 10, 2018:**

The Commissioners discussed the Department Head's Meeting scheduled for Wednesday, July 11<sup>th</sup> tomorrow, at 10 AM.

**Commissioner Salgat:** Reported on attendance at the recent meeting of the Rifle River Restoration Committee held at Cole Canoe Base noting that Arenac County has not paid its dues for 2018.

**Order of the Day:**

**Motion to pay Rifle River Restoration Committee Dues for 2018:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to pay \$250 dues for 2018 to the Rifle River Restoration Committee. The motion carried.

**Adjournment:**

At 2:37, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to adjourn. The motion carried and the meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

**Electronic Notice**

The Arenac County Board of County Commissioners will meet in Committee of the Whole on Tuesday at 10 AM, July 24<sup>th</sup> and in Board Session at 1:30 PM on that date in Room 201 of the Arenac County Building at 120 North Grove Street in the City of Standish, Michigan.

Bills for consideration should be received in the office of the Arenac County Clerk by Noon on Friday preceding the meeting date.

**The County of Arenac is an equal opportunity provider**

**"Contado de Arenac es un proveeder de igualdad de opportunities"**

**2019 Budget Request Sheets will soon be going out to all departments.**

At this point and for the 2019 Budget, we will still be using the "Old Numbers" as many accounting and departmental numbers will be changing within a year due to the new State of Michigan Chart of Accounts. Copies of the new chart of accounts have been disbursed to all local governmental units.

## **Minutes of a Meeting of the Arenac County Board of Commissioners: July 24, 2018**

Chair Ronald Branda called the meeting to order at 1:30 P.M. in Room 201 of the Arenac County Building at 120 North Grove Street in the City of Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag with all five Commissioners in attendance.

### **Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the agenda as distributed. The motion carried.

### **Order of the Day:**

The Chair noted that Mr. Stephan Currie, Executive Director of the Michigan Association of Counties was in attendance and he asked that he make his presentation at this time. Mr. Currie explained the scope of the Michigan Association of Counties as well as the accomplishments and goals for the future and what programs they administer for Counties and the importance of Commissioners networking with others at the Conferences, as well as periodic special meetings. After the presentation, the Board thanked him for coming to their meeting.

### **Approval of Various Minutes:**

**Committee of the Whole Minutes of July 10, 2018:** It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve with one minor correction concerning status of Standish Township/Saginaw Chippewa agreement Status on Water and Sewer. The motion carried.

**Meeting Minutes of Board Session of July 10, 2018:** It was moved by Ms. Salgat & 2<sup>nd</sup> by Ms. Burke to approve the minutes as received. The motion carried.

**Department Heads Meeting of July 11, 2018:** It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to approve the minutes as presented. The motion carried.

### **Claims & Accounts: Book of Bills:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve payment of the Book of Bills in the aggregate amount of \$19,362.23. The motion carried. Chair directed bills be paid.

### **There were no Public Comments or Unfinished Business:**

### **Review of Correspondence:**

The Board reviewed the correspondence summary with the County Clerk. Chair directed that said be placed on file.

### **Motion 1: Clerk's Request to hold employee Election for MERS Employee Delegate/Alternate:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to authorize the County Clerk to hold the Election for the Employee Delegate to the Municipal Employees Annual Retirement System Meeting to be held in Grand Rapids. The motion carried.

**Page 2: Arenac County Commissioner's Minutes of July 24, 2018:**

**Motion 2: MERS Authorization Splitting Division 2, Arenac Co. Defined Benefit Group:**

The County Clerk explained that due to provisions in three relative Union Contracts which take place by year end, it is necessary to split the current Sheriff Division 2 MERS Retirement Group labeled Sheriff into three Groups. He further noted that after conversation with the Sheriff and E-911 Director, it was agreed that it would be prudent to split out E-911 and Corrections Officer groups from the original group at an estimated cost of \$800. The Clerk further noted that all three were in agreement with the splitting out of Retirees, Current Employees and former Employees with vested interests in total.

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to authorize the County to sign necessary paperwork and pay fees for the splits required. The motion carried. The Chair directed the County Clerk to begin the process.

**Motion 3: Budget Adjustment 2018-23: Circuit Court:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve Budget Adjustment 2018-23 as follows:

Increase expenditures for line item: Probate Judges Salary: 101-130-704.048: \$6,280.

Decrease expenditures for line item: Vacation Sick Leave Policy: 101-873-999.000: \$6,280.

Net Adjustment -0-

Motion carried.

**Motion 4: Building Department I Pad and Data Plan (Related):**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to authorize the purchase of an I Pad for the Soil Erosion and Sediment Control Activities as well as a data plan at \$39.99 per month. The motion carried.

**Motion 5: Purchase of (6) Office 2016 Licenses:**

Due to email upgrade, it is necessary to upgrade Office in the computers of many of staffers, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to authorize purchase of Office 2016 (6) at a cost of \$1,728. The motion carried. Mr. Luce will sign purchase agreement.

**Motion 6: Advertizing for Equalization Director:**

After discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to authorize the posting of the Vacant Equalization Director Position in the Building (Internally) as well as to prepare an advertisement in the Arenac County Independent and Bay City Times and likewise advertise in the Michigan Assessor Magazine and further post on the Michigan Association of Counties web site. The motion carried. The Board Secretary and County Clerk will work on same per Board Chair.

**Further Discussion regarding the Equalization Director Vacancy:**

The Board also discussed that if necessary, an interim director might be found or possibly contracting with a neighboring County Equalization Director or Department to provide services for the County. All options were left open on the table for possible further action, should there still be a vacancy at a critical time when services are required. Commissioners also noted that the entire assessing and equalization process is up in the air at state level with pending legislation.

**Page 3: Arenac County Commissioner's Minutes of July 24, 2018:**

**Motion 7: Authorization of Reply Letter to Michigan Department of Treasury request for a Deficit Elimination Plan from Arenac County General Fund:**

After discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to authorize the Board Budget and Finance Committee to draft a reply letter to the memo received from the Michigan Department of Treasury, Local Audit Division, requesting a Deficit Elimination Plan for the Arenac County General Fund asking for more time to prepare a plan. The motion carried.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to adjourn at 2:50 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

**NOTICE OF MEETING**

**July 25, 2018**

**The Arenac County Board of County Commissioners will meet on Tuesday, August 14, 2018 in Room 201 of the Arenac County Building at 120 North Grove Street in the City of Standish, Michigan at 10 AM in Committee of the Whole and at 1:30 P.M. in Board Session.**

**Bills to be submitted for payment should be received by Friday, August 10<sup>th</sup>, at Noon for inclusion in the Book of Bills for payment.**

**Arenac County Board of Commissioner's Minutes:**  
**August 14, 2018**

Chair Ronald Branda called the Arenac County Board of County Commissioners into session at 1:32 P.M. on Tuesday, August 14<sup>th</sup> in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Bobbe Burke, Adam Kroczaleski, Robert Luce, & Lisa Salgat.

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the proposed agenda as submitted. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole Minutes of July 24, 2018:** It was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to approve the minutes as presented. The motion carried.

**Board Meeting Minutes of July 24, 2018:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to approve the minutes as presented. The motion carried.

**Claims and Accounts:**

**Checks on Demand for the month of July:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the July Checks on Demand listing as follows:

Date	Fund Name	Amount
7-02	Road Commission	\$665,558.89
7-17	Road Commission	\$708,290.29
7-17	General Bank	\$90,288.75
7-18	General Bank	\$404.26
7-24	Trust and Agency	\$94,073.43
7-18	Tax Administration	\$200,906.32
7-27	General Bank	\$24,939.05
7-31	General Bank	\$9,351.49
7-31	Road Commission	\$45,912.43
7-31	Tax Administration	\$4,048.37
Total All Funds for the Month of July		\$1,843,773.28 Motion carried.

**Claims & Accounts:**

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to pay the Book of Bills, holding one claim, now totaling \$74,320.60. The motion carried.

**Unfinished Business:**

Commissioner Burke noted that the City of Midland will be the new fiduciary for Regional FEMA Monies effective with 2018 Funds. Formerly, Iosco County was the fiduciary for these programs. She also reported on the recent EDC Tour of Arenac County facilities. A possible tour of the Sims-Whitney Water Plant is possible for near future, likely later this fall.

**Page 2: Arenac County Commissioner's Minutes of August 14, 2018:**

Commissioner Luce reported that additional substance abuse services for Arenac County are being worked on.

Commissioner Salgat reported that the Michigan Indigent Defense Council Plan is set for implementation this October with a proposed reporting guide being made available by August 21, 2018, if all goes well.

**Public Comments:**

Mrs. Nancy Selle, Drain Office, appeared and answered questions before the Board regarding the issues related to a floodway in Au Gres Township that has been discussed previously. She noted that she had previously furnished information and they discussed the current FOIA.

**Review of Correspondence:**

The Board reviewed correspondence items received and after review, the Chair directed that said be placed on file.

**Motions to be acted upon:**

**Motion 1: Assign Lisa Salgat and Others to Rifle River Zoning Review Board:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to appoint Lisa Salgat to the Rifle River Zoning Board and further appoint Virginia Zygiel and Bobbe Burke as alternates. Motion carried.

**Motion 2: Training for Michael Henninger:** No motion required.

**Motion 3: Addition of Chemical Bank to the pseudo direct deposit list:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to add Chemical Bank to the direct deposit listing for payroll. After discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to table any action until the August 28<sup>th</sup> meeting. The motion carried. The subject was tabled.

**Motion 4: Purchase/Placement of Mail Box at 120 North Grove Street:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to authorize the Maintenance Supervisor, Mr. Alex Rosebrugh, to purchase and install a U. S. Postal Box at the site designated by the Standish Postmaster. The motion carried.

**Motion 5: Change in Soil Erosion and Sediment Control Departmental Form:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the updated Soil Erosion and Sedimentation Application Form as presented by Mrs. Irving for use in the Building Department Office. The motion carried.

**Motion 6: Back Up Building Inspector Contract Approval:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the proposed Building Department Backup Building Inspector Contract between Arenac County and Mr. Bryan Stein, as submitted. The motion carried. The Chair signed the agreement. The Chair signed the agreement with original to be submitted back to the Arenac County Building Department with Mr. Stein serving as Backup Inspector.

**Motion 7: Dog License Fee Increase:**

After discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to hold any action regarding this motion until the August 28<sup>th</sup> Board Session. The motion carried and the subject motion was tabled.

**Motion 8: Separate Fixed Millage Proposal:**

After discussion and review of the Primary Election results, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Branda to place the following proposal on the November General Election Ballot in Arenac County, Michigan:

**Arenac County Proposal # 3  
Separate Tax Limitation Proposal**

Shall separate tax limitations be established for a period of *four* (4) years 2019 through 2022, or until altered by the voters of the county, for the County of Arenac, the Townships and Intermediate School District within the County, the aggregate of which shall not exceed 6.40 mills as follows:

*Italics are corrections to proposal.*

County of Arenac	5.20 mills
Townships	1.00 mill
Intermediate School District	.20 mill
Total	6.40 mills

If approved and levied, the estimated amount of revenue for 2019 is approximately \$3,564,800.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None. The motion carried by a 5 yes to 0 no vote.

Chair directed the Clerk to place said proposition on the Arenac County General Election Ballot in November of 2018.

**Motion 9: Appointment of MERS Employer Representative  
& Alternate to 2019 Annual Meeting:**

After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to name Ricky Rockwell as Employer Representative and Dennis Stawowy as Alternate Employer Delegates to the MERS Annual Meeting in October at Grand Rapids, Michigan. The motion carried.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to adjourn. Motion carried. Meeting adjourned.

Sincerely,

Ricky R. Rockwell  
Arenac County Clerk

Attest: \_\_\_\_\_  
Ronald E. Branda, Chair of the Board

**August 28, 2018**  
**Arenac County Board of Commissioner's Meeting Minutes:**

Chair Ronald Branda called the August 28, 2018 Scheduled Session of the Arenac County Board of County Commissioners into session at 1:34 PM pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Adam Kroczaleski, Bobbe Burke, Lisa Salgat, Robert Luce, & Ronald Branda.

**Adoption of an Agenda:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the proposed agenda adding motions # 4: Constitution Week Proclamation; # 5: Chemical Bank direct deposit; # 6: Dog License Fee Changes.

**Approval of Various Minutes:**

**Committee of the Whole of August 14<sup>th</sup>:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the minutes as submitted. The motion carried.

**Board Session Minutes of August 14<sup>th</sup>:** It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve the minutes as submitted. The motion carried.

**Claims & Accounts: Book of Bills:**

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve payment of the Book of Bills as presented in the aggregate amount of \$25,521.85. The motion carried.

**Public Comments: None.**

**Order of the Day: Frances Whitney, NEMCSA:**

**Ms. Frances Whitney, NEMCSA:** Ms. Whitney presented the 2017 Annual Report of NEMCSA and discussed the programs, funding sources, and structure of the agency noting that it is 50 years old and provides more than \$50 million dollars of services each year with the majority of programming funded by the Federal and State Governments. Commissioners discussed the various programming and thanked Ms. Whitney for the presentation.

**Unfinished Business: Commissioner Reports:**

**Ms. Burke:** Gave short reports and scheduled the Commissioners for a walk thru of the Sims-Whitney Water Plant.

**Review of Correspondence:**

The Board reviewed the Correspondence Listing with the Clerk, and Chair directed that said be placed on file.

**Motions to be acted upon:**

**Motion # 1: Board Authorization to Allow County Treasurer to Proceed with the Purchase and Installation of B. S. & A. Tax Accounting System:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to authorize Dennis Stawowy, Arenac County Treasurer to proceed with the purchase of the B S & A Tax Program including the possible payment plan whereby it will be paid in installments. The motion carried.



**Motion 2: Easement Request for Ray Fiddler & Heirs & Assigns across Youngmann Park:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to authorize the Board Chair to sign a revised easement agreement between the County of Arenac and Mr. Raymond Fiddler, his heirs & assigns for ingress and egress across Arenac County Youngmann Park to access his property located behind said property at his expense to prepare said document. The motion carried.

**Motion 3: Motion requesting Downer Street One Way & Angle Parking:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to direct the Board Chair to send a letter to the City of Standish requesting that they make Downer Street a one way street as well as to allow angle parking along the street between James Street and Grove Streets. The motion carried.

**Motion 4: Constitution Week Proclamation:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to authorize the Board Chair to sign a proclamation as follows:

## ***PROCLAMATION***

**WHEREAS:** *It is the privilege and duty of the American people to commemorate the two hundred and thirty-first anniversary of the drafting of the Constitution of the United States of America with appropriate ceremonies and activities; and*

**WHEREAS;** *Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,*

**NOW, THEREFORE, I, Ronald E. Branda,** *by virtue of the authority vested in me as Commissioner, Arenac County, Michigan the week of September 17 through 23 as*

## ***CONSTITUTION WEEK***

**IN WITNESS THEREOF:** *I have hereunto set my hand and caused this proclamation to be displayed in a public place in my district from now until September 24 on this the 11<sup>th</sup> day of September of the year of our Lord two thousand eighteen.*

*/s/ Ronald E. Branda, Chair of the Board of Commissioners, Arenac County, Michigan.*

The motion carried. The Chair will sign Proclamation Copies and Board Office post same.

**Motion # 5: Adding Chemical Bank to Direct Deposit Listing:**

After discussion with Cristy Slocum regarding a request for adding Chemical Bank as a Direct Deposit recipient, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to direct the Payroll Department to accommodate Deb Hill to direct deposit of her paycheck at Chemical Bank. The motion carried.

**Motion 6: Dog License Fee Changes:**

**Page 3: Arenac County Commissioner's Minutes of August 28, 2018:**

After discussion, it was agreed to hold any action to a later day, possibly the first meeting in November regarding changes in Dog Licensing. No motion was offered.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to adjourn at 2:37 P. M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Ronald E. Branda, Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

**Electronic Notice of the Next Board of Commissioners Meeting:**

**Notice of Public Meeting  
Arenac County Board of County Commissioners**

The Arenac County Board of County Commissioners will meet in regular session on Tuesday, September 11<sup>th</sup> at 1:30 PM in Room 201 of the Arenac County Building in Standish, Michigan 48658 and will meet as "Committee of the Whole" at 10 AM on same date and place. Regular Board Meetings are held the second and fourth Tuesdays of each month.

In addition, a Special Meeting will be held on Tuesday, September 18<sup>th</sup> at 10 AM to review the 2018 All Funds Budgets and at 1:30 PM to discuss 2019 Budget requests. No appointments or other business will be scheduled per Board directive.

Anyone requiring special assistance in order to comprehend proceedings should contact the Board Office at 989-846-6188 or the Board at the above address regarding same at least 24 hours before the meeting.

Dated: August 30, 2018

Bills for payment need be received by the Friday Noon prior to the scheduled meeting to guarantee inclusion in the Claims Listing.

Signed,

/s/ Ricky R. Rockwell, Arenac County Clerk

**September 11, 2018**

**Minutes of a meeting of the Arenac County Board of Commissioners:**

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Lisa Salgat, Bobbe Burke, Robert A. Luce, & Adam Kroczaleski.

**Approval of an Agenda:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to adopt the agenda with the addition of Motion 1: Equalization & Motion 2: Changing of Board Meeting Dates in November and December to the first and third Tuesdays due to the holiday season. The motion carried.

**Approval of Various Minutes:**

Committee of the Whole of August 28<sup>th</sup>: It was moved by Ms. Salgat & 2<sup>nd</sup> by Ms. Burke to approve the minutes as presented. The motion carried.

Board Session of August 28<sup>th</sup>: It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the minutes. The motion carried.

**Public Comments: None.**

**Unfinished Business: None.**

**Review of Correspondence:**

The Clerk reviewed the correspondence listing with the Board and after review, the Chair directed that said be placed on file. The Board made a copy of the proposed amendment to the Inmate Medical Agreement with Blue Cross Blue Shield to hold to a later meeting.

**Claims & Accounts:**

**Book of Bills:** It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Kroczaleski to approve the book of bills in the aggregate amount of \$41,217.73. The motion carried.

**Checks on Demand:** After review, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the August 2018 Checks on Demand as follows:

Date	Fund Description	Amount
8-10-2018	Trust and Agency Funds	\$579,188.09
8-21-2018	Road Commission	\$628,551.75
8-29-2018	General Bank of Funds	\$48,636.84
8-29-2018	Tax Administration Funds	\$26,502.45
8-31-2018	General Bank of Funds	\$114,832.69

**Page 2: Arenac County Commissioner's Minutes of September 11, 2018:**

8-31-2018	Tax Administration Funds	\$263,440.04
8-31-2018	Trust and Agency Funds	\$597,381.16
Total All Demand Checks for the Month of August		\$2,258,533.02

Motion carried.

**Motions to be acted upon:**

**Motion 1: Equalization:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to request a proposal from Jamie Houserman from Michigan Assessor Professionals (MAP) for services as a contractor for Equalization Services. The motion carried.

**Motion 2: Change of Meeting Dates for November and December:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to change Board Meeting Dates for the Months of November and December to the first and third Tuesdays. The motion carried.

**Order of the Day: Discussion of Inmate Medical Contract Amendment;**

After discussion, it was decided to hold the issue until the next meeting. Mr. Kroczaleski will further investigate the issue regarding the contract amendment.

**Chair ordered a 15 minute recess at 2:13 P.M.**

**Chair reconvened the meeting at 2:30 P.M.**

**Order of the Day: Meeting with Arenac Opportunities Board Members & Director:**

Karen Collins, Director, AOI; Gene Viola, Board Member; and Curtis Hillman, Board Chair appeared before the Commissioners to discuss the current crisis situation regarding Bay Metro and related matters noting that they are requesting that the County Board consider a possibility that Arenac County will act as fiduciary for the Arenac County Transit Division to receive and disburse State and Federal Transit Monies in Arenac County. After discussion, it was agreed that someone from the Board of Commissioners would meet with Mary Hofmeier from the Michigan Department of Transportation and Arenac Opportunities Staff on Wednesday, September 12, 2018. Possible further action regarding same would occur at the next Board meeting.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to adjourn at 3:30 P.M. The motion carried, Meeting was adjourned.

Sincerely,

Ricky R. Rockwell

Arenac County Clerk

\_\_\_\_\_  
Attest: Ronald E. Branda, Chair of the Board

## **Minutes of a Meeting of the Arenac County Board of Commissioners**

**September 25, 2018**

Vice Chair Bobbe Burke called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:30 P.M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Bobbe Burke, Lisa Salgat, Robert Luce, & Adam Kroczaleski. Absent: Ronald Branda

### **Approval of an Agenda:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the proposed agenda with the addition of Motion # 3: Arenac Opportunities Resolution & Letter of assurances and Motion # 4: Continuation of Service Contract Letter with Mobile Medical Response. The motion carried.

### **Order of the Day:**

The Chair noted that Michelle Warner, MSU E Area supervisor, and other staff from the Arenac County MSU E Office were in attendance and they presented the Annual Report of activity for Arenac County. Several presentations were made and copies of information were distributed to Commissioners including highlighting activities.

### **Approval of Various Minutes:**

**Committee of the Whole: September 11, 2018:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the minutes as prepared. The motion carried.

**Board Minutes of September 11, 2018:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the minutes as prepared. The motion carried.

**Minutes of Special Session on Budget of September 18, 2018:** It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the minutes as prepared. The motion carried.

### **Claims & Accounts:**

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce that the Board approve the payment of the Book of Bills in the aggregate amount of \$159,152.54, removing sales tax charges from three billings. The motion carried.

### **Public Comments: None.**

### **Unfinished Business: Blue Cross Prisoner Agreement Amendment:**

The Board discussed item held at last meeting. No action taken at this time.

### **Order of the Day: Arenac Opportunities Contract:**

Staff from Arenac Opportunities and Mary Hoffmeyer from the Michigan Department of Transportation appeared before the Board and discussed the situation with Public Transit in Arenac County and the Bay Area Transit Authority withdrawing as contractor and the need to have Arenac County take up the position as Contractor with the Michigan Department of Transportation.

**Page 2: Arenac County Commissioners' Minutes of September 25, 2018:**

Discussion continued including the presentation of a required Resolution of Intent and a State Certifications and Assurances noting they both have to be passed by the Board to assure continuation of Transport Services in Arenac County.

**Motion 3: Arenac Opportunities Resolution of Intent:**

It was moved by Mr. Luce and seconded by Ms. Salgat to adopt the following Resolution:

**FY 2019 Resolution of Intent:**

The approved resolution of intent to apply for state formula operating assistance for the fiscal year 2019 under act 51 of the Public Acts of 1951, as amended.

**WHEREAS**, pursuant to Act 51, of the Public Acts of 1951, as amended (Act 51), it is necessary for the Arenac County Board of Commissioners (hereby known as THE APPLICANT) established under Act 196 to provide local transportation program for the state fiscal year 2019 and, therefore apply for state financial assistance under provisions of Act 51; and

**WHEREAS**, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

**WHEREAS**, it is necessary to certify that no changes in eligibility documentation have occurred during the past fiscal year; and

**WHEREAS**, the performance indicators have been reviewed and approved by the governing body.

**WHEREAS**, THE APPLICANT has reviewed and approved the proposed balanced budget, and funding areas of estimated federal funds (\$95,545), estimated state funds (\$191,894), estimated local funds (\$224,564), with total estimated revenues of \$503,998.

Note: Local funds include fare box and any other local revenue.

**NOW THEREFORE**, be it resolved that THE APPLICANT hereby makes it intentions known to provide public transportation services and apply for state financial assistance with the annual plan, in accordance with Act 51; and

**HEREBY**, appoints Chairman of the Board as Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2019.

Roll Call Vote: Yes: Luce, Salgat, Burke. No: Kroczaleski. Absent: Branda.

The motion carried by a 3 yes, to 1 no, to 1 absent.

Clerk signed the copy of the resolution to certify said and original was given to AOI & MDOT

**Order of the Day: Motion 5: 2019 State Certifications and Assurances:**

Moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to authorize the Board Chair to sign the 2019 State Certifications & Assurances as part of the paperwork for the transit proposal. Motion carried.

**Page 3: Arenac County Commissioners' minutes of September 25, 2019:**

**Motions to be acted upon:**

**Motion 1: Fall 2019 Tribal 2% Approvals:**

After having reviewed the applications earlier, during committee of the whole this AM, a motion was offered by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve submittal of the following and reject those so listed from the following listing of proposal submitted:

#	Name of Project/Purpose	Amount	Match	Department/Name	Submit Board Rating Listing
1.	IT Upgrade-Server	\$3,540	no	Comm'rs. J. Klabis	Critical
2.	Bldg Security	\$54,115	no	Comm'rs. J. Klabis	High
3.	Home Repairs	\$20,000	yes	Housing L. Fisher	Low
4.	Soc. Sec:DHHS	\$5,722	no	Public Gdn/C Esslin	High
5.	An Control Expansion	\$40,000	yes	Animal Contr/C Lemunyon	High
6.	911-Pen. Fibre Net	\$8,140	no	Centr. Disp/Y King	Critical
7.	BS & A Software	\$81,715.	no	Treas. Off./D. Stawowy	Critical
8.	GIS City Mapping	\$55,000	no	Comm'rs/ A. Kroczaleski	Medium
9.	Standish Drain A	\$10,000	no	Drain/ J. Trombley	Rejected
10.	Sagatoo Road	\$257,662	no	Road Comm'n./B.Dyer	Medium
11.	Ye Old Cthse Endow.	\$30,000	no	ACHS/R. Rockwell	Rejected
12.	Rifle River Restoration	\$50,000	no	Rifle River Rest. Co./RRR	Medium
13.	4-H STEAM Americorp	\$7,000	no	MSU E/ M.Prohaska	Medium
14.	Server Switch Repl.	\$7,926	no	Comm'rs. J. Klabis	Critical
15.	Arenac CD Inv Specs	\$36,300	yes	ACSD/ D. Hergott	High
16.	Arenac Co. Jail Sec.	\$40,000	no	Sheriff/ D. McIntyre	Critical
17.	HEPA Filtration Unit	\$4,576	no	CMDHD/S. Hill	Low

The motion carried.

**Motion 2: Budget Adjustment # 2018-45:**

At the request of Commissioner Kroczaleski, the Chair directed that said proposed budget adjustment be held until the next meeting.

**Motion 4: Mobile Medical Response Contract Issues and Contract:**

Mobile Medical Response staff appeared before the Board and discussed the proposed new contract that was discussed with Mr. Jason Macdonald, MMR; and he noted that if the Board wishes them to continue services, they will need a letter of continuation regarding the service which will succeed the earlier letter from the Board requesting termination notice. The Commissioners noted that said was prepared in draft and that they would pass said today. It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to send the letter as presented to MMR and authorize the Board Chair (acting) to sign said for the Board of Commissioners. The motion carried.

**Order of the Day: Re: Nationwide Option Choice: Fixed Benefit Program:**

The Clerk noted that the County officially needs to make a choice in the existing Nationwide Deferred Compensation Program regarding options. After discussion, it was moved by Mr.

**Page 4: Arenac County Commissioners' Minutes of September 25, 2018:**

Kroczaleski & 2<sup>nd</sup> by Mr. Luce to direct the Clerk to sign as per decision of affected members of the Nationwide Group. The motion carried.

**Unfinished Business:**

Chair reminded Commissioners of planned Sims-Whitney Water Plant Tour scheduled for October 2, 2018 at 10 AM at the plant at Whitestone Point.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn at 3:23 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_

Ricky R. Rockwell

Bobbe Burke, Vice Chair of the Board

Arenac County Clerk

**ELECTRONIC NOTICE:**

The Arenac County Board of Commissioners will meet on Tuesday, October 9<sup>th</sup> at 10 AM in Room 201 of the Arenac County Building in Standish, Michigan in Committee of the Whole and later on that same date in Board Session at 1:30 PM.

Bills for Book of Bills are due in by noon on the previous Friday to the County Clerk's Office.



October 9, 2018

**Minutes of a Meeting of the Arenac County Board of Commissioners:**

Vice Chair Bobbe Burke called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:34 PM pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners Bobbe Burke, Lisa Salgat, Adam Kroczaleski, & Robert Luce. Absent: Ronald Branda.

**Adoption of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed agenda with the addition of Motion #5: Building Department Inspector Contracts approval and Motion # 6: Ed Rohn Emergency Manager Contract.

**Approval of Various Minutes:**

**Committee of the Whole of September 25, 2018:** It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the minutes as presented. The motion carried.

**Board Minutes of September 25 ,2018:** It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the minutes as prepared. The motion carried.

**Order of the Day:**

Staff from Arenac Opportunities and MDOT were present to talk with the Board regarding the Arenac County Transit Program. Among items discussed was the need for temporary license plates and the retitling of the vehicles to Arenac County and subsequent leasing of same to Arenac Opportunities with Arenac Opportunities for operations including insuring vehicles. They noted that the actual contract will not be done until the next Board Meeting. There will also be a service agreement for AOI to sign. The Board also agreed to pass the motion regarding Standish Route 1 and Transit Services later.

Mr. William P. Borushko, Employment Relations Advisors, appeared and discussed current status of the pending union agreements noting that he felt that he had a verbal agreement regarding a couple of units. Also discussed was the issue of possible layoff of staff with the proposed Contract Equalization Services agreement. He noted that any layoff must be given at least a 10 day notice of such. Further, he noted that there are certain recall rights within the bargaining unit discussed. Mr. Borushko then left the meeting.

**Claims & Accounts:**

**Checks on Demand for the month of September 2018:**

After review, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve payments for the September 2018 Checks on Demand as follows:

Date	Description of Account	Amount
9-11-2018	Trust and Agency	\$570,967.74

**Page 2: Arenac County Commissioner's Minutes of October 9, 2018:**

9-19-2018	General Bank of Accounts	\$55,042.03
9-28-2018	Tax Administration	\$72,853.59
9-28-2018	Trust and Agency	\$2,079,725.64
9-28-2018	Road Commission	\$267,626.67
9-28-2018	General Bank of Funds	\$114,808.09

The total amount of all demand checks for September 2018: \$3,161,023.76

The motion carried.

**Book of Bills:**

After review, it was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve payment of the Claims Docket in the amount of \$39,033.32. Motion carried. Vice Chair signed the docket for payment authorization.

**There were no Public Comments or Unfinished Business:**

**Review of Correspondence:**

The Board reviewed the Correspondence with the Clerk and it was placed on file with the Clerk.

**Motions to be acted upon:**

**Motion 1: Letter to Bay Metro: Reference Transportation Services:**

The Board read a proposed letter to Bay Metro regarding transit services in Arenac County and after said review, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to direct the Chair (Vice Chair) to sign the letter noting that Arenac Transit would take over transport services of Current Route 1 from the Sagamuck Gas Station northward. The motion carried.

**Motion 2: Budget Adjustment 2018-45:**

Mr. Kroczaleski noted he wished to adjust the proposed adjustment further before presenting it for approval by the Board of Commissioners. There was no action taken. To be placed upon next agenda.

**Motion 3: Arenac County ASC Amendment Pharmacy Discount for Jail Inmates with BC/BS of MI:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to authorize the Board Chair to sign the 2018 ASC Amendment to Inmate Correctional Care pharmacy discount contract with Blue Cross/Blue Shield. The motion carried and the Vice Chair signed said. The Sheriff will also need to sign same. Board Office will handle same.

**Motion 4: CSZ Contract: Equalization Services:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to enter into an agreement with CSZ, a Professional Services Group, for Arenac County Equalization Services. Roll Call Vote: Yes: Luce, Salgat, Burke, & Kroczaleski. No: None. Absent: Branda. Motion carried by a 4 yes; 0 No; and 1 absent vote.

**Order of the Day:**

**Motion 4A: Layoff of Employee:**

After discussion of contract document terms regarding equalization and noting that all field appraisal will be done by the contractor and the contract noting that only clerical services are to be performed by the County Equalization Office, requiring one staff person, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to lay off the less senior person in the office. The motion carried. Clerk was directed to notify said employee of layoff effective 14 days after notice with last day of employment being October 23, 2018.

**Motion 5: Building Department Inspector Contracts:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to authorize the Chair (Vice Chair) to sign the proposed amended Building Department Inspector Contract documents. The motion carried.

**Motion 6: Emergency Management Work Agreement Contracts with the State and US Government:**

Mr. Ed. Rohn, County Emergency Management Coordinator, appeared and presented the Board with the 2018-2019 Annual Work Agreement Documents requiring Board Approval and also reported on the progress of the Emergency Management Planning Grant Document. After discussion, it was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve and authorize the Board Chair to sign documentation as necessary. The motion carried.

**Committee Reports:**

**Commissioner Luce:** Reported that he has met with Mid State Substance Abuse Staff and with the Mission Group and that more substance abuse services for Arenac County are coming forthwith.

**Commissioner Salgat:** Reported that she attended the Community Corrections Advisory Board Meeting for Mr. Branda and that they had 38 students (inmates) in the program and that 7 of 23 GED Students completed their GED's.

The **Commissioners** discussed Veteran's Affairs and Soldiers and Sailor's Relief programming in the County of Arenac. They discussed Mr. Adrian's recent report to the Board about actions of County Soldier's and Sailor's Relief Commission.

The Commissioners discussed issues with Cormorants (Birds) on the Saginaw Bay and in Lake Huron as to the effect on the fisheries in the lake and economically affects the economy in the area.

**Order of the Day: Motion regarding Equalization Equipment Replacement and Access:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to authorize the replacement of the Equalization Director's Computer and upgrading with a two screen station and further allow 4 remove log ins from CSZ Staff for the department. The motion carried. Board office will contact Netsource1 regarding new computer and necessary access.

**Commissioner Burke:** Reported on Place Making efforts and the handout of information related and noted that same has been distributed prior to this time to Commissioners.

**Page 4: Arenac County Commissioner's Minutes of October 9, 2018:**

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to adjourn the meeting at 2:52 P.M. The motion carried. Meeting adjourned.

Sincerely,

Attest: \_\_\_\_\_

Bobbe Burke, Board Vice Chair

Ricky R. Rockwell

County Clerk

**Electronic Notice**

The next meeting of the Arenac County Board of County Commissioners will be held on Tuesday, November 6<sup>th</sup>, 2018 in Room 201 of the Arenac County Building in Standish, Michigan with the Board meeting in Committee of the Whole at 10 AM and at 1:30 PM in Board Session. Please remember that all bills for presentation need to be received by Noon Friday for inclusion in the respective Book of Bills and further take notice that the Arenac County Courthouse will be closed on Monday, November 12, 2018 in observance of Veteran's Day. Be further advised that the second meeting of the month for the County Board will likewise be on the third Tuesday in November, being November 20<sup>th</sup> at the regular times and the December Board Meetings have likewise been moved to the first and third Tuesdays per Board motion.

**October 23, 2018**

**Minutes of a Scheduled Session of the Arenac County Board of Commissioners:**

Vice Chair Bobbe Burke called the Scheduled Session of the Arenac County Board of County Commissioners to order at 1:32 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to public notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Bobbe Burke, Adam Kroczaleski, Robert Luce, & Lisa Salgat.  
Absent: Ronald Branda.

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the proposed agenda with the removal of Motion # 5: Blue Cross authorized contacts & adding Motion # 7: Reference to CSZ Contract Payment for Equalization Services. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole: October 9, 2018:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the minutes as prepared. The motion carried.

**Board Session: October 9, 2018:** It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the minutes as presented. The motion carried.

**Department Heads Meeting of October 3, 2018:** It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the minutes as presented. The motion carried.

**Order of the Day: Arenac Opportunities Transit Related:**

Staff from MDOT and Arenac Opportunities were both present, as well as Dennis Stawowy, regarding issues related to the Transportation Program in Arenac County and the need to sign documentation including the master agreement between the County of Arenac and the Michigan Department of Transportation. Among items discussed was the issue that the County might exceed Federal Single Audit Requirement and cause an increase in the cost of the Annual Arenac County audit. Several questions regarding the Contract Document (which requires adoption) were raised and the vehicle lease agreement was further discussed (which requires adoption). MDOT Staffer present noted that this is a standard agreement and that they are ALL the same between respective counties and the Michigan Department of Transportation.

**Motion 2: Master Agreement between MDOT, Arenac County, & Arenac Opportunities:**

After further discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to authorize the Board Chair (Vice Chair Acting as) to sign the proposed Transportation Agreement between the County of Arenac and the Michigan Department of Transportation. The motion carried.

The Board will look further at the lease agreement. A question was raised regarding funds being received as of this date from MDOT. Treasurer reported that as of this noon, none have been received by his office.

Page 2: Arenac County Commissioner's Minutes of October 23, 2018:

Claims and Accounts: Book of Bills:

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve the claims listing with the change of code for ceiling fans for the Board Room from Maintenance Supplies to Commissioners Office Supplies. The motion carried with the aggregate amount of \$51,971.94. Chair directed payment.

Public Comments: None.

Review of Correspondence:

The Board reviewed the respective correspondence listing with the Clerk, and after review, the Chair directed that said be placed on file. It was noted that a MERS Motion will be required and Motion 8: Split of Division 2: Sheriff into three parts will appear on the agenda.

**Motions to be acted upon:**

**Motion 1: 2018 Apportionment Report:**

After discussion and review of the proposed equalization document labeled: 2018 Arenac County Equalization Report, it was moved by Mr. Luce and seconded by Ms. Salgat to adopt the following:

**RESOLUTION NO. 2018-13**

**ARENAC COUNTY, MICHIGAN**

**WHEREAS**, MCL 211.37 as amended, requires the County Board of Commissioners at their October session, to apportion the amount of property taxes to be raised by the various taxing jurisdictions; and

**WHEREAS**, the attached Apportionment Report contains a summary of the requests for millages to be levied by the various taxing jurisdictions and the County of Arenac; and as well as the Drain Assessment rolls and

**WHEREAS**, MCL 207.12, as amended, requires the Director of the County Equalization Department to make and submit to the Department of Treasury, State Tax Commission, a detailed report of such actions by the County Board on a form prescribed by the Commission.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Arenac County Board of Commissioners approves the attached summary of millage requests by the various taxing jurisdictions including Drain Assessment rolls as presented and further authorizes the Arenac County Equalization Director to certify such forms and submit them as required by law to the appropriate departments.

Roll Call Vote: Yes: Luce, Salgat, Burke, & Kroczaleski. No: None. Absent: Branda. Motion carried by a 4 yes to 0 no and 1 absent.

**Motion 3: Budget Adjustment 2018-45:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to adopt the following budget adjustment for 2018 as follows:

Dated: 9/25/18

**Page 3: Arenac County Commissioner's Minutes of October 23, 2018:**

Fund No.	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	146-705.000	TEMPORARY WAGES		\$310		
101	146-729.000	POSTAGE		\$80		
101	146-860.000	TRAVEL		\$100		
101	151-850.000	PHONE		\$200		
101	151-969.000	PROBATION EXP				-0-
101	331-704.000	WAGES		\$500		
101	331-705.000	TEMP WAGES		\$600		
101	331-706.000	OVERTIME		\$1,000		
101	445-999.000	DRAIN AT LARGE		\$390.07		
101	960-969.000	PHONE UTILITY		-0-		
101	990-819.000	NETWORK SERVICES				\$4,250
101	990-933.000	PROGRAM PURCHASE				\$5,000
101	990-979.000	EQP PURCHASE				-0-
101	000-980.000	PROGRAM PURC		\$9,500		
101	000-690.000	INS REIMB	\$2,430.07			
201	000-401.000	REVENUE	\$500,000			
201	000-403.000	MILLAGE			\$480,000	
201	000-699.000	BEG BAL	\$500,000			
201	000-701.000	EXP CONTR		\$750,000		
201	000-998.900	END BAL				\$230,000
255	000-401.000	REVENUE	\$12,250			
255	000-699.000	BEG BAL	\$72,250			
255	000-701.000	EXP CONTROL		\$85,000		
304	000-401.000	REVENUE			\$24,678	
304	000-582.000	FROM LOCAL UNIT	\$24,678			
516	000-699.000	BEG BAL	\$1,020,500			
516	000-930.000	REPAIRS		\$1,500		
516	000-970.000	CAP PURCHASE		\$19,000		
516	000-998.900	END BAL		\$1,000,000		
520	000-643.000	RECORDING FEES	\$6,500			
520	000-644.000	RENTALS	\$1,750			
520	000-699.000	BEG BAL	\$200,000			
520	000-819.000	CONTR SERV		\$5,000		
520	000-931.000	EQP REPAIR		\$10,000		
520	000-962.000	RECORDING EXP		\$2,000		
520	000-998.900	END BAL		\$189,750		
<b>Totals</b>			<b>\$2,340,358.07</b>	<b>\$2,074,930.07</b>	<b>\$504,678.</b>	<b>\$239,250</b>

Net -0-

Motion carried. Chair directed copy to County Treasurer for input.

**Page 4: Arenac County Commissioner's Minutes of October 23, 2018:**

**Motion 4: Merit Bandwidth Overage: Modification of Services Contract:**

After discussion, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to authorize an increase of service level with MERIT to 70 M.B.; minus the \$250 setup fee. The motion carried.

**Motion 6: Program Discount Policy:**

Mr. Kroczaleski presented the following resolution: Resolution 2018-14: Rewards Program Policy.

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adopt the following policy:

**Rewards Program Policy**

WHEREAS, The Arenac County Board of Commissioners wishes to be fiscally responsible stewards of taxpayer dollars, and

WHEREAS, certain supply vendors of the County may from time to time offer rewards and discount programs, and

WHEREAS, County funds made up of taxpayer dollars pays for such supplies and may or may not be used to join said rewards or discount programs, and

BE IT THEREFORE RESOLVED, that all rewards and discount programs from any and all vendors of the county shall be used strictly for the benefit of the County itself and any rewards or discounts must be used, as applicable, to reduce the overall expenses of the County.

Roll Call Vote: Yes: Salgat, Burke, Kroczaleski, & Luce. No: None. Absent: Branda.

The motion carried and the Clerk was directed to disburse said resolution copies to all employees.

**Motion 7: Contract with CSZ for Equalization Services:**

Mr. Kroczaleski requested that the October payment to CSZ be paid as a demand check as it is a partial monthly billing. It was moved that the Clerk make a demand payment to CSZ in the amount of \$6,841.94 payable from account number 101-225-819.000 Equalization Contractual Services. The motion carried. Clerk to prepare demand check payment.

**Order of the Day:**

**Motion 8: MERS Defined Benefit Division 2: Sheriff Split:**

Clerk noted that the Division Split was previously authorized and study was paid for by Arenac County and is due to benefit contract provisions approved to take effect 1-1-2019. It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to officially split the Division as prepared to: Sheriff, E-911, & Corrections.

Roll Call Vote: Yes: Burke, Kroczaleski, Luce, & Salgat. No: None. Absent: Branda.

The motion carried by a 4 yes to 0 no and 1 absent vote.

This will require submission of notice to MERS of appropriate paperwork defining the scope of each of the three closed subgroups and only applies to current DB Employees and Retirees.



**Page 5: Arenac County Commissioner's Minutes of October 23 ,2018:**

**Motion 9: Posting of Equalization Appraiser II Position:**

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to revise the Equalization Appraiser II position and post same in the Building for the three required days as a part time position. The motion carried.

**Closed Session of Court Labor Contract:**

At approximately 2:55 P.M.; it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to move into Closed Session with Mr. William Borushko from Employment Relations Advisors and the Board Secretary regarding District Court Steelworkers Local Negotiations.

Roll Call Vote: Yes: Kroczaleski, Luce, Salgat, & Burke. No: None. Absent: Branda. The motion carried.

The Board then proceeded into Closed Session regarding District Court contract negotiations.

**Return to Open Session:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to return to open session at 3:50 P.M.

Roll Call Vote: Yes: Luce, Salgat, Burke, & Kroczaleski. No: None. Absent: Branda.

The motion carried by a 4 yes to 0 no to one absent vote. The Board returned to Open Session.

**Order of the Day:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Kroczaleski to direct Mr. Borushko to proceed as directed by the Board in Closed Session toward contract negotiations and make proposal as discussed. The motion carried.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to adjourn at 3:50 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Bobbe Burke, Acting Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

**Electronic Notice of Next Meetings of the Board of Commissioners:**

Pursuant to previous motion; the Board of County Commissioners have moved the next meeting dates for November and December 2018 to the first Tuesday and third Tuesday of the month and will meet on those days in Committee at 10 AM and Board Session at 1:30 PM. Dates: November 6 & 20 and December 4 & 18. Bills need to be submitted by noon the preceding Friday of each meeting date.

**November 6, 2018**

**Minutes of a Meeting of the Arenac County Board of County Commissioners:**

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:30 P.M. in Room 201 of the Arenac County Building in Standish, Michigan pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U.S. Flag.

Present: Commissioners: Ronald Branda, Bobbe Burke, Adam Kroczaleski, Lisa Salgat, & Robert Luce.

**Approval of an Agenda:**

It was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to approve the proposed agenda with the elimination of the proposed Closed Session on Negotiations. The motion carried.

**Approval of Various Minutes:**

**Committee of the Whole of October 23, 2018:** It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the minutes as prepared. The motion carried.

**Board Session of October 23, 2018:** It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the minutes as prepared. The motion carried.

**Claims & Accounts: Checks on Demand for October 2018:**

After review, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the listing of Checks on Demand as follows:

Date	Fund Name/Description	Amount
10-12-18	Trust & Agency Fund	\$1,109,931.30
10-15-18	General Bank of Funds	\$131,414.93
10-29-18	General Bank of Funds	\$180,995.59
10-31-18	Trust and Agency Funds	\$544,821.27
10-31-18	General Bank of Funds	\$17,689.17
10-31-18	Road Commission Fund	\$242,987.72
10-31-18	Tax Administration Fund	\$30,690.01

Total of Checks on Demand for the Month of October 2018    \$2,258,529.99    The motion carried.

**Book of Bills:**

After review, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve payment of the Book of Bills as presented in the aggregate total of \$43,068.12. The motion carried.

**There were no Public Comments or Unfinished Business Items at this time:**

**Review of Correspondence:**

The Board reviewed the summary and after said, the Chair directed the County Clerk to place said items on file.

**Page 2: Arenac County Board of Commissioner's Minutes of November 6, 2018:**

**Motions to be acted upon:**

**Motion 1: Increase Dog License Late Fees:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Burke to increase Dog Late Fees effective January 1, 2019 per table of fees presented at the August 14<sup>th</sup> meeting which was tabled at that time. The motion carried. Chair directed Clerk to copy the County Treasurer on said.

**Motion 2: Resolution of Michigan Department of Transportation Transit Master Agreement Resolution & Project Authorization Resolution:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to adopt the following resolution 2018-15:

**County of Arenac  
2018-15**

**Blanket Signature Resolution for 2019-0013**

**MASTER AGREEMENT RESOLUTION**

**Whereas**, the *Arenac County Board of Commissioners* has the authority to contract with the Michigan Department of Transportation for State and/or Federal funds for passenger transportation related services; and,

**Whereas**, the *Arenac County Board of Commissioners* does hereby approve Master Agreement No. 2019-0013,

**Now, Therefore**, be it resolved that the *chairman and/or the vice-chairman* of the *Arenac County Board of Commissioners*, be authorized and directed to execute said agreement 2019-0013 for and on behalf of the *Arenac County Board of Commissioners*;

**PROJECT AUTHORIZATION RESOLUTION**

**Whereas**, this resolution shall also approve execution of Project Authorizations for any programs designated by the *Arenac County Board of Commissioners* and/or Project Authorizations for any amount determined by the *Arenac County Board of Commissioners* with the Michigan Department of Transportation which are issued under Master Agreement Number 2019-0013.

**Now, Therefore**, be it resolved that the *chairman or the vice-chairman* of the *Arenac County Board of Commissioners* are authorized to enter into and execute on behalf of the *Arenac County Board of Commissioners* all such project Authorizations with the Michigan Department of Transportation for passenger transportation related services for the Agreement period.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None.

Resolution carried by a 5 yes to 0 no vote.

It was noted Contract Document is still being prepared for submission and that Chair or Vice-Chair will sign said agreement when completed and approve. MDOT received a signed copy of the resolution at this time.

**Page 3: Arenac County Board of Commissioner's Minutes of November 6, 2018:**

The Board further discussed operational issues with the AOI and MDOT staff in attendance including the inability to put an operational contract into place with the Bay Arenac Intermediate School District regarding transport of Students to the North Bay site near Standish and further discussed the issue of transport of customers to and from the Saganing Casino operation.

The Board discussed noting the Armistice Bell Ringing scheduled for 11 AM on Sunday, November 11<sup>th</sup>, 2018 at the National Cathedral in Washington, D. C. marking the Armistice that ended World War I a century ago.

**Motion 3: Appointment of Deputy Medical Examiner:**

Commissioners received a request from Dr. Casten, County Medical Examiner, to appoint Erica Volcano, R. N. as Deputy Medical Examiner for Arenac County. It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to appoint Ms. Volano as an Arenac County Deputy Medical Examiner. The motion carried.

**Motion 4: Reappointment of Phyllis Klender to the Iosco Arenac District Library Board of Trustees:**

After discussion, it was moved by Ms. Salgat & 2<sup>nd</sup> by Ms. Burke to reappoint Phyllis Klender to a term on the Iosco-Arenac District Library Board ending 12-31-2022. The motion carried.

**Motion 5: Budget Adjustment 2018-56:**

Date: 11-08-2018

Fund No.	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	130-801.081	Legal Dist. Court				\$9,533.70
101	130-801.023	Legal Circuit Court				\$12,735.81
101	130-969.260	Transfer Out		\$22,269.51		
260	000-699.101	Transfer In	\$22,269.51			
260	000-817.004	Pre-MIDC Contr.		\$22,269.51		
Totals			\$22,269.51	\$44,539.02	\$-0-	\$22,269.51
Sum: -0-						

The motion carried. Chair directed that said budget adjustment be executed.

**Order of the Day: Update on Contract Negotiations:**

Mr. William P. Borushko, Employment Relations Advisors appeared before the Board to discuss the current status of ongoing Labor Contract Negotiations. He noted that the Court group will meet next week and he further noted that the Supervisory Group has like negotiations scheduled. There is also a letter of understanding that was presented, which will be held until the next meeting of the Board of Commissioners regarding E-911 Staff. The Board discussed the issue of payout of vacation overages via a letter of understanding at this time.

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to table any action at this time on the proposed Letter of Understanding regarding payout of "Excess PTO" for E-911 staff until the next Board Meeting.

**Page 4: Arenac County Board of Commissioner's Minutes of November 6, 2018:**

Roll Call Vote: Yes: Branda, Burke, Kroczaleski, Luce, Salgat. No: None. Motion carried by a 5 yes to 0 no vote and the discussion was tabled.

**Adjournment:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn the meeting at 2:35 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_ Ricky R. Rockwell  
Ronald E. Branda, Chair of the Board Arenac County Clerk

**ELECTRONIC NOTICE:**

The Arenac County Board of County Commissioners will meet in Scheduled Session on Tuesday, November 20<sup>th</sup>, 2018 at 10 A.M. in Committee of the Whole and at 1:30 P.M. in Board Session in Room 201 of the Arenac County Courthouse at 120 North Grove Street in Standish, Michigan 48658. Please submit bills for processing by Noon on the Friday preceding the meeting for inclusion in the Book of Bills. Please be further advised that the Board has scheduled their December 2018 meetings for the first and third Tuesday at similar times and the originally scheduled meetings of the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday will NOT occur.

Ricky R. Rockwell, Arenac County Clerk.

Dated: November 10, 2018

**November 20, 2018**

**Minutes of a Meeting of the Arenac County Board of Commissioners:**

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:30 P. M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Bobbe Burke, Lisa Salgat, Adam Kroczaleski & Robert Luce.

**Adoption of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the agenda as distributed. The motion carried.

**Approval of Various Minutes:**

Committee of the Whole of October 23<sup>rd</sup>, 2018: It was moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to approve the minutes as prepared. The motion carried.

Board Minutes of October 23<sup>rd</sup>, 2018: It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve. The motion carried.

**Claims & Accounts: Book of Bills:**

After review, moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the Book of Bills with the following: Hold Darlene Mikkola bill, Correct MOS invoice to read \$144.00 and to add Net Source Invoice for \$550.01 to the billing with a new total of \$33,424.89. The motion carried.

**Public Comments: None.**

**Unfinished Business: None.**

**Review of Correspondence:**

The Board reviewed the Correspondence listing with the Clerk and afterwards, the Chair directed that the correspondence be placed on file.

**Motions to be acted upon:**

**Motion 1: Appointment of Arenac County Construction Board of Appeals Members:**

Moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to appoint Lyle Swartz as the Electrician Member and Steve Dzuiban as the Mechanical Member to the Arenac County Construction Board of Appeals. The motion carried. Terms of both members expire on December 31, 2020.

**Motion 2: Arenac County Land Bank Appointment:**

Moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to appoint Mr. Dennis Stanley, Au Gres, MI to a term on the Arenac County Land Bank Committee for a term expiring 12-31-2021. Motion carried. The County Treasurer is to be notified of said appointment to the Arenac County Land Bank Committee as well as Mr. Stanley to be sworn.

**Page 2: Arenac County Commissioner's Minutes of November 20, 2018:**

**Motion 3: Revised Arenac County 2018 Apportionment Report:**

After discussion and review of the document prepared by CSZ, Equalization Contractor, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the Amended 2018 Apportionment Report, including the maximum levy of 1.35 mills for E-911 Millage to reflect the action of the voters in the November 6, 2018 Arenac County General Election.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, & Kroczaleski. No: None. Motion Carried by 5 yes; 0 no.

**Motion 4: Signing of Revised L 4029 for Arenac County, Michigan:**

Moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve the revised L-4029 and authorize the Board Chair and the Clerk to sign same. The motion carried. Chair directed that the original be directed to Equalization Department for forwarding to all taxing units who prepare their own tax billings. The motion carried. Board Office will scan copies to Equalization, Treasurer, & Clerk. Equalization will forward copies to respective local taxing units who prepare their own billings.

**Motion 5: Michigan Township Par Plan Risk Reduction Grant Resolution 2018-16:**

Moved by Commissioner Salgat and seconded by Commissioner Burke to adopt the following resolution as follows:

**Resolution 2018-16**

**Resolution to Approve Submitting a Grant Application to the Michigan Township Participating Plan Risk Reduction Grant Program**

WHEREAS, Arenac County wishes to apply for a Risk Reduction Grant through the Michigan Township Participating Plan, and

WHEREAS, Arenac County has identified the Engage Security Project-Arenac County Building & Courthouse.

NOW, THEREFORE, BE IT RESOLVED that Arenac County Board do hereby, formally support the Application to the Michigan Township participating Plans Risk reduction grant Program, in the amount of \$5,000.0, in order to increase building security by the installation of keyless entry locks, stairwell cameras and office panic buttons.

BE IT FURTHER RESOLVED that, if approved, Arenac County Board agrees to appropriate funds....

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, & Luce. No: None. Resolution carried by a 5 yes to 0 no vote.

**Motion 6: Michigan Municipal Risk Management Authority Grant Approval:**

Moved by Mr. Kroczaleski to approve the Application for the Risk Avoidance Grant (RAP) Court and County Building Security Project up to 1/3 funding for Digital Cameras up to \$11,371.66 and Security and 50% funding for Court Compliance Portion up to \$10,000.00 totaling \$21,371.66 for the project. The motion carried.

**Page 3: Arenac County Commissioner's Minutes of November 6, 2018:**

**Motion 7: Authorizing of EYE Med as 2019 Vision Carrier:**

Moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to approve the move to EYE Med as the 2019 Arenac County Vision Plan carrier for the year 2019 as recommended by Austin Benefits, the Arenac County Health Care Agent. Motion carried.

**Motion 8: MERS Actuarial.**

Mr. Kroczaleski discussed the issue of extending the actuarial period for the Closed Arenac County Defined Benefit retirement system program to allow Arenac County to extend the Unfunded Accrued Liability (UAL) beyond currently suggested period to reach 100% funded levels in all sub-groups.

It was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to table any action until the next meeting.

Roll Call Vote: Yes: Branda, Burke, Kroczaleski, Luce, & Salgat. No: None. Motion carried by a 5 Yes to 0 No vote. Subject tabled until the next meeting.

**Motion 9: Employment Relations Advisors Contract Renewal:**

After discussion with Mr. William Borushko from Employment Relations Advisors in attendance, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to renew the current contract with Employment Relations Advisors for a period ending 12-31-2020 as currently in existence and authorize the Board Chair to sign said on behalf of the County of Arenac. The motion carried.

**Motion 10: E-911 Overtime Reduction Plan:**

After discussion and review of the proposal, it was moved by Ms. Salgat & 2<sup>nd</sup> by Ms. Burke to approve the "Overtime Reduction Plan & Letter of Understanding" as prepared and authorize the Board Chair to sign same on behalf of the County of Arenac. The motion carried.

**Motion 11: County Parks Debt Repayment:**

After a discussion regarding the matter, moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Branda to fully repay the \$20,000 loan from prior years to the County of Arenac which was extended by the County Board to allow the Parks Budget to finish a prior year in the positive balance situation.

It was moved by Ms. Salgat & 2<sup>nd</sup> by Ms. Burke to table any action regarding the matter until a future meeting.

Roll Call Vote: Yes: Burke & Salgat. No: Branda, Kroczaleski, & Luce.

Vote of Motion to repay the debt as originally presented. Roll call vote requested.

Roll Call Vote: Yes: Kroczaleski, Salgat, Branda. No: Burke & Luce. The motion carried and County Treasurer will be instructed to effect same.

**Motion 12: Authorization of Letter of Intent for Possible Fairgrounds Property Purchase:**

Mr. Kroczaleski reported on the results of a study financed in part by an EDC Grant about Arenac County Fair Grounds relocation and a study of several locations. He reported that the study considered five



**Page 4: Arenac County Commissioner's Minutes of November 20<sup>th</sup>, 2018:**

possible sites throughout the County of Arenac and after all considerations was made, the EDC sponsored study recommended that the site located at the southerly Standish City Limits on U. S. 23 near the lift station on the easterly side of the highway on a parcel of approximately 54 acres was the most desirable possible location of the several choices. The study recommends due to drainage, including a County Drain on the rear side and highway access and the relative need for little or any fill relative to other sites considered in the study. He further recommended that the Board work toward negotiating a price for property purchase. After further discussion about related matters, including appraisal of current Fair Grounds Properties, Mr. Kroczaleski moved & Mr. Branda seconded the motion to authorize the preparation of a letter by Braun, Kendrick, County Civil Council regarding the possible purchase of the above site for the future Arenac County Fair Grounds, pending the resolution of a purchase price for the property. The motion carried. Mr. Kroczaleski to contact Braun, Kendrick regarding the letter. Mr. Kroczaleski noted that all is dependent upon reaching an amicable price agreement with the current owner of the property.

**Motion 13: Current Fair Grounds Property Appraisal:**

Mr. Kroczaleski reported that they have received survey information for the current fair grounds property and that the next step in possible action regarding said matter is to get an appraisal of the property to see what its relative value is. After a lengthy discussion, noting that there are four separate parcels consisting of the current fair grounds property, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Branda to authorize the Clerk and Treasurer to solicit bids for an appraisal of the Current Arenac County Fair Grounds properties, located near and in the Standish Industrial Park to get a relative base line of what the property is worth, and then report back to the Board at a subsequent meeting to see what the appraisal will cost. The motion carried. Clerk was directed to initiate activity regarding bids for the appraisal(s).

**Unfinished Business: None.**

**Adjournment:**

Moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to adjourn at 2:35 P.M. The motion carried and the meeting was adjourned.

Sincerely,

Attest: \_\_\_\_\_  
Ronald Branda, Chairman of the Board

Ricky R. Rockwell  
Arenac County Clerk

**Electronic Notice of Next Board Meeting:**

The Arenac County Board of Commissioners will meet on Tuesday, December 4, 2018 at 10 AM in Committee of the Whole and at 1:30 P.M. in Board Session. Bills for the Book of Bills need to be submitted by Friday, November 30<sup>th</sup> at Noon. Thanking you in advance.

**December 4, 2018**

**Minutes of a Scheduled Meeting of the Arenac County Commissioners:**

Vice Chair Bobbe Burke called the scheduled meeting of the Arenac County Board of County Commissioners to order at 1:30 P.M. pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Bobbe Burke, Adam Kroczaleski, Robert Luce, & Lisa Salgat.  
Absent: Ronald Branda

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the proposed agenda with the removal of Motion 2 (MERS Actuarial) & the addition of Motion 5 (Amnesty Day for the Courts) & Motion 6: Bishop Land Services request for ingress and egress at Oasis Lake for seismic testing across the property. The motion carried.

**Order of the Day:**

Representatives from Arenac Opportunities were in attendance as well as Mary from MDOT regarding Arenac Transit Program. Mary noted that all current vehicles are ten or more years old and will be able to be disposed of by the County with any proceeds to be repaid to the Transit Program. There are currently 12 vehicles in the fleet and all current vehicles are to be replaced soon. The previously approved budget for the program will require an amendment to allow for the purchase of an additional van as bids came in lower than expected. After discussion, it was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the revision of the current contract to allow for the order of an additional van from funds in the budget in the P-2 & P-3 Contracts which will allow for the purchase of 2 buses and 2 vans. The motion carried. The Vice Chair then signed the agreement. The Vice Chair also signed a revised contract document from prior date signing to correct a mathematical error in the original document.

Deborah Morgan, Au Gres Township, and member of the Board of Directors of Arenac Opportunities asked the Board to consider as to whether or not it would be cheaper for the County to insure the buses and the program to pay premium to the County for such coverage. Chair instructed her to contact Mr. Stawowy, the County Treasurer, regarding the matter to see if such is at all feasible.

**Approval of Various Minutes:**

**Committee of the Whole of November 20, 2018:** Moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve the minutes with the meeting date correction. The motion carried.

**Board Session of November 20, 2018:** Moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Kroczaleski to approve the minutes of the above date. The motion carried.

**Claims & Accounts:**

After review, moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Kroczaleski to approve the Book of Bills with the addition of a billing from Jay's in the amount of \$58.93 for meal related costs for the jail, that was inadvertently omitted in the aggregate amount of \$22,940.89 as listed in the compilation of bills. The motion carried.

**Page 2: Arenac County Commissioner's Minutes of December 4, 2018**

**Public Comments: None**

**Unfinished Business:**

Chair brought up the need to have the Board or at least representatives attend the "Round Table" Meetings sponsored by the Saginaw Chippewa Indian Tribe in the future.

**Review of Board Correspondence:**

After review of the listing and summary of items, the Chair directed that the clerk place the items on file.

**Motions to be acted upon:**

**Motion 1: 2019 Arenac County Salary Resolution:**

After review, moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Burke to adopt the proposed "2019 Arenac County Salary Resolution (A copy is attached to these minutes as an appendix).

Roll Call Vote: Yes: Luce, Salgat, Burke, Kroczaleski. No: None. Absent: Branda. Motion carried by a 4 yes to 0 no and 1 absent vote. A copy of the document is attached as appendix A to the minutes.

**Motion 3: 2018 Arenac County Drain At Large Assessments:**

Moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to table any action until the second meeting of the Board in January 2019. Roll Call Vote: Yes: Salgat, Burke, Kroczaleski, & Luce. No: None. Absent: Branda. Motion carried by a 4 yes to 0 no with 1 absent vote.

**Motion 4: MSHN 2019 Substance Abuse Disorder Oversight Agreement:**

Moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the agreement for a three year period with MSHN and further authorize the Board Chair (Vice Chair) to sign same on behalf of the County of Arenac for a period of three years (2019-2021, both inclusive). The motion carried

**Motion 5: Amnesty Day in the Courts:**

Moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to authorize the Arenac County Courts to have an Amnesty Day which is scheduled for February 14, 2019. The motion carried.

**Motion 6: Allow for Seismic Survey on Oasis Lake Park Lands:**

Moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to authorize Bishop Land Service to perform seismic survey work on Arenac County owned properties at Oasis Lake Park. The motion carried.

**Commissioners Comments:**

Mr. Kroczaleski reported on the appraisal of County Fair Grounds related property and that Arenac Reality in Au Gres has agreed to perform said without fee.

Ms. Burke discussed work that Lisa Barna at Michigan Works is performing with a group about the possible fair relocation and related matters.

**Page 3: Arenac County Commissioner's Minutes of December 4, 2018:**

Ms. Salgat reported that a new program called Kinsley Care has grants available to grandparents raising their grandchildren. More information is to follow.

**Other Comments:**

Ms. Klabis reported that Netsource1 has suggested several matters to the County to protect data including Cloud Services, Storing data otherwise, separating of E-911 and Sheriff server data from the General County Information System, all at costs. Board will review this area further at a subsequent meeting. She further discussed issues relating to the maintenance of the 2008 County Owned Impala and related tire/sensor issues. Verbally, the Board directed her to have the issue addressed.

**Adjournment:**

Moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to adjourn at 3:07 P.M. Motion carried and the meeting was adjourned at that time.

Signed:

\_\_\_\_\_  
Bobbe Burke, Vice Chair of the Board

Ricky R. Rockwell  
Arenac County Clerk

**Electronic Notice**

The Board of County Commissioners will meet in scheduled session on Tuesday, December 18<sup>th</sup>, 2018 at 10 AM in Committee of the Whole and at 1:30 P.M. in Board Session. Please have all Claims and other billings to the Clerk's Office by Friday noon for inclusion in the Book of Bills. Payroll by Monday Noon December 17<sup>th</sup> for inclusion in the payroll of December 21<sup>st</sup>. This will be the last pay of 2018 and any time sheets received after the date will be paid with the first payroll of 2019. Thanking you in advance.

December 18, 2018

**Minutes of a Scheduled Meeting of the Arenac County Board of Commissioners:**

Chair Ronald Branda called the scheduled meeting of the Arenac County Board of Commissioners to order at 1:32 P.M. with four Commissioners present pursuant to Public Notice and the Michigan Open Meetings Act with the Board reciting the Pledge of Allegiance to the U. S. Flag.

Present: Commissioners: Ronald Branda, Lisa Salgat, Bobbe Burke, & Robert Luce. Absent: Adam Kroczaleski. Mr. Kroczaleski arrived soon thereafter.

**Approval of an Agenda:**

It was moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the proposed agenda with the addition of motion #11 to authorize the County Treasurer to make year-end adjustments to allow all funds to end the year in the positive position. In addition, motion # 12 Regarding Board Secretary.

**Approval of Various Minutes:**

**Committee of the Whole of December 4, 2018:** Moved by Ms. Burke & 2<sup>nd</sup> by Ms. Salgat to approve the Minutes of the Board in Committee as prepared. The motion carried.

**Meeting Minutes of December 4, 2018:** Moved by Mr. Luce & 2<sup>nd</sup> by Mr. Branda to approve the minutes with the correction of the name of the firm listed Kinship Care versus Kingsly on the last page. The motion carried.

**Opening of Arenac County All Funds Budget Hearing for 2019:**

Mr. Branda offered the topic of the 2019 All Funds Budget open for consideration and requested any public comments or questions.

**Mrs. Virginia Zygiel, Clayton Township Resident, asked the following questions:** Explanation of the \$135,000 included for Equalization Department contractual services for Arenac County; is the Board Secretarial position full or part time with benefits?; are all appropriations the same as for 2018?

There were no further public comments. The Chair declared that the Public Hearing on the 2019 All Funds Budget was declared closed.

Moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to approve the 2019 All Funds Arenac County Budgets as summarized as follows:

Number & Name of the Fund	Begin Balance	Revenues	Expenditures	End Fund Balance
101 General Fund	\$360,000	\$5,191,556	\$5,201,556	\$350,000
201 Road Commission	\$1,100,000	\$6,500,000	\$6,500,000	\$1,100,000
208 County Parks Commission	\$1,950	\$65,400	\$67,350	\$-0-
210 Ambulance Millage	\$232,000	\$279,000	\$282,000	\$229,000
211 Homeland Security	\$24,400	\$5,000	\$5,000	\$24,400
215 Friend of the Court	\$-0-	\$262,557	\$262,557	\$-0-
216 Circuit Ct. Counseling	\$34,000	\$2,000	\$2,000	\$34,000

**Page 2: Arenac County Board of Commissioners' Minutes of December 18, 2018:**

243	Remonumentation Fund	\$-0-	\$20,000	\$20,000	\$-0-
244	Economic Development Corp	\$70,000	\$17,500	\$82,500	\$5,000
245	Brownfield Authority	\$4,700	\$-0-	\$-0-	\$4,700
249	Co. Building Department	\$29,000	\$115,000	\$115,000	\$29,000
255	PA 255 Operations	\$30,000	\$33,000	\$59,000	\$4,000
256	Register of Deeds Tech Fund	\$41,000	\$20,000	\$50,500	\$10,500
259	Concealed Pistol License Fund	\$5,000	\$9,000	\$11,000	\$3,000
260	MI Indigent Defense Council	\$-0-	\$253,997	\$253,997	\$-0-
261	E-911 Operations Fund	\$-0-	\$963,950	\$888,312	\$75,638
263	MCOLES Deputy Training Fund	\$-0-	\$2,450	\$2,450	\$-0-
264	Corrections Officer Training Fd	\$7,000	\$7,000	\$14,000	\$-0-
265	Sheriff Forfeitures	\$3,319	\$-0-	\$-0-	\$3,319
266	Sheriff Road Patrol Millage	\$40,000	\$695,000	\$732,000	\$3,000
269	County Law Library	\$2,500	\$4,000	\$6,500	\$-0-
272	Stonegarden	\$-0-	\$25,000	\$25,000	\$-0-
274	Senior Citizen Millage	\$2,000	\$417,000	\$417,000	\$2,000
275	Drug & Alcohol Education	\$8,000	\$-0-	\$8,000	\$-0-
276	Sheriff: Misc. Donations	\$5,000	\$6,000	\$10,500	\$500
278	Housing Improvement Program	\$-0-	\$337,707	\$337,707	\$-0-
286	Chippewa Indian 2% Fund	\$467,373	\$-0-	\$467,373	\$-0-
287	Family Court Juv. Mentor	\$-0-	\$15,000	\$15,000	\$-0-
290	Human Services	\$1,000	\$2,000	\$2,950	\$50
292	Child Care Fund	\$-0-	\$405,972	\$405,972	\$-0-
293	Soldiers & Sailors Relief Fund	\$1,000	\$5,000	\$6,000	\$-0-
294	MI Veteran's Trust Fund	-0-	-0-	-0-	\$-0-
297	Animal Welfare Fund	\$29,000	\$25,000	\$40,800	\$13,200
304	Twining Sewer Debt Fund	\$-0-	\$12,838	\$12,838	\$-0-
365	Au Gres River Drain Debt	\$44,000	\$50,800	\$48,876	\$45,924
369	Building Auth. (Jail, 911,Pks)	\$-0-	\$38,875	\$38,875	\$-0-
470	Courthouse Preservation Fd	\$70,000	\$25,000	\$20,000	\$75,000
515	Arenac Co. Land Bank	\$20,000	\$3,000	\$23,000	\$-0-
516	Delinquent Tax Fund	\$1,500,000	\$350,000	\$540,156	\$1,309,844
520	Foreclosure Fund	\$460,000	\$149,000	\$148,800	\$460,200
595	Jail Commissary Fund	\$2,500	\$5,500	\$8,000	\$-0-
717	Transit (Arenac Opp.)	\$-0-	\$192,000	\$192,000	\$-0-
801	Drain # 80 Fund	\$210,000	\$269,750	\$300,000	\$179,750

Grand Total Revenues for 2019= \$16,781,852

Grand Total Expenditures for 2019= \$17,684,569. The motion carried.

Copies of breakdown budgets are on the website under the Arenac County Board of Commissioners.

Paper Copies are available for review at the Board Office, County Clerk, and County Treas. Offices.

**Page 3: Arenac County Commissioners' Minutes of December 18, 2018:**

**Checks on Demand for November 2018:**

After review, it was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Luce to approve payment of the Checks on Demand listing for the month of November 2018 as follows:

Date	Fund Name	Amount
11-13-18	General Bank	\$80,361.95
11-15-18	Trust & Agency	\$96,994.49
11-28-18	General Bank	\$36,960.33
11-30-18	Road Commission	\$202,272.85
11-13-18	Road Commission	\$239,641.50
11-30-18	Trust & Agency	\$276,312.85
11-18-18	General Bank	\$14,984.30
11-30-18	Tax Administration	\$10,556.70
11-30-18	General Bank	\$10,960.87
Total All Funds:		\$969,045.84

The motion carried.

**Book of Bills:**

After review, moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to pay the Book of Bills with the correction of the Coding on the Thomas, Keller to legal fees and the correct vendor on the Greenbrier Insurance billing in the aggregate amount of 36,804.06. The motion carried.

**Public Comments: None.**

**Unfinished Business:**

Ms. Burke noted we need a short "Meet & Greet" to recognize our new Commissioners and said occurred.

**Review of Correspondence:**

Commissioners reviewed the Correspondence Listing and after said, the Chair directed the County Clerk to place the items on file.

**Motions to be acted upon:**

**Motion 2: 2018 Drain at Large:**

After discussion, it was agreed that said billing would be paid in early January where budgeted. The Treasurer noted that the auditors make him book At Large Payments after the beginning of the respective year anyway.

**Motion 3: ADA MDOT Contract Amendment:**

After discussion with Arenac Opportunities Staff, moved by Mr. Luce & 2<sup>nd</sup> by Ms. Salgat to approve the proposed Contract Amendment. The motion carried. The Chair signed the agreement and then the documentation was given Arenac Opportunities.

**Page 4: Arenac County Commissioners' Minutes of December 18, 2018:**

**Motion 4: MERS Unfunded Accrued Actuarial Liability Extension Motion for Study:**

After discussion, moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat pay the \$5,000 fee for the Unfunded Accrued Actuarial Liability Extension as follows for specific groups:

Division 1: General Employees: Extend to 20 years.

Division 2: Sheriff (after breakouts): Remain as current.

Division 10: Courthouse Nonsupervisory Union (formerly Steelworkers): Extend to 20 years.

Division 11: Remain as is currently.

Division 12: 81<sup>st</sup> District Court Union (USW): Extend to 16 years.

Division 13: Elected Officials: Extend to 15 years.

Division 14: Supervisory Teamsters: Extend to 16 years.

Division 15: FOC. Leave as is.

Division 20: Corrections Officers: Extend to 20 years.

Division 16: E-911. Leave as is.

The motion carried. Clerk directed to make the \$5,000 payment to MERS for the AUL Study and new amortization schedule as requested, from General Fund MERS line item expense. (101-861-874.000).

**Order of the Day: Closed Session on 81<sup>st</sup> District Court Contract and Teamsters Supervisory Unit:**

Moved by Ms. Burke & 2<sup>nd</sup> by Mr. Kroczaleski to move into closed session regarding Union Contract Negotiations with the 81<sup>st</sup> District Court and Teamsters Supervisory Unit.

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, Kroczaleski. No: None. Absent: None. Motion carried by a 5 yes to 0 no vote.

The Chair ordered the Board into Closed Session at 3 PM, after a short break.

At 3:16 P.M; moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to return to Open Session.

Roll Call Vote: Yes: Salgat, Branda, Burke, Kroczaleski, Luce. No: None. Absent: None. Motion carried by a 5 yes to 0 no vote.

The Board returned to open session at 3:17 P.M.

**Motions to be acted upon:**

**Motion 5a: Ratification of 81<sup>st</sup> District Court Contract Proposal:**

Moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to accept the proposal for the 81<sup>st</sup> District Court United Steelworkers Agreement as reviewed and proposed.

Roll Call Vote: Yes: Burke, Kroczaleski, Luce, Salgat, Branda. No: None. Absent: None. The motion carried by a 5 yes to 0 no vote.

**Motion 5b: Ratification of Teamsters Supervisory Unit Contract Agreement:**

Moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to authorize the Board Chair to accept & sign proposed agreement, if Union Approval is received.



**Page 5: Arenac County Commissioners' Minutes of December 18, 2018:**

Roll Call Vote: Yes: Kroczaleski, Luce, Salgat, Branda, Burke. No: None. Absent: None. The motion carried by a 5 yes to 0 no vote.

**Order of the Day: Amended Salaries Resolution:**

In light of the District Court union employees settlement, it was moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to Rescind the Salaries Resolution in part that was adopted at the last meeting on December 4<sup>th</sup>, and for all Court Non-Union Employees, replace the previous stated off cycle lump sum payments with a new additional \$600 lump sum off cycle payment for full time non-union staffers in the courts payable in January 2019 (Probate Register, Juvenile Officer, Family Court Clerk, Circuit Court Reporter, ADR Clerk, & Trial Court Administrator)\*\*. All part time employees court related will receive a \$300 off schedule payment in January 2019, The rest of the non-union employees on the current salaries resolution will receive the \$300 listed for full timers and \$150 for part time employees, except the Prosecutor and Assistant Prosecutor, who will receive \$300. **\*\* \$600 should also include Friend of the Court.**

Roll Call Vote: Yes: Luce, Salgat, Branda, Burke, Kroczaleski. No: None. Absent: None. The motion carried by a 5 yes to 0 no vote.

A copy of the Amended 2019 Salary Resolution is hereby attached to the minutes of this meeting, as Appendix A and so noted as being an "amended document".

**Motion 6: Court Appointed Attorney Contracts for 2019:**

**Ms. Cristy Slocum, Court Administrator:** appeared to the Board and discussed status of the MIDC and the pending contract noting that in all likelihood, it will be February 2019. After further questions, it was moved by Mr. Luce & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed Court Appointed Attorney Contract Agreements as listed. The motion carried and the Board Chair will sign same. It was noted the language includes information that when MIDC comes into play, there will be new agreements to replace these. She further noted that the proposed agreement is up for review today.

**Motion 7: Schools of Choice Resolution:**

It was moved by Ms. Salgat & 2<sup>nd</sup> by Mr. Kroczaleski to approve the proposed "Schools of Choice" Resolution. After discussion, the mover and seconder requested to withdraw their motion from further consideration. End action of said motion. Motion withdrawn.

**Motion 8, 9 & 10: Budget Adjustments: 2018-58; 2018-88; 2018-91:**

Moved by Ms. Burke & 2<sup>nd</sup> by Mr. Branda to approve the following budget adjustments as listed:

Budget Adjustment # 2018-58 dated 11-28-2018:			Increase	Increase	Decrease	Decrease
Fund No.	Line Item No.	Line Item Description	Revenue	Expenditure	Revenue	Expenditure
101	215-704.000	Wages Permanent				\$1,250
101	215-729.000	Postage				\$350
101	215-819.000	Contractual Services				\$800
101	215-705.000	Wages Temporary		\$2061		
101	215-727.000	Office Supplies		\$42		
101	215-819.000	Contractual Services		\$392		

**Page 6: Arenac County Commissioners' Minutes of December 18, 2018:**

101	215-860.000	Travel Expense		\$296		
259	000-819.000	CPL Contr. Service				\$950
259	000-998.101	Transfer to General Fund		\$950		
101	215-819.000	Contractual Service		\$950		
101	000-699.259	Trans from CPL	\$950			
101	215-744.000	Gasoline				\$50
101	215-850.000	Telephone				\$341
Total amounts of transfer:			\$950	\$4,691	\$-0-	\$3,741
			Net -0-			

**Budget Adjustment 2018-88: Dated: 12/12/2018:**

Fund No.	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	351-819.000	Contractual Services		\$3,716		
101	351-819.090	Comp. Maintenance		\$4,100		
101	000-690.000	Insurance Reimbursement	\$7,816			
Total amounts of transfer:			\$7,816	\$7,816	\$-0-	\$-0-
			Net -0-			

**Budget Adjustment 2018-91" Dated 12-12-2018:**

Fund No:	Line Item No.	Line Item Description	Increase Revenue	Increase Expenditure	Decrease Revenue	Decrease Expenditure
101	101-704.000	Sal. Perm. Employee		\$4,863.37		
101	101-704.000	Office Supplies		\$31.22		
101	101-727.000	Gasoline		\$95.53		
101	101-744.000	Computer Maintenance		\$78.19		
101	101-819.000	Telephone		\$158.64		
101	101-850.000	Travel		\$340.40		
101	000-690.000	Insurance Reimbursement	\$5,567.35			
Total amounts of transfer:			\$5,567.35	\$5,567.35	\$-0-	\$-0-
Net -0-			The motion carried.			

**Motion 11: Treasurer's Balancing Adjustment:**

Moved by Mr. Kroczaleski & 2<sup>nd</sup> by Ms. Salgat to authorize the County Treasurer to prepare and implement a Year End Budget Adjustment for all funds to allow the County to finish the year with a positive balance in all funds. The motion carried.

**Motion 12: Board Secretary Employment Status:**

Moved by Ms. Burke & 2<sup>nd</sup> by Mr. Luce to change the employment status of the Board Secretary to full time effective January 1, 2019 as per Board Salary Resolution. The motion carried.

**Page 7: Arenac County Commissioners' Minutes of December 18, 2018:**

**Order of the Day:**

**Motion 13: Motion on Victim's Rights Advocate Position:**

**Mr. Curtis Broughton, Arenac County Prosecutor:** He explained that the Victim's Rights Position should be salaried versus hourly. After further discussion, the Board directed that the Clerk pay the employee as per the salaries resolution with the pay divided by 26 pays. No motion was offered.

**Commissioners Comments:**

Clerk was directed to check on employee signup, issues with part time employees, and Mutual of Omaha Life & Short and Long Term Disability Policies.

Commissioners discussed the establishment of an Arenac County Veteran's Affairs Office including installation of a County Veteran's Service Office. Moved by Mr. Kroczaleski & 2<sup>nd</sup> by Mr. Luce to authorize the Board Chair to appoint someone to further investigate the issue. Motion carried. Mr. Branda appointed Mr. Kroczaleski to handle the inquiry regarding establishment of said office.

Mr. Branda noted that it has been a pleasure to work with all fellow Commissioners and county employees and wishes all the best.

Mr. Luce likewise noted that he has appreciated all and wishes all well in the future and that it has been a pleasure to serve the citizens of Arenac County for the last decade as a Commissioner.

**Adjournment:**

Moved by Mr. Luce & 2<sup>nd</sup> by Mr. Branda to adjourn sine die. The motion carried. Meeting adjourned.

Signed;

Attest: Ronald E. Branda, Chair of the Board

Ricky R. Rockwell, Arenac Co. Clerk

	2013	2014	2015	2016	2017	2018	2019
<b>OFFICE-TITLE-DESCRIPTION</b>							
<b>Hourly</b>							
Sheriff's Confidential Secretary (40 hrs)	\$11.97	\$12.09	\$12.33	\$12.58	\$13.15	\$13.15	\$13.15
Seasonal Employees (Parks) Min wage (2014 One Supervisor \$10.00 hr)	\$7.71	\$7.79	\$8.15	\$8.50	\$8.90	9.25 (16)	\$9.25
Animal Control Assistant (17 hrs)	\$10.61	\$10.72	\$10.93	\$10.50	\$10.71	11.06 (16)	\$11.06
Jail Cooks (3) p/t		\$10.00	\$10.50	\$10.50	\$10.71	11.06 (16)	\$11.06
(1) Judges receive state salary in addition to these figures. Arenac pays 100% of State Supp.							
(2) Co. Clerk's wage does not include \$4,000 for Circuit Court Clerk duties.							
(3) Prosecutor's wage does not include \$19,500 for CRP Admin. and \$6,500 for DHS Grant							
(4) Entire salary paid by County from State funds received for same amount.							
(5) Asst. Prosecutor's wage does not include \$8,900 for CRP Admin. and \$6,500 for DHS Grant							
(6) CRP Grant @ 32 hours/wk.							
(7) Salary contingent on State Grant amount.							
(8) Treasurer's wage does not include \$4,000 for administering PA-105							
(10) Receives \$3,000 yr. in addition to these figures as long as the Child Care Grant is in force.							
(11) Receives \$7,000 yr. in addition to these figures as long as the Child Care Grant is in force.							
(12) Wage determined by 4 County Negotiations (8:30 am to 4:30 pm - 1 hr lunch) ...also receives \$7,000 in addition to these figures as long as the Child Care Grant is in force.							
(13) S.E.S.C. Agent required by DEQ \$750.00 per month, (1) year contract.							
(14) \$1,500.00 from Road Patrol Millage							
(15) \$2,500.00 from Road Patrol Millage							
(16) Increase of \$.35 reflecting Minimum Wage Increase 01/01/18							
(17) \$45,000 plus \$4,000.00 for FOC for Circuit Court.							
(18) (2) \$125.00 stipends for County utilities, paid 6/1 & 12/1.							
(19) Recieves \$800 lump sum payment replaces \$300 lump sum payment. <b>No raise in 2011 for Prosecutor, Appointed Exempt, Non-Exempt and Hourly. 2010 Elected rec'd 1% raise. 2011 Elected rec'd 1% raise. 2012 Elected rec'd 1% raise. 2013 f/t Elected rec'd \$1,000 raise. 2013 p/t Elected rec'd \$500 raise. 2015 Elected rec'd \$1,000 raise. Prosc. &amp; Asst Prosc rec'd 1% 2016 2% &amp; \$1,500 Treas., Clerk, \$2,500 Sheriff &amp; UnderSheriff 2017 2% &amp; \$1,000 Elected, \$1,500 Sheriff &amp; UnderSheriff 2018 No Raises 2019 Recieves \$300 (full time) \$150 (part time) lump sum payment, except where noted (19)</b>							
Note: Per motion on 01-04-11, Insurance benefits for Elected/Appointed Officials will be the same as provided in the Personnel Policy.							
ME/jerl/2019 budget/2019 Salary Resolution							

## 2019 Salary Resolution

ate: December 18, 2018

Moved by Commissioner

Supported by Commissioner

roll call as follows: Yeas: 5 Nays: 0

To rescind the 2018 Arenac County Salary Resolution and to adopt the following  
 2019 Salary Resolution for the County of Arenac, effective January 1, 2019.

	2013	2014	2015	2016	2017	2018	2019
	\$1000 Elect		\$1000 Elect	\$1500+2%t&c	\$1000+2%elec	0%	\$300 full time
				\$2500+2%st&u	\$1500+2%st&u	0%	\$150 part time
<b>OFFICE-TITLE-DESCRIPTION</b>	<b>1%</b>	<b>1%</b>	<b>2%</b>	<b>2%</b>	<b>2%</b>	<b>0%</b>	<b>0%</b>
<b>Elected</b>							
County Commissioner-Chairman	5,600	5,600	6,600	6,600	7,000	7,000	7,000
County Commissioner Member	5,000	5,000	6,000	6,000	6,400	6,400	6,400
County Clerk	35/70	35/70	35/70	35/70	35/70	35/70	35/70
District/Circuit Judge Co. Supplement	45,724 (1)	45,724 (1)	45,724 (1)	45,724 (1)	0	0	0
Probate Judge	139,919 (4)	139,919 (4)	139,919 (4)	139,919 (4)	142,378 (4)	145,558 (4)	145,558 (4)
Prosecuting Attorney	47,853 (3)	48,332 (3)	49,332 (3)	50,319 (3)	45,644 (3)	45,644 (3)	45,644 (3)
Register of Deeds	35,309	35,662	36,662	37,395	39,143	39,143	39,143
County Treasurer	40,976 (8)	41,386 (8)	42,386 (8)	44,734 (8)	46,629 (8)	46,629 (8)	46,629 (8)
County Clerk	38,400 (2)	38,784 (2)	39,784 (2)	42,080 (2)	43,922 (2)	43,922 (2)	43,922 (2)
Deputy Commissioner	26,850	27,119	27,619	28,171	29,734	29,734	29,734
Sheriff	43,860	44,299	45,299	48,705	51,679	51,679 (14)	51,679 (14)
Road Commission Chairman	5,651	5,651	6,600	6,600	7,000	7,000	7,000
Road Commission Member	5,045	5,045	6,000	6,000	6,400	6,400	6,400
<b>Appointed Exempt</b>							
Under Sheriff	38,914	39,303	40,303	43,609	45,981	45,981 (15)	45,981 (15)
Assistant Prosecuting Attorney	18,755 (5)	18,943 (5)	19,443 (5)	19,832 (5)	27,910 (5)	27,910 (5)	27,910 (5)
Victims Rights Advocate - P/T	17,170 (7)	17,342 (7)	17,689 (7)	18,043 (7)	18,404 (7)	18,404 (7)	21,749 (7)
Emergency Management Director	15,243	15,395	15,703	16,017	16,337	16,337	16,337
<b>Appointed Non-Exempt</b>							
Probate Register (35 hrs)	28,926	31,715 (10)	32,349 (10)	32,996 (10)	33,656 (10)	33,656 (10)	33,656 (10)(19)
Confidential Secretary (35 hrs)	27,365	27,639	28,192	28,756 (9)	29,331	20,956	29,338
Family Court Juvenile Officer (35 hrs)	34,753	35,101 (11)	35,803 (11)	36,519 (11)	37,249 (11)	37,249 (11)	37,249 (11)(19)
Family Court Clerk (35 hrs)	27,261	30,034	30,635	31,248	31,873	31,873	31,873 (19)
Circuit/Probate Court Recorder (35 hrs)		35,344	36,051	36,772	37,507	37,507	37,507 (19)
Circuit Court Administrator (35 hrs)	40,400 (9)	40,804 (12)	45,000 (12)	45,900 (12)	46,818 (12)	46,818 (12)	46,818 (19)
Trial Court Specialist/ADR Clerk (35 hrs)		35,000	35,000	35,700	36,414	36,414	36,414 (19)
Proc. Office IVD (CRP) P/T (32 hrs=91%)	25,828 (6)	26,086	26,608	27,140	27,683	27,683	27,683
Animal Control Officer (40 hrs)	33,868	34,207	34,891	35,589	36,301	36,301	36,301
J.E.S.C. Agent						9,000 (13)	9,000 (13)
Friend of the Court					49,000	49,000 (17)	49,000 (17)
Board Leader	\$9.18	\$9.27	\$10.00	\$10.20	\$11.00	11.35 (16)	11.35 (18)
Continued on next page							

